

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
July 25, 2022**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

**ROLL CALL:** Cowdrick, DeMeo, Poyer, Mayor Hutnick

Absent: Alvarez, Nasisi

**STATEMENT BY MAYOR:** “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2022.”

Councilman DeMeo moved Councilwoman Cowdrick seconded motion for approval of items on the consent agenda.

**CONSENT AGENDA**

1. Approval of regular meeting minutes from July 11, 2022.
2. Approval of NJABC special event catering permit for Franklin Grill & Tavern LLC. liquor license 1906-33-010-008, PBA #404 food truck festival location Sterling Hill Mine Museum on August 21, 2022 from 12:00noon to 5:00pm.
3. Accept for filing letter received July 15, 2022 from Mike Nardini, Re: resignation letter.
4. Accept for filing Sandyston-Walpack Consolidated School District Resolution #6-29-13

**Upon Roll call Vote:**

Yeas: Cowdrick, DeMeo, Poyer

Nays: None Absent: Alvarez, Nasisi Abstain None

**OLD BUSINESS**

State Fire Marshal Notice of Violations – No Update

Parks and recreation – No update

DPW- No update

Mass notification system –

Mayor Hutnick explained he is taking this over and will be doing the training. Mayor Hutnick commented he needs a backup and asked for someone from the Council to volunteer to help him. There was a brief discussion; everyone will help with the system.

Downstairs Bathroom – No update.

Borough owned properties sale –

Mayor Hutnick commented we have two pieces of property currently in town on Main Street side by side; we have someone interested in this property but the problem is it has to go for auction.

Ms. Hough explained the in-rem foreclosures are done so there will be more properties that we can put up for auction. Ms. Hough explained she is waiting for the email from the Borough attorney with the final paper work.

Mayor Hutnick explained a in house Auction that Montague held.

There was a discussion on holding an auction in house or on line, zoning and setbacks, to wait and see what plan is done by the Local Planning Services before the borough sells property, school taxes, senior housing 55 and older vs community development.

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Mayor Hutnick asked Councilwoman Cowdrick if she had anything else regarding vacant properties. Councilwoman Cowdrick comment we need to get moving with some of this stuff.

Glenbrook Fire Hydrant – No update

DPW/Personnel – Mayor Hutnick commented nobody is rice noticed but we can have a discussion on personnel. We need to start posting a job and interviewing for our DPW department. We needed labor's, plow drivers, CDL drivers; winter is going to be here in no time.

Councilman DeMeo commented do we have a job description for Laborers. Ms. Hough explained she will get the job description from Civil Service.

Councilman DeMeo explained get the job description and get this posted.

There is a discussion on requiring a CDL and the length of time it might take to obtain a CDL.

Mayor Hutnick commented let's get the job description so we can get this posted within the next week.

There was a discussion on the amount of DPW to hire and to post for the supervisor position as well. There was also a discussion on redoing the Salary ordinance with the minimum and maximum salaries and it is time to re-staff.

**NEW BUSINESS**

Vacant Properties – See discussion in the minutes regarding Borough owned properties.

Mayor Hutnick explained we have a departure. Councilman Nardini resigned from the Council.

Ms. Hough explained the process to fill Councilman Nardini position.

Councilman DeMeo commented you have to put someone in charge of water.

Mayor Hutnick asked Councilman Poyer to be in charge of water. Councilman Poyer is now in charge of water.

**PUBLIC SESSION**

Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to open the public session of the meeting. All were in favor.

No one was present.

There being no further business from the public, Councilman Demeo moved, Councilwoman Cowdrick seconded motion to close the public session of the meeting. All were in favor.

**EXECUTIVE SESSION**

There was no executive session.

**PAYMENT OF VOUCHERS**

Councilman DeMeo made a motion to review payment of bills and vouchers and to review departmental reports. Seconded by Councilwoman Cowdrick.

**Upon Roll call Vote:**

Yeas: Cowdrick, DeMeo, Poyer

Nays: None Absent: Alvarez, Nasisi Abstain None

**CURRENT**

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DATE	CHECK #	PAID TO	AMOUNT
7/25/202	2	32876 Action Data Services, Inc.	87.16
7/25/202	2	32877 Allied Oil	1,744.20
7/25/202	2	32878 Amazon	309.9
7/25/202	2	32879 Elizabethtown Gas	259.8
7/25/202	2	32880 Horizon BC/BS of NJ	2,144.32
7/25/202	2	32881 JCP&L	3,848.38
7/25/202	2	32882 LINA	189
7/25/202	2	32883 New Jersey Herald	169.83
7/25/202	2	32884 NJLM	160
7/25/202	2	32885 Staples Business Advantage	60.14
7/25/202	2	32886 Sussex County Board of Elections	133.83
7/25/202	2	32887 Sussex County Clerk	449.31
7/25/202	2	32888 Verizon Connect Fleet USA LLC	113.7
7/25/202	2	32889 Vernon Township	9,750.00
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			19,419.57
			=====
			19,419.57

PAYROLL

DATE	CHEC K #	PAID TO	AMOUNT
7/25/202	2	1152 AFLAC	940.92
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			940.92
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			940.92

WATER OP

DATE	CHEC K #	PAID TO	AMOUNT
7/25/202	2	5220 Staples Business Advantage	5.56
			-----
			5.56

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5.56

There being no further business, Councilwoman Cowdrick moved, Councilman DeMeo seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:38p.m.

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Robin Hough, Borough Clerk

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George P. Hutnick, Mayor