

**AGENDA FOR MAYOR AND COUNCIL REGULAR MEETING  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE, OGDENSBURG AT 7:00PM  
February 26, 2024**

**CALL TO ORDER:** Mayor Hutnick

**PLEDGE OF ALLEGIANCE:** Mayor Hutnick

**ROLL CALL:** Alvarez, Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

**STATEMENT BY MAYOR:** “Notice requirements of P.L. 1975, Open Public Meeting Act, N.J.S.A. 10:4-6 et seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 3, 2024.”

**CONSENT AGENDA**

1. Approval of regular meeting minutes from February 12, 2024.
2. Approval of Resolution 24-2024 authorizing compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the consideration of arrest and conviction records in employment decisions under Title VII of the Civil Rights Act of 1964”.
3. Approval of Resolution 25-2024 to redeem a third-party tax sale certificate #2022-010 for Block 12 Lot 8, 11 N Clark Street to Pro Cap 8 Firsttrust Bank, PO Box 774, Fort Washington, PA 19034 in the amount of \$85,575.34.
4. Approval of Resolution 26-2024 authorize the execution of a shared service agreement with the Sussex County Municipal Utilities Authority (SCMUA) for Provisions of Certified Recycling Professional (CRP) services to certify and submit the Borough of Ogdensburg’s 2023 recycling tonnage reports to the New Jersey Department of Environmental Protection.
5. Approval of Resolution 27-2024 of the Borough of Ogdensburg, County of Sussex and State of New Jersey supporting RevolutionNJ.

**At this time, the Mayor and Council will sign the Group Affidavit Certification Pursuant to P.L. 2017 C. 183 of compliance with the US Equal Employment Opportunity Commission’s.**

**EXECUTIVE SESSION MINUTES**

A motion is in order to approve the executive session minutes from February 12, 2024.

**ADOPTION OF ORDINANCE 04-2024**

A motion is in order to adopt Ordinance 04-2024 “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2 OF THE CODE OF THE BOROUGH OF OGDENSBURG ENTITLED “ADMINISTRATION” TO AUTHORIZE THE APPOINTMENT OF ENTRY-LEVEL LAW ENFORCEMENT OFFICERS PURSUANT TO THE STATE OF NEW JERSEY ALTERNATE ROUTE PROGRAM IN ACCORDANCE WITH N.J.S.A. 11A:4-1.3 AND N.J.S.A. 52:17B-69.1”.

**Prior to final roll call Mayor Hutnick will open the meeting to the public for any comments regarding ordinance 04-2024.**

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**ADOPTION OF ORDINANCE 05-2024**

A motion is in order to adopt ordinance 05-2024 “AN ORDINANCE AMENDING THE RATE OF SALARIES AND COMPENSATION OF THE OFFICES AND EMPLOYEES OF THE BOROUGH OF OGDENSBURG”.

**Prior to final roll call Mayor Hutnick will open the meeting to the public for any comments regarding ordinance 05-2024.**

**RESOLUTION 28-2024**

A motion is in order to adopt resolution 28-2024 fixing the salaries of certain officers and employees of the Borough of Ogdensburg.

**MUNICIPAL FACILITIES AND RECREATION AREA APPLICATION**

A motion is in order to approve the Facility Use Application submitted by Sussex Professional Baseball, Chris Stelman, Director for use of the Municipal Park baseball field and to determine the seasonal fee.

**MUNICIPAL FACILITIES AND RECREATION AREA APPLICATION**

A motion is in order to approve the Facility Use Application submitted by Wallkill Valley Little League Baseball, Rosa Collins, Treasurer for use of the Municipal Park baseball field and to determine the seasonal fee.

**OLD BUSINESS**

1. Hiring of Police Officers – S. Ciasullo
2. Grant Writers – A. DeMeo
3. Budget – M. Marceau, CFO
4. Municipal Emergency Management Coordinator – Mayor
5. Employee Handbook discussion – M. Marceau
6. Finance/Tax Department Software – M. Marceau, CFO
7. IT services – Mayor/M. Marceau, CFO
8. CDL Classes – Mayor
9. SLF Grant Discussion – Mayor/M. Marceau, CFO
10. American Rescue Plan (ARP) discussion – Mayor/M. Marceau
11. Parks and Recreation – B. Cowdrick
12. Municipal Alliance – B. Cowdrick

**NEW BUSINESS**

1. Borough Hall Revitalization – Mayor
2. Senior of the Year – Mayor
3. First Aid Squad Building Discussion – S. Ciasullo
4. Heater’s Pond – B. Cowdrick

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**PUBLIC SESSION** - Open to the public for comments on agenda and non-agenda items.  
(Comments limited to three minutes.)

**EXECUTIVE SESSION**

**REVIEW AND PAYMENT OF VOUCHERS AND REVIEW OF DEPARTMENTAL  
FINANCE REPORTS**

**ADJOURNMENT**