

BOROUGH OF OGDENSBURG WATER DEPARTMENT
BOROUGH OF OGDENSBURG
14 HIGHLAND AVENUE
OGDENSBURG NJ 07439
(973) 827 – 3444 X 226

CHANGE IN OWNERSHIP/BILLING NAME

REASON FOR CHANGE: (PLEASE SELECT ONE)

- REAL ESTATE/TITLE TRANSFER
- NEW TENANT
- OTHER

PROPERTY ADDRESS: _____ APT# _____

TITLE TRANSFER

NEW OWNER NAME _____

BILLING ADDRESS : IF OTHER THAN PROPERTY LOCATION

ADDRESS: _____

EMAIL: _____ TELEPHONE: _____

DATE TO TAKE EFFECT: _____

SIGNATURE OF RESPONSIBLE PARTY

DATE

LANDLORD /TENANT

IF THIS IS FOR A NEW TENANT PLEASE FILL OUT THE BELOW PORTION:

NAME OF NEW (TENANT(S)) _____

TENANT EMAIL ADDRESS: _____ TELEPHONE _____

DATE TO TAKE EFFECT: _____

*LANDLORD BILLING ADDRESS: _____

LANDLORD EMAIL ADDRESS: _____ TELEPHONE _____

***LANDLORD WILL GET A DUPLICATE COPY OF WATER BILL – PLEASE NOTE BELOW AND SIGN**

AS THE OWNER OF STATED PROPERTY ADDRESS , I AUTHORIZE THE Borough of Ogdensburg to change the name as indicated above on the water account for this property. I accept responsibility for current, outstanding and future charges associated with this account. I further agree to conform to all laws rules and regulations and ordinances now and hereafter made in regards to my water account IN THE BOROUGH OF OGDENSBURG

SIGNATURE OF LANDLORD

DATE

SIGNATURE OF TENANT

DATE