

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
May 26, 2020**

Mayor Hutnick called the meeting to order at 7:10PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Alvarez, Nardini, Nasisi, Mayor Hutnick

Absent: Cruz, O'Dell (arrived 7:20PM), Slater

Also, in attendance was Robert McBriar, Borough Attorney and Mike Marceau, CFO

STATEMENT BY MAYOR: "Notice requirements of P.L. 1975, Open Public Meeting Act, NJS10:4- et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 3, 2020."

Councilman Nasisi moved Councilman Nardini seconded motion for approval of items on the consent agenda.

CONSENT AGENDA

1. Approval of regular meeting minutes from May 11, 2020.
2. Approval of Resolution 48-2020 amending employee payroll policy.
3. Approval of Resolution 49-2020 to hire lifeguards for the 2020 swim season.
4. Accept for filing letter from Alexander Rubenstein, Mayor of Byram Township with letter from Sussex County Chamber of Commerce attached.

Upon Roll call Vote:

Yeas: Alvarez, Nardini, Nasisi (Abstain #1)

Nays: None Absent: Cruz, O'Dell (arrived 7:20PM), Slater Abstain None

Resolution 48-2020

WHEREAS, it is the current policy of the Borough of Ogdensburg ("Borough") that employee paychecks be issued by the Payroll Clerk on Friday of each payroll week; and

WHEREAS, as a result of the COVID-19 coronavirus pandemic, the Borough's payroll provider adjusted its schedule for funding payroll; and

WHEREAS, as a result of this change, employees must now wait until the end of the business day, Friday to access paychecks that are directly deposited; and

WHEREAS, the Borough desires to amend its payroll policy described in Section 4.2 of the Employee Handbook dated April 22, 2020 so that employees can cash their paychecks and access direct deposits beginning the end of the business day, Thursday of each payroll week.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg, County of Sussex and State of New Jersey that Section 4.2 of the Borough Employee Handbook dated April 22, 2020 is hereby amended, effective immediately, as follows:

"Paychecks are issued by the Payroll Clerk on Thursday of the payroll week..."

BE IT FURTHER RESOLVED that the remaining provisions of the Borough's Payroll Policy shall be unaffected by this Resolution and shall remain in full force and effect.

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to all Borough employees prior to the next payroll date.

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Resolution 49-2020

BE IT HEREBY RESOLVED by the Mayor and Common Council of the Borough of Ogdensburg that the following persons be hired for the 2020 swim season pending certification:

Lifeguards

Taylor O'Dell – Head Lifeguard	\$13.00
Emma McGuire	\$12.00
Grady Egan	\$12.00

Borough Swim Lessons

Boro Swim Lessons will be held the July 6th – 10th and July 13th – 17th
The lessons will be performed by the life guards.

OLD BUSINESS

Building/Grounds Differentiations – Nothing new to report.

Salt Shed Roof – Nothing new to report.

NJDOT Grant Applications –

Mayor Hutnick commented we know we want to work on Predmore but it doesn't meet those requirements of a cross road a joining road to another town. It does come into the category of the Quality of Life.

Mike Vreeland explained we can do an application under the quality of life and we can do one under roadway preservation.

Mayor Hutnick commented he would like to go for the quality of life because everybody is effective that is down there.

Ms. Hough asked if that was the first choice.

Mayor Hutnick commented yes, if everybody agrees that would be our first choice. Do we have any suggestions for the second choice, under roadway preservation?

There was discussion on other roads to consider applying grants for, Thomas and Edison were talked about and discussed as the second choice for a grant application. Mr. Vreeland suggested getting the input of DPW on which road they thought would be best to apply for.

Councilwoman O'Dell joined the meeting at this time.

Mayor Hutnick asked if there is a general storm drain grant?

Mr. Vreeland commented there are other programs to look at Highlands had some money out there maybe Federal money we can take a look to see what is out there.

Ms. Hough asked is quality of life for Predmore; that is priority one. What is the second priority?

Mayor Hutnick commented the second is for Thomas Place he believes.

Councilman Nasisi commented he thinks we should go for roadway preservation for Edison Road would really fall under the quality of life and explained.

Mayor Hutnick commented we have our priority but we can look at Edison.

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Mayor Hutnick commented we will start with Predmore first.

NEW BUSINESS

Heater's Pond Discussion – Councilwoman O'Dell commented she believes the port a johns were delivered today, she is looking to open May 30; she is waiting for the [County] to come to give the ok. There are three guards hired possible four. The ropes are not out yet hopefully by Friday everything will be done to open by Saturday.

Ms. O'Dell commented she is getting an estimate for electric at the pond and explained.

Mayor Hutnick commented the water was hopefully tested today and we will have the results in by Friday. The fish was stocked today and Mayor Hutnick explained the types of fish.

Ms. O'Dell commented she is trying to get a schedule done with the guards for a couple hours a day [to start]. We have to see if we get that fourth guard.

Historical Building Oil Tank – Councilman Nasisi explained he received a quote to remove the oil tank around \$1,400.00. He will work on getting the permits and give the oil [left] to the first aid squad.

Borough Hall Hours due to Covid-19 – Mayor Hutnick commented we are going to stay put right now with the current set up. It seems to be working; everybody is happy and healthy; work is still getting done we are not having any issues functioning right now. The world is slowly coming out of this, right now we have something that is working and he doesn't want to change it.

Councilman Nasisi suggested putting in a basketball court, we had previously discussed this.

Mayor Hutnick commented this is something that may have to wait until next year but something we can work on.

ADDENDUM

Quotes for cleaning services – Mayor Hutnick commented the contract is up for the cleaning company. We have two quotes a hundred dollar a year difference. Mayor Hutnick suggested to stay with the company we have they helped us through this [Pandemic], cleaned the police department. They have done a good job.

Mayor Hutnick commented we will do the resolution the next meeting; they have been very good to take care of whatever the Borough needs taken care of.

PUBLIC SESSION

Councilman Nasisi moved, Councilwoman O'Dell seconded motion to open the public session of the meeting. All were in favor.

No one from the public spoke

There being no further business from the public, Councilman Nasisi moved, Councilman Nardini seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

There was no executive session

PAYMENT OF VOUCHERS

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Councilman Nasisi made a motion to pay the bills. Seconded by Councilman Nasisi.

Upon Roll call Vote:

Yeas: Alvarez, Nardini, Nasisi, O'Dell

Nays: None Absent: Cruz, Slater Abstain None

Current

<u>DATE</u>	<u>CHECK</u> <u>#</u>	<u>PAID TO</u>	<u>AMOUNT</u>
5/13/2020	31301	New Jersey Herald	96.90
5/27/2020	31319	Amazon	728.83
5/27/2020	31320	CenturyLink	1,255.28
5/27/2020	31321	CenturyLink	596.52
5/27/2020	31322	Elizabethtown Gas	886.81
5/27/2020	31323	Horizon BC/BS of NJ	1,068.90
5/27/2020	31324	Horizon BC/BS of NJ	361.50
5/27/2020	31325	Horizon BC/BS of NJ	1,796.07
5/27/2020	31326	JCP&L	1,919.27
5/27/2020	31327	LINA	229.50
5/27/2020	31328	Montague Tool & Supply Co	268.94
5/27/2020	31329	Municipal Capital	119.00
5/27/2020	31330	Robin Hough	15.00
5/27/2020	31331	Van Cleef Engineering Assoc. LLC	1,151.00
5/27/2020	31332	Verizon Business	87.42
5/27/2020	31333	Wielkotz & Company, LLC	500.00
			=====
			11,080.94

Admin Trust

<u>DATE</u>	<u>CHECK</u> <u>#</u>	<u>PAID TO</u>	<u>AMOUNT</u>
5/27/2020	2165	Maggie Rodriguez	15.98
			=====
			15.98

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Developers Escrow

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
5/13/2020	2085	New Jersey Herald	17.70
			=====
			17.70

Grant Fund

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
5/27/2020	31317	Sussex County Municipal Utility	321.05
5/27/2020	31318	Van Cleef Engineering Assoc. LLC	130.00

			451.05
			=====
			451.05

Payroll

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
5/27/2020	1043	AFLAC	627.28
			=====
			627.28

Water Op

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
5/27/2020	5009	JCP&L	1,470.81
			=====
			1,470.81

There being no further business, Councilman Nasisi moved, Councilman Nardini seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:42p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor