

**AGENDA FOR MAYOR AND COUNCIL REGULAR MEETING
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE, OGDENSBURG AT 7:00PM
February 12, 2024**

CALL TO ORDER: Mayor Hutnick

PLEDGE OF ALLEGIANCE: Mayor Hutnick

ROLL CALL: Alvarez, Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, N.J.S.A. 10:4-6 et seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 3, 2024.”

CONSENT AGENDA

1. Approval of regular meeting minutes from January 22, 2024.
2. Approval of Resolution 20-2024 authorizing the Discharge of Mortgage for property located at 28 Madison Drive, Ogdensburg, Block 3.05 Lot 21.
3. Approval of Resolution 22-2024 to redeem a third-party tax sale certificate #2019-003 for Block 11 Lot 1 Main Street payment has been received in the amount of \$7,835.68 to the Borough of Ogdensburg.
4. Approval of raffle application from the Ogdensburg Fire Department for a Tricky Tray to be held on March 23, 2024 at the Ogdensburg Fire House from 5:00pm to 10:00pm.
5. Approval of raffle application from the Ogdensburg Fire Department for a 50/50 Raffle to be held on March 23, 2024 at the Ogdensburg Fire House from 5:00pm to 10:00pm.
6. Accept for filing letter dated January 12, 2024 from the office of the Sussex County Clerk of the Board of County Commissioners Re: Reappointment of William Joseph as the official town crier for the County of Sussex for 2024.
7. Accept for filing letter dated January 12, 2024 from the office of the Sussex County Clerk of the Board of County Commissioners Re: 2024 Board of County Commissioners Municipal Liaisons.
8. Accept for filing letter received January 30, 2024 from Gemma’s Kitchen to Mayor Hutnick Re: water billings.

ADOPTION OF ORDINANCE 01-2024

A motion is in order to introduce an ordinance 01-2024 entitled “AN ORDINANCE OF THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AUTHORIZNG THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES, IDENTIFIED AS BLOCK 28 LOT 4.03; BLOCK 21 LOT 15; BLOCK 21, LOT 16; BLOCK 21, LOT 17, BLOCK 21 LOT 18; BLOCK 21 LOT 19 AND BLOCK 21 LOT 20 OF THE OFFICAL TAX MAPS OF THE BOROUGH.

Prior to final roll call, Mayor Hutnick will open the meeting to the public for any comments regarding Ordinance 01-2024.

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ADOPTION OF ORDINANCE 02-2024

A motion is in order to introduce an ordinance 02-2024 entitled “AN ORDINANCE OF THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AMENDING CHAPTER 10 OF THE BOROUGH CODE ENTITLED “PERSONAL POLICES” TO ADD NEW SECTION 10.2 ENTITLED “ANTI-NEPOTISM POLICY”.

Prior to final roll call, Mayor Hutnick will open the meeting to the public for any comments regarding Ordinance 02-2024.

ADOPTION OF ORDINANCE 03-2024

A motion is in order to introduce an ordinance 03-2024 entitled “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTERS 2 AND 6 OF THE CODE OF THE BOROUGH OF OGDENSBURG ENTITLED “ADMINISTRATION AND PARKS AND RECREATION AREAS” RESPECTIVELY.

Prior to final roll call, Mayor Hutnick will open the meeting to the public for any comments regarding Ordinance 03-2024.

INTRODUCTION TO ORDINANCE 04-2024

A motion is in order to introduce an ordinance 04-2024 entitled “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2 OF THE CODE OF THE BOROUGH OF OGDENSBURG ENTITLED “AMENDING AND SUPPLEMENTING CHAPTER 2 OF THE CODE OF THE BOROUGH OF OGDENSBURG ENTITLED “ADMINISTRATION” TO AUTHORIZE THE APPOINTMENT OF ENTRY-LEVEL LAW ENFORCEMENT OFFICERS PURSUANT TO THE STATE OF NEW JERSEY ALTERNATE ROUTE PROGRAM IN ACCORDANCE WITH N.J.S.A. 11 A4-1.3 AND N.J.S.A. 52:17B-69.1”.

Public hearing will be held on February 26, 2024.

INTRODUCTION TO ORDINANCE 05-2024

A motion is in order to introduce an ordinance 05-2024 entitled “AN ORDINANCE AMENDING THE RATE OF SALARIES AND COMPENSATION OF THE OFFICES AND EMPLOYEES OF THE BOROUGH OF OGDENSBURG”.

Public hearing will be held on February 26, 2024.

RESOLUTION 19-2024

A motion is in order to adopt resolution authorizing award of Professional Service Agreement to Max Spann R.E. & Auction Co. as auctioneer for the sale of certain real property no longer needed for public use.

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RESOLUTION 21-2024

A motion is in order to adopt resolution 21-2024 authorizing the submission to the New Jersey Department of Community Affairs grant application to rehabilitate the Ogdensburg Municipal Park.

RESOLUTION 23-2024

A motion is in order to adopt resolution 23-2024 approving and authorizing perfection of reverter clause contained in the deed from the Borough of Ogdensburg to the Ogdensburg First Aid Squad Recorded on October 13, 1966.

OLD BUSINESS

1. Plan for lead line replacement report – K. Poyer
2. Hiring of Police Officers – S. Ciasullo
3. Grant Writers – A. DeMeo
4. Budget – Marceau, CFO
5. First Aid Squad Building – Mr. McBriar, Esq.
6. Heaters Pond Dam – S. Ciasullo
7. Storms and Pond water level – S. Ciasullo
8. Municipal Emergency Management Coordinator – Mayor
9. Local Recreation Improvement Grant 2024 - Mayor

NEW BUSINESS

1. Employee Handbook discussion – M. Marceau
2. Finance/Tax Department Software – M. Marceau, CFO
3. IT services – Mayor/M. Marceau, CFO
4. CDL Classes – Mayor
5. SLF Grant Discussion – Mayor/M. Marceau, CFO
6. American Rescue Plan (ARP) discussion – Mayor/M. Marceau
7. Parks and Recreation – B. Cowdrick
8. Municipal Alliance – B. Cowdrick

PUBLIC SESSION - Open to the public for comments on agenda and non-agenda items.
(Comments limited to three minutes.)

EXECUTIVE SESSION

REVIEW AND PAYMENT OF VOUCHERS AND REVIEW OF DEPARTMENTAL FINANCE REPORTS

ADJOURNMENT