

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
August 9, 2021**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Alvarez, DeMeo, Nardini, Slater, Mayor Hutnick

Absent: Cowdrick, Nasisi

Also, in attendance was Robert McBriar, Borough Attorney, Mike Marceau, CFO, Chief of Police Stephen Gordon.

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, N.J.S.A.10:4-6 et seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 5, 2021.”

Councilwoman Slater moved Councilman DeMeo seconded motion for approval of items on the consent agenda.

CONSENT AGENDA

1. Approval of regular meeting minutes and executive session minutes from July 26, 2021.
2. Approval of Resolution 53-2021 authorizing mandatory direct deposit per N.J.S.A. 52:14-15 (F).
3. Approval of Resolution 54-2021 removing scrap metal from the Department of Public Works.
4. Approval of Resolution 55-2021 authorizing the agreement for cleaning services between the Borough of Ogdensburg and Fred Yarosz Janitorial Services LLC.
5. Approval of Resolution 56-2021 Chapter 159 2021 Budget.
6. Approval for off premise 50/50 raffle license 02-2021 for the Ogdensburg Fire Department to be held at 30 Main Street Ogdensburg, NJ on October 9th 2021 at 4:00PM with a rain date of October 10th, 2021 at 4:00PM.
7. Accept for filing email received July 23, 2021 with attachment from Emily Nanneman Program Assistant with NJDEP re: NJDEP will pursue cleanup of lower Hackensack River as a Federal Superfund Site.
8. Accept for filing letter dated July 28, 2021 from Sussex County Municipal Utilities Authority re: FY2021 Rate Schedule Amendment #1 Effective August 2, 2021.
9. Accept for filing Sussex County Department of Engineering and Planning Public Notice – CR-517 (Road Closure) Ogdensburg Borough Distributed August 2, 2021.
10. Accept for filing Sussex County Department of Engineering and Planning Public Notice – CR 517 (Road Closure) Ogdensburg Borough Distributed August 5, 2021.
11. Accept for filing letter dated July 29, 2021 from the Sussex County Board of Commissioners Re: Authorization to implement temporary closures of County Route 517 in the Borough of Ogdensburg.
12. Accept for filing Township of Hardyston Ordinance 2021-07.
13. Accept for filing Township of Hardyston Ordinance 2021-08

Upon Roll call Vote:

Yeas: Alvarez, DeMeo, Nardini, Slater

Nays: None Absent: Cowdrick, Nasisi Abstain None

Resolution 53-2021

WHEREAS, N.J.S.A. 52:14-15(f) authorizes municipalities to provide for mandatory direct deposit of net pay for all employees on or after July 1, 2014 subject to any exemptions deemed necessary by the governing body; and

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
August 9, 2021**

WHEREAS, the Chief Financial Officer of the Borough of Ogdensburg (“Borough”) recommends that the Borough adopt a requirement for mandatory direct deposit of net pay because it will increase the productivity of the Finance Department, and decrease or eliminate costs and fees associated with producing checks and replacing lost checks; and

WHEREAS, this policy will require that, unless exempted, all employees and elected officials of the municipality indicate, in writing to the Chief Financial Officer, the specific banking institution(s) and designated checking account(s), savings account(s) or share account(s) to which the deposit shall be made on behalf of the employee or elected official; and

WHEREAS, this policy will also require that, unless exempted, all employees and elected officials of the municipality enroll in the payroll portal administered by the Borough’s payroll company in accordance with instructions provided by the Finance Department and/or payroll company; and

WHEREAS, this policy shall not apply to Borough Crossing Guard and Lifeguard employees, and said employee positions are specifically exempted from the Borough’s mandatory direct deposit requirements set forth herein; and

WHEREAS, the Borough desires to amend its payroll policy described in Section 4.2 of the Employee Handbook dated April 22, 2020 to reflect this policy.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Ogdensburg that, effective August 9, 2021 pursuant to N.J.S.A. 52:14-15(f), mandatory direct deposit of net pay for all employees and elected officials of the Borough shall be made to the specific banking institution(s) provided by each employee or elected official, except for the employment positions of Borough Crossing Guard and Lifeguard.

BE IT FURTHER RESOLVED, that unless otherwise exempted, all employees and elected officials must comply with the Borough’s direct deposit policy as described herein.

BE IT RESOLVED that Section 4.2 of the Borough Employee Handbook dated April 22, 2020 is hereby amended, effective immediately, as follows:

“Paychecks shall be issued in accordance with the Borough’s direct deposit payroll policy on Friday of the payroll week, except for various part-time positions, whose paychecks shall be issued on a monthly basis, and the Mayor and Council whose paychecks shall be deposited on a quarterly basis. When the normal day for issuance of checks falls on a holiday, checks shall be issued on the last preceding workday.”

BE IT FURTHER RESOLVED that the remaining provisions of the Borough’s Payroll Policy shall be unaffected by this Resolution and shall remain in full force and effect.

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to all Borough employees and elected officials prior to the next payroll date.

Resolution 54-2021

WHEREAS, the Borough of Ogdensburg (“Borough”) Department of Public Works (“DPW”) is in possession of scrap metal which is presently being stored in the rear of the DPW garage; and

WHEREAS, the scrap metal is not needed for public use and may have nominal monetary value if brought to a salvage yard for sale and/or recycling; and

WHEREAS, George’s Salvage Company, Inc., located at 10 South Park Drive, Newton, New Jersey has a valid New Jersey Business Registration Certificate and specializes in bulk

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

August 9, 2021

scrap services including the purchase of scrap materials such as ferrous and non-ferrous metals;
and

WHEREAS, the DPW has previously used George's Salvage Company, Inc. for selling and/or disposing of scrap metal having de minimis value; and

WHEREAS, it is in the best interest of the Borough and the DPW to sell and/or otherwise dispose of the scrap metal; and

WHEREAS, all monies, if any, received from the sale and/or recycling of such materials shall be immediately forwarded to the Borough CFO for deposit with the Borough; and

WHEREAS, in the event any scrap metal is not accepted by George's Salvage Company, Inc., such materials shall be properly disposed of at the Sussex County Municipal Utility Authority, located at 34 NJ-94, Lafayette, New Jersey.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Ogdensburg, County of Sussex, and State of New Jersey hereby authorizes the Department of Public Works Supervisor to deliver the above-referenced scrap metal to George's Salvage Company, Inc., located at 10 South Park Drive, Newton, New Jersey for sale and/or recycling.

BE IT FURTHER RESOLVED that any scrap metal not accepted by George's Salvage Company, Inc. shall be properly disposed of at the Sussex County Municipal Utility Authority, located at 34 NJ-94, Lafayette, New Jersey.

BE IT FURTHER RESOLVED that all monies, if any, received from the sale and/or recycling of such materials shall be immediately forwarded to the Borough CFO for deposit with the Borough.

Resolution 55-2021

WHEREAS, there is a need for cleaning and janitorial services to be provided at the Borough of Ogdensburg ("Borough") Municipal Building; and

WHEREAS, in furtherance of the foregoing, the Borough requested and received quotes from prospective vendors; and

WHEREAS, the Borough has completed its review of the quotes received, and now desires to enter into an agreement with Fred Yarosz Janitorial Services, LLC for cleaning and janitorial services at the Municipal Building as described in the quote provided at the rate of \$92.00 per cleaning; and

WHEREAS, in addition to the fixed cost per cleaning, Fred Yarosz Janitorial Services, LLC shall provide all necessary cleaning chemicals for an additional cost of \$35.00 per month.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Ogdensburg, County of Sussex, and State of New Jersey hereby authorizes an agreement with Fred Yarosz Janitorial Services, LLC for cleaning and janitorial services at the Municipal Building as described in the quote provided and in accordance with the price terms described herein.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute and attest all documents, and take such further action as may be necessary to effectuate the foregoing.

Resolution 56-2021

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

August 9, 2021

WHEREAS, N.J.S. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Ogdensburg, in the County of Sussex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$8,590.13 which is now available as a revenue from:

Miscellaneous Revenues -

Special Items of General Revenue Anticipated with Prior Written

Consent of the Director of Local Government Services -

Public and Private Revenues Off-set with Appropriations:

Drunk Driving Enforcement Fund	\$8,590.13
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BE IT FURTHER RESOLVED that a like sum of \$8,590.13 be and the same is hereby appropriated under the caption of:

(A) Operations – Excluded from “CAPS”

Public and Private Programs Offset By Revenues:

Drunk Driving Enforcement Fund	\$8,590.13
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ORDINANCE 08-2021

Councilwoman Slater made a motion to introduce an Ordinance 08-2021 entitled “AN ORDINANCE OF THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY REPLACING CHAPTER 13 OF THE BOROUGH CODE ENTITLED “FIRE PREVENTION AND PROTECTION” Seconded by Councilman Nardini.

Mr. McBriar commented we prepared a draft ordinance for the NJ Division of Fire we sent a draft to them on Friday they came back with some changes. Mr. McBriar commented he made those changes and gave it back to them on Friday; they are still reviewing it so at this time in order to avoid reintroducing it; it is probably more appropriate to make a motion to table this until the next meeting. We should then have the final comments from the [State].

Councilwoman Slater commented she would like to table it; she has some questions regarding some applications [we received]. Mayor Hutnick commented ok.

Mr. McBriar commented it would be appropriate for a motion to table ordinance 08-2021.

Councilman DeMeo moved. Seconded by Councilman Nardini.

Mayor Hutnick commented Rachel [Councilwoman Slater] first Alfonse [Councilman DeMeo] seconded. Ms. Hough asked we are changing their motions to tabling the ordinance. Mayor Hutnick commented yes.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

August 9, 2021

Councilwoman Slater motioned to table ordinance 08-2021, seconded by Councilman DeMeo.

Upon Roll call Vote to table ordinance 08-2021:

Yeas: Alvarez, DeMeo, Nardini, Slater

Nays: None Absent: Cowdrick, Nasisi Abstain None

ORDINANCE 09-2021

Councilwoman Slater made a motion to introduce an Ordinance 09-2021 entitled “AN ORDINANCE OF THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 2, ARTICLE V AND THE BOROUGH CODE ENTITLED “BOARDS, COMMITTEES AND COMMISSIONS” TO ESTABLISH A COMMUNITY AND CULTURAL EVENTS ADVISORY COMMITTEE.” Seconded by Councilman DeMeo.

Public hearing will be held August 23, 2021.

Mayor Hutnick asked if anyone had any questions.

Upon Roll call Vote:

Yeas: Alvarez, DeMeo, Nardini, Slater

Nays: None Absent: Cowdrick, Nasisi Abstain None

OLD BUSINESS

Administrative Fees for Recreation Areas and Facilities- Councilman DeMeo commented he and Mr. McBriar are still working on this; we should have it complete by the end of the month. Mr. McBriar commented that would cover items one, two and four.

Establishment of Ogdensburg Borough Parks & Recreation Committee- Mayor Hutnick commented this is the ordinance we just [introduced]. What that is we have an ORA which has always been for sports and youth activities, it has never had an organization for everyone else, senior citizens, small children and everyone in the middle; for fun nights, dances, pickle ball and all that stuff. Mayor Hutnick commented he is going to form a committee of mixed members of the community to see if we can put something together; to create community events that are not sports related.

RFP for water treatment operator – Mr. McBriar commented the RFP water treatment operator ad was published we still have a little more time to receive applications. We will provide an update at the next meeting with respect to that.

Fire Marshall – Councilwoman Slater commented the fire marshal we just tabled that motion and zoning officer we have applications we need to review. Councilwoman Slater commented she would like to see if Mr. Kervatt can join the interview since he knows what we are talking about.

Zoning Officer – see above.

Fire Department Family Fun Day- Councilwoman Slater commented the Fire Department Family Fun Day is still on schedule we just approved their raffle. Councilwoman Slater commented we can probably take that off for the next meeting.

Historical Society Building- Councilman Nardini commented he did speak to Mr. Kibildis and DPW we do have some stone; the stone we have is good enough and explained what DPW will do. Councilman Nardini commented Robin you can take this off.

NEW BUSINESS

Center Street Generator – Councilman Nardini commented he put Center Street Generator on here; he did start to make some calls he spoke to Jackie from JCP & L; regarding a generator for

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

August 9, 2021

Center Street. Councilman Nardini commented he wanted to see if there was any availability to get grants from the State or Federal for generator for Center Street and the Fire House as well. He is waiting on Mikie Sherrill office to get back to him. Senator Oroho got back to him and said there was nothing on the State side.

Councilwoman Slater asked if Councilman Nardini talked to Rick [OEM Coordinator] to see what the County Emergency can do.

Councilman Nardini commented he talked to Rick because Jackie told him at the last County meeting they talked about having generators available. Councilman Nardini commented when he talked to Rick he said they are too small, but we are going to go back to the County to see if they have any grants.

Senior Citizen of the year – Mayor Hutnick commented two years ago we had Senior Citizen of the year, 2020 was a bust, 2021 he thinks we should continue the started tradition of picking a Senior Citizen of the year or a Senior Couple of the year. The public can make suggests and email himself or Robin.

Councilwoman Slater commented do you want to announce it at Ogdensburg Family Fun Day. Mayor Hutnick commented if we can get a committee in time then yes.

PUBLIC SESSION

Councilman Alvarez moved, Councilman DeMeo seconded motion to open the public session of the meeting. All were in favor.

Dion Derkach, 20 Corkhill Road, Ogdensburg commented we would like to talk about the signage on Corkhill Road, we still have a major problem down there with trucks and explained one of the situations.

Mark Boyer, 25 Corkhill Road, Ogdensburg commented there has been numerous incidents where he suffered property damage and explain. Mr. Boyer commented this is an ongoing problem we report [to the police] sometimes they are able to get the offending drivers and issue a summons but Dion has had his lawn, driveway and curbs torn up numerous times. Mr. Boyer commented he ended up putting a big bollard on the other side of his driveway to protect his vehicles from people that are turning or backing up. He has seen numerous dump trucks and vehicles backing up on either side of Corkhill Road and explained different incidence that have happened. Mr. Boyer explained a list he has to keep a record of all the incidents and continued to explain different incidents that have occurred on Corkhill with trucks. This is a problem and he would like to be part of the solution.

Mr. Derkach asked if there something we can do regarding a white sign. He explained a sign he noticed in Franklin.

Councilman Nardini asked can we replace one of them maybe with a little more florescent background so it reflects a little more.

Councilman DeMeo commented is there something we can do to contact google maps.

Craig Taylor, 170 Kennedy Ave. Ogdensburg commented he is on the corner between Corkhill and Kennedy Avenue. Mr. Taylor commented he had a lot of problems with the Quarry, he has had a lot of problems with the trucks coming [from there]. The property behind him just sold on Corkhill Road; they had a surveyor came in to survey their property line; he told Mr. Taylor his property line is out in the middle of Kennedy Ave. Mr. Taylor explained the survey is marked in orange paint. This corner has been an ongoing problem and explained. Mr. Taylor also mentioned a need for a guide rail by his house.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

August 9, 2021

Mayor Hutnick asked Mr. Boyer if he could provide him with a copy of his notes; email them to Robin. We will take those notes and met with the Chief and come up with a plan.

There was a discussion on coordinating with Franklin and signs.

Chief Gordon commented they may not see these signs; one of the things he was going to do is find red and white signs that are DOT compliant that go around the corner and explained his experience the last few years and suggested having signs in English and Spanish. Chief Gordon explained in Franklin there are two signs they are the same yellow signs same size they have been there twenty years maybe Franklin can put up something bigger like the quarry has on the corner. They have a 3 by 5-foot sign you can see a mile away.

Chief Gordon explained Franklin has an industrial park which address happens to be 12 Corkhill Road. Several times he dealt with truck drivers that were going to 12 Corkhill Road which is a house [in Ogdensburg]. Chief Gordon commented whether it is a GPS or driver input error that's one thing we can't tell and explained reaching out to the owner of 12 Corkhill Road in Ogdensburg and having a sign put up there. Chief Gordon explained the different trucks and drivers and sometimes they only are in this area once. Chief Gordon commented the truck that was stuck on Yurchak came out of Hamburg and explained.

The discussion continued on the quarry, Corkhill Road, and to have tunnel ahead put on the sign.

Mayor Hutnick commented email me your notes and he will met with Chief Gordon. Mayor Hutnick commented he will also call Franklin's Mayor regarding this problem.

There being no further business from the public, Councilwoman Slater moved, Councilman DeMeo seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

There was no executive session.

PAYMENT OF VOUCHERS

Councilwoman Slater made a motion to approved the payment of voucher and review departmental finance reports. Seconded by Councilman DeMeo.

Upon Roll call Vote:

Yeas: Alvarez, DeMeo, Nardini, Slater

Nays: None Absent: Cowdrick, Nasisi Abstain None

Current

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
8/10/2021	32204	Action Data Services, Inc.	743.52
8/10/2021	32205	Atlantic Tomorrows Office	171.49
8/10/2021	32206	Aurora Electrical Supply	60.37
8/10/2021	32207	Blue Diamond Disposal, Inc.	17,775.00
8/10/2021	32208	CenturyLink	144.84
8/10/2021	32209	Certified Speedometer Service, Inc	176.00
8/10/2021	32210	Garden State Highway Products, Inc.	82.00

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
August 9, 2021**

8/10/2021	32211	Gordon, Stephen	76.38
8/10/2021	32212	Home Depot	146.13
8/10/2021	32213	JCP&L	2,014.23
8/10/2021	32214	Kuiken Brothers	12.99
8/10/2021	32215	Michel Marceau	31.96
8/10/2021	32216	Municipal Capital	119.00
8/10/2021	32217	NJ League of Municipalities	115.00
8/10/2021	32218	NJ League of Municipalities	115.00
8/10/2021	32219	ReadyRefresh	25.25
8/10/2021	32220	Safelite	633.98
8/10/2021	32221	Schenck Price Smith & King LLP	5,860.74
8/10/2021	32223	Sussex County Board of Elections	469.02
8/10/2021	32224	Sussex County Clerk	386.74
8/10/2021	32225	TRI STATE PAPER & CLEANING SUPPLIES	29.00
8/10/2021	32226	Valley Vision Care, LLC	50.00
8/10/2021	32227	Van Cleef Engineering Assoc. LLC	3,956.75
8/10/2021	32228	Verizon Wireless	122.02
8/10/2021	32229	Wallkill Valley Regional H.S.	87,005.00
			=====
			==
			120,322.41

Water Op

<u>DATE</u>	<u>CHECK</u>	<u>#</u>	<u>PAID TO</u>	<u>AMOUNT</u>	<u>REASON</u>
		2			
		2			
		4			
8/10/2021	5132	8	Agra Environmental Services	66.00	
		2			
		1			
		1			
8/10/2021	5133	4	One Call Concepts, Inc.	30.03	
		1			
		2			
		1	Treasurer, State of New		
8/10/2021	5134	8	Jersey	720.00	

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
August 9, 2021**

		2		816.03	
		2			
		4			
7/28/2021	5129	8	Agra Environmental Services	(2,670.00)	Wrong Amount

=====

(1,853.97)

Payroll

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
8/10/2021	1102	AFLAC	940.92
			=====
			=====
			940.92
		General Capital	

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
8/10/2021	1148	First Battalion Firefighting Equiment, LLC	2,540.00
8/10/2021	1149	Van Cleef Engineering Assoc. LLC	4,446.00
			=====
			6,986.00

Dog Fund

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
8/10/202			
1	262	J.P. Cooke Company	85.90
8/10/202		NJ Dept of Health & Senior	
1	263	Service	10.20
			=====
			=
			96.10

Admin Trust

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
8/10/202		GameTim	
1	2179	e	5,357.39
			=====
			=
			5,357.39

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

August 9, 2021

There being no further business, Councilwoman Slater moved, Councilman DeMeo seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:40p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor