

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
January 9, 2023**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg, Mayor Hutnick

Absent: Alvarez

Also, in attendance was Robert McBriar, Borough Attorney and Mike Marceau, CFO

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2023.”

Councilman DeMeo moved Councilwoman Cowdrick seconded motion for approval of items on the consent agenda.

Councilman Ciasullo asked Mr. Marceau to explain number three. Mr. Marceau explained that is the emergency note that we needed for the settlement for a police officer. We still need our employer pension obligation with the State of New Jersey and once we have that Mr. Ferry, Mr. Rogut, Bond Counsel and himself will go to the Local Finance Board and get a special emergency to spread the cost out. We have been in contact with the Division of Local Government service they are on board but this was the note to fund it or at least partially fund it since we don't have the pension bill yet. As far as salary and payroll tax etc. that has all been taken care of.

Councilman DeMeo asked if we had an estimate on the pension. Mr. Marceau commented round numbers he is guessing approximately thirty-five thousand.

Mayor Hutnick asked Mr. Marceau you have been having a hard time with them to try and get numbers correct. Mr. Marceau commented [he has been trying] since November of 2021.

Mr. Marceau explained what would probably happen when they go down to the local finance board.

CONSENT AGENDA

1. Approval of regular meeting minutes and executive session minutes from December 12, 2022.
2. Approval of the reorganization meeting minutes from January 3, 2023.
3. Accept for filing letter dated December 29, 2022 to Borough Council from Steve Rogut, Bond Counsel re: issuance of a \$301,304 Emergency Note.

Upon Roll call Vote:

Yeas: Ciasullo (abstain #1), Cowdrick, DeMeo, Poyer, Ruitenberg (abstain #1)

Nays: None Absent: Alvarez Abstain None

Mayor Hutnick commented before we go to old business he informed everyone that Augie Rutkowski passed away. He will be in contact with the family regarding the sign and if there will be a public viewing or private.

OLD BUSINESS

Senior Citizen of the year – Mayor Hutnick commented we still have to come up with a 2023 Senior of the Year. He is waiting on some information for one nomination that he has and we have another nomination. He doesn't want to say names in case they read the minutes he would like to surprise them. If anyone has any ideas let him know and why.

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Local Planning Grant – Mayor Hutnick asked the Clerk if she received a phone call from a resident today regarding the surveyors. Ms. Hough commented no.

Mayor Hutnick explain surveyors were out Friday surveying the fire house area ball field. He has a call out to the engineer to find out if that was for either our grant we have for the parks or if was from Tessier’s group to see what was going on.

Property Maintenance Code from Land Use Board – No update.

Auction Date for Borough Properties – Mayor Hutnick commented on the auction date are we still set for February.

Mr. McBriar commented the last time we discussed this we were looking at March 9th, he can formalize that if that is still the consensus by way of resolution. He thinks the other terms was on line capabilities as well.

Mayor Hutnick commented he thinks that [on line] will be our best bet; we don’t have the staffing to have people come in and run an auction like that.

Mr. McBriar commented we will get a formal resolution for the next meeting agenda.

Police Contract – Mayor Hutnick commented we will pass this for now.

Solid Waste and Recycling contract – Mayor Hutnick explained we had a problem over the weekend; Thursday they didn’t pick up our dumpsters at the recycling center it wasn’t open. They picked them up today the center was opened.

Councilwoman Cowdrick commented Blue Diamond locked it as they left today.

Mayor Hutnick commented it will be open tomorrow to give the residents a chance to make up for not having it [open] on Saturday.

Mayor Hutnick explained the camera company is going to come in and look at the camera set up and to look back on the camera to see what happened with the recycling.

Mayor Hutnick asked if we had any updates on the [solid waste and recycling contract].

Mr. Marceau commented the only thing he has is he has not heard back from Hardyston; Lafayette said thank you but no thank you and explained looking into individual haulers.

There was a discussion on the need to get the bid specs out and rebid, if this contract was different from previous contracts, length of time of the contract, right now the Borough has a two month extension of the old contract, shared service, sending a letter, getting everything in writing, informing the residents of this issue with solid waste and recycling costs, if the borough did the garbage ourselves we would need trucks and we would need man power.

Councilman Ciasullo asked about item five the police contract.

Mayor Hutnick explained we will be going into executive session for that discussion.

NEW BUSINESS

First Aid Squad – Mayor

Alan Arduini, 23 Lincoln Ave. Treasure of the First Aid Squad explained as you know it is abolished [the First Aid Squad] over one year ago and he now wants to get the building out of his hands and turn it over to the town. We need to get lawyers involved to draw up the contract that are necessary he gave you all the paper work if you need it again he can get it. I still have the originals; the deed, copy of the lines and the buildings. At this point he would like to turn it over

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as soon as possible because it is costing about four or five thousand for liability insurance he has to pay on the buildings for a year. So whatever funds we have left will be gone as we go along. He keeps the liability on it because there are still organization using the building. He isn't exactly sure who at this point because he hasn't been in contact with them; Girl Scouts, Police Department uses it and the VFW; then you have the two ambulances which are the boroughs. Mr. Arduini commented he wants to get rid of the maintenance of the building he is taking care of it right now the snow etc.

Councilman Ciasullo asked if there were any rentals going on.

Mr. Arduini commented it can't be rented because the building doesn't meet specifications, the stove is very old we don't have a fire suppression unit, we don't have a hood over it. The kitchen is lacking cosmetics it is in pretty bad shape. He did just spend twenty-five thousand dollars on redoing the bathrooms. So, you are getting the building with a brand-new bathroom universal male/female bathroom it is beautiful. The kitchen needs to be upgraded, the two AC units need to be repaired, the oil burner will need to be upgraded in the next couple of years. Mr. Arduini commented he also spent fifteen thousand dollars he removed the tank out of the ground, the tank is now above ground so you won't have to worry about that. There was no contamination. The driveway was paved in the last three or four years.

Mayor Hutnick asked have you guys been down there checking the tank for oil.

Mr. Arduini commented yes, he was just down there last weekend and there is still a half tank of oil in there, he guesses it is on a schedule of some sort.

Mayor Hutnick commented we have been monitoring the oil to make sure there is oil in the tank.

Mr. Arduini commented the building needs some maintenance on it and the kitchen needs to be updated; to rent it out it just isn't feasible. There are no current agreements. That building was only used by members of the town. There are no liens on the property he believes the squad has owned the property since 1965 it was given as a gift to the squad and in the original contract it stated it would revert back to the originals if they didn't build on the property and make it a first aid squad within a certain amount of time he thinks it was a year or two. They met that requirement so it is well beyond that requirement. He has that all in writing too he has all the original documentation.

Mayor Hutnick commented we will take copies of all that documentation and give it to Mr. McBriar if he doesn't already have it.

Councilman Poyer asked did you ever have the foundation checked. Mr. Arduini commented it is two buildings and they are on slabs. The building that houses the ambulances is a pole barn the building that houses the hall with the bathroom and kitchen was originally the garages back in 1965.

Mr. Arduini explained they had new roofs put on within the last ten years. So, we did investment into it.

PUBLIC SESSION

Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to open the public session of the meeting. All were in favor.

No one from the public had any comments.

There being no further business from the public, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

Mayor Hutnick commented we do need executive session at this time to discuss police contract.

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Councilman DeMeo moved, Councilman Poyer seconded motion to adopt the following resolution

Mr. McBriar commented let the record reflect that Councilwoman Cowdrick has left the meeting for executive session.

Upon Roll call Vote:

Yeas: Ciasullo, DeMeo, Poyer, Ruitenberg

Nays: None Absent: Alvarez, Cowdrick Abstain None

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L., 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey, as follows;

Police contract negotiations.

It is anticipated at this time that the above stated subject matter will be made public when settled. Action may be taken on the above listed matter/matters or on other matters discussed in closed session. This resolution shall take effect immediately.

At 7:30pm the Mayor and Council went into executive session.

At 8:33pm the Mayor and Council returned from executive session.

Councilwoman Cowdrick returned to the regular meeting at 8:33pm after executive session.

Mayor Hutnick asked about budget meeting dates. It was decided to have the first budget meeting on January 30, 2023 at 7:00pm. At the January 23, 2023 regular meeting the CFO will give an update. Ms. Hough commented she will notice the meeting January 30, 2023 at 7:00pm. There was a discussion on meeting dates, a budget discussion will be on the February 13, regular scheduled meeting.

PAYMENT OF VOUCHERS

Councilman DeMeo made a motion to approve the payment of vouchers and departmental finance reports. Seconded by Councilwoman Cowdrick.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer

Nays: None Absent: Alvarez Abstain: Ruitenberg

CURRENT

DATE	CHECK #	PAID TO	AMOUNT
1/9/202	3	33166 Accu Weather	59.95
1/9/202	3	33167 Action Data Services, Inc.	162.35
1/9/202	3	33168 Allied Oil	564.38

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1/9/202	3	33169	Amazon	400.59
1/9/202	3	33170	Atlantic Salt	12,579.46
1/9/202	3	33171	Aurora Electrical Supply	63.44
1/9/202	3	33172	Bassani Power Equipment, LLC	1,049.99
1/9/202	3	33173	BIS Digital, Inc.	1,045.00
1/9/202	3	33174	Brenda Cowdrick	22.5
1/9/202	3	33175	Brightspeed	19.9
1/9/202	3	33176	Brightspeed	54.16
1/9/202	3	33177	BrightSpeed	737.88
1/9/202	3	33178	Brightspeed	378.25
1/9/202	3	33179	Brightspeed	251.5
1/9/202	3	33180	Brightspeed	63.16
1/9/202	3	33181	Brightspeed	58.87
1/9/202	3	33182	Brightspeed	99.75
1/9/202	3	33183	Brightspeed	50.42
1/9/202	3	33184	Brightspeed	56.15
1/9/202	3	33185	Complete Security Systems, Inc.	24.2
1/9/202	3	33186	Danforth's	275.34
1/9/202	3	33187	Dave's Towne Service	920.95
1/9/202	3	33188	Dover Brake & Clutch Co., Inc	83.34
1/9/202	3	33189	Elizabethtown Gas	819.24
1/9/202	3	33190	Elizabethtown Gas	1,058.16
1/9/202	3	33191	Finch Fuel Oil Co., Inc.	654.6
1/9/202	3	33192	Fire Fighter One LLC	492.8
1/9/202	3	33193	Fred Yarosz Janitorial Services LL	570
1/9/202	3	33194	Home Depot	178.69
1/9/202	3	33195	Horizon BC/BS of NJ	2,420.10
1/9/202	3	33196	JCP&L	1,619.30
1/9/202	3	33197	JCP&L	744.33
1/9/202	3	33198	JCP&L	20.05

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1/9/202	3	33199	JCP&L	187.54
1/9/202	3	33200	JCP&L	85.78
1/9/202	3	33201	JCP&L	1,274.39
1/9/202	3	33202	JCP&L	1,912.14
1/9/202	3	33203	JCP&L	2,760.12
1/9/202	3	33204	JCP&L	1,129.21
1/9/202	3	33205	Kuiken Brothers	27.96
1/9/202	3	33206	LINA	216
1/9/202	3	33207	Lumen Technologies Group	251.26
1/9/202	3	33208	Mascuch, Maria	75.13
1/9/202	3	33209	Michel Marceau	15.98
1/9/202	3	33210	Municipal Capital	238
1/9/202	3	33211	Municipal Software Inc	6,940.00
1/9/202	3	33212	My Corporate Hosting Solutions, LLC	113.75
1/9/202	3	33213	New Jersey Herald	586.42
1/9/202	3	33214	New Jersey Herald	270.4
1/9/202	3	33215	NJ League of Municipalities	370
1/9/202	3	33216	Noah's Ark Prot-a-Jon	315.71
1/9/202	3	33217	Ogdensburg Board of Education	220,164.00
1/9/202	3	33218	Petro-Mechanics, Inc	1,986.04
1/9/202	3	33219	Richard Luthcke	174.9
1/9/202	3	33220	Ross, Chris	475
1/9/202	3	33221	Schenck Price Smith & King LLP	3,000.00
1/9/202	3	33222	SHI International Corp.	3,621.20
1/9/202	3	33223	Staples Business Advantage	555.98
1/9/202	3	33224	Team Life	837
1/9/202	3	33225	The Rodgers Group, LLC	7,038.00
1/9/202	3	33226	Tire King	1,388.00
1/9/202	3	33227	TRI STATE PAPER & CLEANING SUPPLIES	212.45
1/9/202	3	33228	Verizon Wireless	121.01

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1/9/202	3	33229	Wallkill Valley Regional H.S.	105,491.85
1/9/202	3	33230	Weldon Asphalt	625.85

				390,059.87
				=====
				=
				390,059.87

WATER OP

DATE	CHECK #	PAID TO	AMOUNT	
1/9/202	3	5261 Agra Environmental Services	300	
1/9/202	3	5262 Genserve, LLC	254.63	
1/9/202	3	5263 Hank Sanders Inc	1,150.50	
1/9/202	3	5264 MGL Printing Solutions	191	
1/9/202	3	5265 Staples Business Advantage	10.37	
1/9/202	3	5266 State of New Jersey-PWT	644.61	

				2,551.11
				=====
				=
				2,551.11

PAYROLL

DATE	CHEC K #	PAID TO	AMOUNT	
1/9/202	3	1195 AFLAC	1,131.54	

				1,131.54
				=====
				=
				1,131.54

GENERAL CAPITAL

DATE	CHEC K #	PAID TO	AMOUNT	
1/9/202	3	1177 Riverview Paving, Inc.	78,452.98	
1/9/202	3	1178 Van Cleef Engineering Assoc. LLC	650	

				79,102.98
				=====
				=
				79,102.98

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GRANT FUND

DATE	CHEC K #	PAID TO	AMOUNT
1/9/2023	3 33231	Sussex County Municipal Utility	63
1/9/2023	3 33232	Van Cleef Engineering Assoc. LLC	227.5

			290.5
			=====
			=
			290.5

There being no further business, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 8:40p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor