

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 26, 2020**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Cruz (via zoom), Nardini (via zoom), Nasisi (via zoom), O'Dell, Slater, Mayor Hutnick

Absent: Alvarez

Also, in attendance was Robert McBriar, Borough Attorney and Mike Marceau, CFO.

The meeting was held via zoom/audio

STATEMENT BY MAYOR: "Notice requirements of P.L. 1975, Open Public Meeting Act, NJS10:4- et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 3, 2020."

Councilwoman Slater moved Councilwoman O'Dell seconded motion for approval of items on the consent agenda.

CONSENT AGENDA

1. Approval of regular meeting minutes from October 14, 2020.
2. Approval of Resolution 78-2020 Appointing a fund commission for 2021.
3. Approval of Resolution 79-2020 Appointing Risk Management Consultant with the Risk Management Consultant's Agreement attached.
4. Approval of Resolution 80-2020 approving the continuation of temporary stipend to the borough clerk and senior payroll clerk for additional duties performed during the COVID-19 Pandemic.
5. Approval of Resolution 81-2020 Authorizing a one-time payroll change.
6. Accept for filing letter to all SCMUA customers Re FY Proposed Rate schedule effective December 1, 2020.
7. Accept for filing Franklin Borough Ordinance 11-2020.
8. Accept for filing letter from New Jersey Courts Re: 2020 Annual visitation Report.

Upon Roll call Vote:

Yeas: Cruz, Nardini, Nasisi, O'Dell, Slater

Nays: None Absent: Alvarez Abstain None

RESOLUTION 77-2020

Councilwoman Slater made motion to adopt resolution 77-2020 authorizing the Borough Clerk and CFO to submit the Local Government Emergency Fund (CRF) Grant application. Seconded by Councilman Nardini.

Upon Roll call Vote:

Yeas: Cruz, Nardini, Nasisi, O'Dell, Slater

Nays: None Absent: Alvarez Abstain None

OLD BUSINESS

Playground safety – Mayor Hutnick asked do you want to take this off.

Councilwoman O'Dell commented you can table this for now.

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Borough Property/subdivision/sales – Councilman Nasisi commented we are going to bring this up at the Land Use meeting tomorrow. Someone is interested in a lot; we discussed at the last meeting but haven't had a Land Use meeting yet.

Mayor Hutnick commented we will address this with Mr. McBriar; we also have a second party interested in a second area. Mayor Hutnick commented he will provide updates as he receives them.

Councilman Nasisi commented nothing new for this then.

NEW BUSINESS

Best Practice Discussion – Mayor Hutnick asked if everyone has read the best practices and if they have any questions or concerns about them. There were no replies from Council members.

Little Free Library – Councilwoman O'Dell commented we had town resident propose at the last meeting an idea of hers; Krista Hornyak has submitted a plan via email, she wants to install a free little library. She has a plan and specs on how it can be built with prices and an idea of how it works. She is basically looking for an approval.

Mayor Hutnick asked is she looking for the town to do all this or is she doing all this.

Councilwoman O'Dell commented she is going to head the idea; she will be in on the idea with her as far as donating some money towards it. Ms. Hornyak is going to build, keep it clean, has a COVID plan, change things out and is pretty much looking for permission to put it on town property by the Plant Street soccer field so that kids can swap books out and keep reading.

Mayor Hutnick commented permission is granted.

Paper Road (Orchard Street) – Mayor Hutnick commented this is the road that connects Edison to Highland Ave; this issue has come up were there is a property owner on Main Street who has been doing septic maintenance in the back of the property. This owner decided to clear, cut and open Orchard Street instead of seeking permission to use it to get to the back of his property. It is now a wide-open road to a certain point. Mayor Hutnick commented he takes issue with that. This matter is going to be before the Land Use Board tomorrow evening for discussion; he just wanted to make Council aware of the fact that this has happened. Although Orchard Street has been on the list of things we have been talking about for a potential parking lot or connectivity road to the back of those building to assist with businesses as a property owner or a business doing construction work you can't just take it upon yourself to clear the woods and make a road. Which is exactly what happened. Mayor Hutnick commented as he gets more updates Council will be updated and that is all he has for now on this topic.

ORA Swim Team – Councilman Nardini commented he is bringing this topic up because we had a lot of discussions regarding swim team, a lot of discussion about the negative activity going on and he wanted to know what was the feedback. A lot of people had issues with what was going on; do we have guest passes, how many people actually came up, how many people were up there. Councilman Nardini commented he wanted to know was there any proposed changes to the ordinances was there any tallies of guest passes; where do we stand. Councilman Nardini commented it is almost November and he doesn't want this to carry into next year. What are we going to do for next year?

Mr. McBriar commented when the issue was first presented before Council he believes that we were gathering a number of comments so that it would form an agreement that would be proposed to enter between ORA and the Borough. Mr. McBriar commented he didn't receive any additional comments since it was first brought up but he can review his notes with Robin and we can start to put into writing what those comments were; he can work on a proposed agreement that he can present to Council. Mr. McBriar commented if there are additional comments you can forward them to Robin.

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Mayor Hutnick commented we will get back on track with that to get it resolved long before the next swim team season starts.

DPW Standard Operating Procedures – Councilman Nardini commented the issue here is, we have spoken with the DPW department; he is going into the second year with DPW he wants to make sure with the department manager and the going forward plan is to make sure he is involved with any aspect with DPW changes, whether it is fixing a fence, etc. Water and DPW is closely involved whether it is parks and recs of anything that is going on. Councilman Nardini commented he would like to be involved with the request and he would like to request that anything that DPW has to do filters through him and explained. Councilman Nardini requested he would be the first point of contact; if things can be disclosed to him and he would disclose to Chris; so, we are all on the same page with what we have to do moving forward.

Mayor Hutnick commented Council will agree that from now on any requests that are needed from any department regarding DPW that the DPW Commissioner Councilman Nardini will be contacted first, should he not be available and if it is an emergency than you can contact him.

Councilman Nardini commented Mayor you are allowed to override; emergencies of course when he is not reachable you are the one.

Mayor Hutnick commented standard day to day activities normal requests all go through Councilman Nardini.

First Aid Squad – Councilwoman O’Dell commented unfortunately our First Aid Squad will be disbanding, they can’t hang on any longer so we are now in the process of figuring out what to do with the property and equipment. Councilwoman O’Dell commented she doesn’t have any specifics right now but we have to come up with a plan.

Mayor Hutnick commented for those who are wondering what we are going to do for first aid services we are working with Atlantic Health Care and Saint Claire’s as well as the County 911 system. They will still dispatch ambulance service regardless of the fact the town will not have their own to dispatch. What exactly does that mean and which department from where is going to respond is unknown; in most cases when an emergency call comes in for EMS and somebody needs an ambulance 911 services will dispatch the first available unit from whatever location they come from. This is an ongoing issue with other towns in the County and explained Ogdensburg is lucky because all of our firemen are fairly local and fairly on time and explained.

There was a brief discussion on the ambulance building, property and clothing bin located at the first aid squad.

PUBLIC SESSION

Councilwoman O’Dell moved, Councilwoman Slater seconded motion to open the public session of the meeting. All were in favor.

Mary Ann Collins 150 Kennedy Ave. Ogdensburg and Cristian Zamfir,150 Kennedy Ave., Ogdensburg.

Ms. Collins commented two weeks ago on the 14th we had something on the consent agenda and she didn’t know enough to speak up when we were supposed to speak up so she called and talked to Robin and she mentioned to bring it up at this meeting. This is regarding 55 Yurchak Road in Ogdensburg. We had sent a letter to the Mayor about a problem that they tried to handle themselves but it doesn’t seem to be going anywhere. We talked to other departments.

Mayor Hutnick commented is this regarding the outdoor fire pit.

Ms. Collins commented yes.

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Mayor Hutnick commented he understands your concerns and understands what is going on, himself, the police, code enforcement have made several trips to the location. Mayor Hutnick commented he has actually driven by at random times to the location, he has seen the burning but twice with no disturbances going on; in other words, it looks like a standard fire pit with no large fumes of smoke, there was no odors. We did contact the County and the State Fire Association.

Ms. Collins commented we have pictures that show what is going on and the smoke coming onto their property; it's really affecting our health; our breathing and we don't think this is right and this should be done. It's not just for an hour; if it goes for an hour and they turn it off cook their meal and be done but it goes for six, seven, eight hours a day and there is really no cooking. He was told to get around the issue by saying no matter who comes by he is cooking.

Mr. Zamfir commented he would like to share with you some pictures.

Mayor Hutnick commented to drop off the photos in the box by the front door or email them to Robin that way we have them. Mayor Hutnick commented he is not ignoring your problem he is letting you know what the Borough is doing so far to try to come up with catching things that are going on.

There was a brief discussion on health issues.

Mr. Zamfir commented he would like to talk to someone in person.

Mayor Hutnick commented he would meet him in person. If you would like to set up a time he would come and met you, look at the picture and see what more we can do. We are not letting this go he just doesn't have anything right now that says you have to stop. That is the problem.

There was a brief discussion on the situation.

Krista Hornyak, 80 Plant Street, Ogdensburg commented she was the one who proposed the Little Free Library and wants to thank you for the go ahead and the permission she thinks it will be a great thing for our community so thank you.

Vicky Schroder, 60 Center Street, Ogdensburg commented she sees a lot of towns that have a traditional recreation department that runs senior events, outdoor movies and things like that. Ms. Schroder commented she was wondering if we could start investigating on how we can have a recreation department like that. Then the recreation department can have a hand in running Ogdensburg Day, running the fireworks, help fundraise, we can do Senior event; maybe a monthly senior gathering for all the senior citizens in town. She wanted to get an idea of what Council thought of it.

Mayor Hutnick commented it is not a bad idea; we used to have that, it is just a matter of organizing it how to get volunteers to come forward. It will be a difficult task right now with COVID and winter is coming but now seems like a good time to start planning it.

Ms. Schroder commented she would like to be part of it; with budgeting we would need funding. Ms. Schroder commented on having a bingo night somewhere and explained.

Vera Olinski from the Advertiser news commented she missed everyone.

There being no further business from the public, Councilwoman Slater moved, Councilwoman O'Dell seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

There was no executive session.

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PAYMENT OF VOUCHERS

Councilwoman Slater made a motion to review payment of vouchers and departmental reports.
Seconded by Councilman Nardini.

Upon Roll call Vote:

Yeas: Cruz, Nardini, Nasisi, O'Dell, Slater
Nays: None Absent: Alvarez Abstain: None

Current

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
10/27/2020	31654	Weldon Asphalt	3,180.81
10/27/2020	31655	W.B. Mason Co., Inc.	34.98
10/27/2020	31656	Valley Vision Care, LLC	927.00
10/27/2020	31657	Staples Business Advantage	268.80
10/27/2020	31658	Seidel Electric, Inc.	50.00
10/27/2020	31659	Schenck Price Smith & King LLP	6,744.84
10/27/2020	31660	Redshaw's Flower Shop	270.00
10/27/2020	31661	O'Dell Electrical Contractor	1,170.00
10/27/2020	31662	Noah's Ark Prot-a-Jon	38.50
10/27/2020	31663	New Jersey Herald	78.90
10/27/2020	31664	Municipal Software Inc	1,305.00
10/27/2020	31665	Municipal Capital	119.00
10/27/2020	31666	Michel Marceau	15.98
10/27/2020	31667	Magloclen	400.00
10/27/2020	31668	LINA	229.50
10/27/2020	31669	Lakeland Auto Parts	597.00
10/27/2020	31670	Laddey, Clark & Ryan	125.00
10/27/2020	31671	JCP&L	2,554.44
10/27/2020	31672	Horizon BC/BS of NJ	1,796.07
10/27/2020	31673	Horizon BC/BS of NJ	282.66
10/27/2020	31674	Horizon BC/BS of NJ	491.69
10/27/2020	31675	Elizabethtown Gas	28.85
10/27/2020	31676	Davis, Stephen	1,020.00
10/27/2020	31677	Complete Security Systems, Inc.	24.20
10/27/2020	31678	CenturyLink	1,735.05
10/27/2020	31679	Bullseye Calibration of NJ	135.00
10/27/2020	31680	B and R Uniform	623.35
10/27/2020	31681	Amazon	985.96
10/27/2020	31682	Allied Oil	866.02
			=====
			26,098.60

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Dog Fund

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
10/27/2020	248	J.P. Cooke Company	124.10
			=====
			124.10

Payroll

<u>DATE</u>	<u>CHEC K #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
10/27/2020	1061	AFLAC	627.28
			=====
			627.28

Water Op

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
10/27/2020	5056	Agra Environmental Services	60.00
10/27/2020	5057	Donna Hickey	53.00
10/27/2020	5058	JCP&L	631.44
10/27/2020	5059	Main Pool & Chemical Co., Inc.	267.00
10/27/2020	5060	Municipal Software Inc	130.00
10/27/2020	5061	W.B. Mason Co., Inc.	5.00
10/27/2020	5062	Water Works Supply Co., Inc.	983.84
			=====
			2,130.28

There being no further business, Councilwoman Slater moved, Councilwoman O'Dell seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:35p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor