

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
May 9, 2022**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Alvarez, Cowdrick, DeMeo, Nardini, Poyer, Mayor Hutnick

Absent: Nasisi

Also, in attendance was Robert McBriar, Borough Attorney and Mike Marceau, CFO

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2022.”

Councilman Nardini moved Councilman DeMeo seconded motion for approval of items on the consent agenda.

CONSENT AGENDA

1. Approval of regular meeting minutes from April 25, 2022.
2. Approval of Resolution 36-2022 authorizing the refund for water overpayment on final water bill in the amount of \$154.75 to Marie Varcadipane, 14 Predmore Road Block 29 Lot 3.
3. Accept for filing letter dated April 26, 2022 from Chief George O. Lott (Ret) VFW Veterans of Foreign Wars to Chief Gordon Re: Memorial Day Services.
4. Accept for filing letter dated April 21, 2022 from NJDOT Re: New Jersey Department of Transportation NJDOT Fiscal Year 2023 State Aid programs.
5. Accept for filing Final Equalization Table for the County of Sussex for the year 2022.
6. Accept for filing Sandyston Township Resolution R-32-2022.
7. Accept for filing Sandyston Township Resolution R-29-2022.
8. Accept for filing Township of Montague Resolution 2022-040.
9. Accept for filing Township of Montague Resolution 2022-041.
10. Accept for filing Township of Byram Resolution 110-2022.

Upon Roll call Vote:

Yeas: Alvarez, Cowdrick, DeMeo, Nardini, Poyer

Nays: None Absent: Nasisi Abstain None

PUBLIC HEARING ON THE INTRODUCED 2022 CY MUNICIPAL BUDGET

Mayor Hutnick read we will open the meeting to the public for any comments on the introduced 2022 CY Municipal Budget.

Mayor Hutnick commented the meeting is now open for the 2022 Municipal Budget.

No one had any comments.

Councilman DeMeo made a motion to close to the public for any comments on the introduced 2022 CY Municipal Budget. Second by Councilwoman Cowdrick. All were in favor.

RESOLUTION 35-2022 TO ADOPT THE CY 2022 MUNICIPAL BUDGET

Councilwoman Cowdrick made a motion to adopt the CY 2022 Municipal Budget resolution 35-2022. Seconded by Councilman DeMeo.

Upon Roll call Vote:

Yeas: Alvarez, Cowdrick DeMeo, Nardini, Poyer

Nays: None Absent: Nasisi Abstain None

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OLD BUSINESS

State Fire Marshal Notice of Violations – Mayor Hutnick commented Councilman Nasisi isn't here but he doesn't think the doors have been replaced yet.

Parks and recreation – No update.

DPW- Councilwoman Cowdrick commented we do have an update on this. Councilwoman asked Councilman Nardini to set up separate emails for DPW.

Councilman DeMeo commented the tracker units are in the truck now he confirmed with Chris they are up and operating. Pubworks are about two thirds the way through uploading the information. As per the Mayor the camera system is back on line we should have a quote for the new camera.

There was a brief discussion on the new camera.

Mr. McBriar asked is everyone at DPW aware of the tracking mechanism.

Borough Hall Heat Repairs – No update.

NEW BUSINESS

NJDOT Grant applications – Mayor Hutnick asked Ms. Hough to explain.

Ms. Hough explained it is time to submit this year grant applications you need to pick two roads she thinks they are due in July.

Mayor Hutnick commented we have to pick two roads in town to apply for DOT grants. Ms. Hough explained we need a first and second choice.

There was a brief discussion on what roads to submit applications for.

Mayor Hutnick commented let's apply to finish up Edison.

Ms. Hough asked would that be your first choice. Mayor Hutnick commented yes.

Councilman Nardini asked what about Passaic going up towards Sparta.

Councilman Poyer commented he thinks Passaic needs to be done badly there is a large dip on the wooded side of Passaic that has to be fixed.

Ms. Hough commented we do have the grant from 517 to the bridge [on Passaic].

Mayor Hutnick commented we can go from other side of the bridge to Sparta; that is a connecting road. Mayor Hutnick commented DPW excavated out that whole right side going up which is fantastic because the water isn't cutting under the road anymore.

Mayor Hutnick commented do you want to do Passaic up to Sparta. Mayor Hutnick commented we will put that as number two (choice).

Public Announcement for NJ Department of Community Affairs Program (LIHWAP) –

Mr. McBriar explained as Mayor and Council is aware there have been recent Federal legislation passed that provide relief measures for residential rate for payers that experienced hardship during COVID dealing specifically with sewer and water. There is a federally funded program that provides assistance you have to met a certain income threshold that is available to low income households. It is ment to reduce the balances to water and sewer bills. There are notices here in Borough Hall, we are going to make the announcement once monthly at [Mayor and Council] meetings to continue to get the word out, we are required to remind residents of the program.

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Mayor Hutnick asked about putting it on social media. Mr. McBriar commented yes.

Ms. Hough commented she put it on the website.

Mayor Hutnick commented on putting this notice on Facebook.

Mass notification system – Councilman Nardini commented he did some training last week; the system is ready to go. Two things one we only have forty or fifty people signed up on the web so we will need to promote this a little more maybe on Facebook and keeping it on the agenda so it is in the minutes. Councilman Nardini explained a self-serve option so residents can do this them self and the finance clerk will not have to manage this.

Councilman DeMeo asked if we could put something in the tax bills to inform residents.

Public events in town – Mayor Hutnick commented he put this on because he was checking with several other towns just to see how they handle when groups want to hold events. Groups that are not affiliated with the town. Sometimes we are not aware of an event until we see it on social media or get a flyer from the school. What are neighboring towns are doing is they require for example the Girl Scouts. The Girls Scouts run a local town garage sale and what they do each year if they want to hold it they send representatives to the Council meeting to explain their event and ask if it can be done. The Council decides yes or no. The town should be informed of events before they happen not after. Even if it is just a form to let the town know of their event.

There was a brief discussion on how organizations can notify the Borough on events they would like to hold.

PUBLIC SESSION

Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to open the public session of the meeting. All were in favor.

Lawrence Valentino, 21 Edison Ave. Ogdensburg, explained to the Council his water bill is normally seventy dollars; he received a bill for six hundred dollars saying he used eighty-five thousand gallons which fills up like four pools. Mr. Valentino explained he had a leak and what was done. Mr. Valentino commented he cannot afford to pay this kind of money and asked to go on a payment plan.

Mike Marceau, CFO commented based on the COVID rules he thinks is isn't a big deal; we can speak to Regina [tax collector] and she will come up with something.

Mayor Hutnick commented what we will do we will speak to the lady that runs the water department and between finance we will figure out a payment plan. Mayor Hutnick asked if that was acceptable to everyone. Mayor Hutnick asked when is his water bill do. The water bill was due on May 18th. Mayor Hutnick commented for this time make your seventy-dollar payment by May 18th so something is paid and they will move forward with figuring out a plan.

Mr. Valentino asked no late fees or anything like that. Mayor Hutnick commented no and you won't get turned off.

There being no further business from the public, Councilman DeMeo moved, Councilman Nardini seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

There was no executive session.

PAYMENT OF VOUCHERS

Councilman Nardini made a motion to review payment of vouchers and departmental reports. Seconded by Councilman DeMeo.

Upon Roll call Vote:

Yeas: Alvarez, Cowdrick DeMeo, Nardini, Poyer

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Nays: None Absent: Nasisi Abstain None

Current

<u>DATE</u>	<u>CHECK</u> #	<u>PAID TO</u>	<u>AMOUNT</u>
4/27/2022	32698	Horizon BC/BS of NJ	2,144.32
4/27/2022	32699	Sussex County Treasurer	277,377.21
4/27/2022	32700	Sussex County Treasurer	19,772.91
4/27/2022	32701	Sussex County Treasurer	1,124.43
5/10/2022	32702	Action Data Services, Inc.	1,116.07
5/10/2022	32703	Atlantic Tomorrows Office	126.12
5/10/2022	32704	Blue Diamond Disposal, Inc.	17,775.00
5/10/2022	32705	CenturyLink	898.70
5/10/2022	32706	CenturyLink	840.33
5/10/2022	32707	Complete Security Systems, Inc.	24.20
5/10/2022	32708	Dolan & Dolan Esqs.	573.92
5/10/2022	32709	Elizabethtown Gas	1,670.41
5/10/2022	32710	Fire Fighters Equipment Company Inc	38.00
5/10/2022	32711	Fred Yarosz Janitorial Services LLC	403.00
5/10/2022	32712	Home Depot	113.25
5/10/2022	32713	JCP&L	7,622.72
5/10/2022	32714	Lumen Technologies Group	251.26
5/10/2022	32715	Michel Marceau	325.98
5/10/2022	32716	Municipal Software Inc	50.00
5/10/2022	32717	My Corporate Hosting Solutions, LLC	232.50
5/10/2022	32718	Nielsen Ford, Inc.	81.89
5/10/2022	32719	Ogdensburg Board of Education	221,243.00
5/10/2022	32720	Petro-Mechanics, Inc	755.00
5/10/2022	32721	Ross, Chris	135.00
5/10/2022	32722	Staples Business Advantage	51.48
5/10/2022	32723	TRI STATE PAPER & CLEANING SUPPLIES	232.30
5/10/2022	32724	Verizon Wireless	121.11
5/10/2022	32725	W.B. Mason Co., Inc.	59.15
5/10/2022	32726	Wallkill Valley Regional H.S.	87,005.00
5/10/2022	32727	Witmer Public Safety Group, Inc.	533.00
			=====
			642,697.26

Dog Fund

<u>DATE</u>	<u>CHECK</u> #	<u>PAID TO</u>	<u>AMOUNT</u>
5/10/2022	282	NJ Dept of Health Senior Service	18.60
			=====
			18.60

General Capital

<u>DATE</u>	<u>CHECK</u> #	<u>PAID TO</u>	<u>AMOUNT</u>
5/10/2022	1160	Van Cleef Engineering Assoc. LLC	15,480.50
			=====
			15,480.50

Admin Trust

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<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>	<u>REASON</u>
5/2/2022	2184	International Laminating	257.17	

			257.17	

Voids

4/12/2022	2183	International Laminating	(257.17)	Bounced
			=====	

Developers Escrow

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
5/10/2022	2098	Dolan & Dolan Esqs.	471.55
5/10/2022	2099	Van Cleef Engineering Assoc. LLC	130.00
			=====
			601.55

Grant Fund

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
5/10/2022	32728	Atlantic Tomorrows Office	162.50
5/10/2022	32729	Staples Business Advantage	80.08
			=====
			242.58

Water Op

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
5/10/2022	2	Marie Varcadipane	154.78
5/10/2022	2	One Call Concepts, Inc.	35.75
5/10/2022	2	W.B. Mason Co., Inc.	11.83
			=====
			=
			202.36

There being no further business, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:20p.m.

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Robin Hough, Borough Clerk

George P. Hutnick, Mayor