



Ogdensburg Police Department
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Chief of Police

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Applying for a Permit to Carry a Handgun

1 – You must apply in person and provide a Driver's License & Birth Certificate **OR** Drivers license and Passport **OR** Driver's License & Naturalization Paperwork/ Green Card.

2- Three (3) State of NJ applications for permit to carry a handgun, form SP642, Must be double sided and notarized.

3 - Four (4) color passport size photos 1.5 in by 1.5 inches.

4 - completed mental health search form SP066

5 – At the time of application you **MUST ALSO** submit the following, no exceptions:

- a. Written proof of ownership of the handgun(s) you intend to carry. The proof of ownership can be a purchase receipt **OR** purchase permit **OR** notarized letter of ownership listing make, model & serial number of the handgun(s).
- b. You **must** submit at the time of application, Your written qualification documents. The document **must** include the Instructors name & certification. The make, model, serial number & caliber of the handgun(s) you intend to carry.
- c. The written qualification document **must** not be older than 6 months at time of application. for example: you qualified on May 1, 2022 and applied to carry on November 2, 2022, your documents are not valid and you must qualify again before applying.
- d. Money order in the amount of \$50.00 made payable to "Treasurer, State of New Jersey"

*NJ carry permit is valid for two (2) years from time of approval

*All applicants must be fingerprinted regardless of the last time or reason for fingerprinting.

*Visit WWW.NJSP.ORG for a list of shooting ranges that offer RPO qualifications

Fingerprinting Instructions: go to www.identogo.com , you will need the following codes:

ORI# - NJ0191600

Service code# - 2F164B

Case# - OB2022CCW

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