

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
June 10, 2024**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Alvarez, Ciasullo (via phone), Cowdrick, DeMeo, Poyer, Ruitenberg, Mayor Hutnick

Absent: None

Also, in attendance was Joseph Maggiloni, Attorney and Mike Marceau, CFO

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 3, 2024.”

OATH OF OFFICE TO PATROLMAN ANTHONY GIORDANO BY CHIEF STEPHEN GORDON

At this time Chief Gordon administered the Oath of Office to Patrolman Anthony Giordano.

Chief Gordon commented Mayor and Council Anthony Giordano comes to us from the Morris County Sheriffs Department, Corrections Division. He has lived in Ogdensburg the last five years. His is more than happy to be in our department and explained he was on the list. We are happy to have him; he will be in the academy July 8 and be on the road in November. Mr. Giordano is going to be good; he is a good fit here.

Mayor Hutnick commented congratulations and welcome to the Borough; we are happy to have you.

OATH OF OFFICE TO PATROLMAN JOSEPH SIMONE BY CHIEF STEPHEN GORDON

At this time Chief Gordon administered the Oath of Office to Patrolman Joseph Simone.

Chief Gordon commented Mayor and Council; our second recruit Joseph Simone comes from Wantage NJ. He has six years in the Department of Corrections he brings a little to the table already. Again, he will be attending the academy in Morris County starting July 8 and he will graduate in November with Anthony. He is looking for a town like this to come to a place where you can interact with the community and be part of the community.

Mayor Hutnick commented congratulations and welcome.

At 7:10pm the Mayor and Council stopped the meeting so pictures can be taken outside with the new police officers, the police department and their families.

The meeting reconvened at 7:22pm.

Councilman DeMeo moved Councilman Poyer seconded motion for approval of items on the consent agenda.

CONSENT AGENDA

1. Approval of regular meeting minutes from May 28, 2024.
2. Approval of Resolution 46-2024 authorizing the Borough clerk to renew liquor license Stew B Dolly Place LLC., Tammie Mannion and Ogdensburg Fire Department for the 2024-2025 licensing term.

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3. Approval of Resolution 47-2024 authorizing the discharge of mortgage for Margaret Hlavka, 9 Wilson Drive, Ogdensburg NJ 07439 in the amount of \$11,450.00.
4. Approval of Resolution 48-2024 memorializing the Governing Body decision to implement 2024 summer work hours for the Department of Public Works.
5. Accept for filing letter to Mayor and Council from Chris Ross, DPW Supervisor Re: Retirement.
6. Accept for filing letter from the County of Sussex, re resolution Amendments to the Sussex County resolution establishing county roads as through streets.
7. Accept for filing Montague Township resolution 2024-061.
8. Accept for filing Montague Township resolution 2024-062.
9. Accept for filing Township of Frankford resolution 2024-043.
10. Accept for filing Township of Frankford resolution 2024-044.

Upon Roll call Vote:

Yeas: Alvarez, Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: None Abstain None

OLD BUSINESS

Borough Hall Revitalization – Mayor Hutnick asked Councilman DeMeo if there was any update.

Councilman DeMeo commented we are working on the report.

Heater’s Pond – Councilwoman Cowdrick commented we still do not have lifeguard applications so the swim team application that comes up again and unfortunately, we will probably have to deny it due to no lifeguards.

Mayor Hutnick commented we still have the one and only application from the swim teams’ coach.

Councilwoman Cowdrick explained we need two [to open].

Mayor Hutnick commented he thinks this is the first time we won’t open.

Councilman DeMeo explained an article he read on the shortage of lifeguard nationwide.

Ms. Hough explained the borough advertised in the New Jersey Herald in April, it was in the spring newsletter which went out the end of March, the lifeguard ad has been on the website, the Facebook page and on the sign out by the firehouse. So, it isn’t like we didn’t advertise.

Councilwoman Cowdrick explained in addition she has spoken at public forums asking if anyone know of anyone looking for a job. Still nothing.

Councilwoman Cowdrick commented unfortunately it is a sad day for the lake.

Mayor Hutnick commented from old business we will jump over to Municipal Facility and recreation area application at which point we would end up denying the application for ORA to use the pond for swim team due to lack of lifeguards. Does everyone agree with that? Council members replied yes.

Mayor Hutnick commented he will need a motion.

MUNICIPAL FACILITIES AND RECREATION AREA APPLICATION

Councilman DeMeo made a motion to deny the Facility Use Application [from ORA] for heaters pond based on the lack of lifeguards. **(This application was tabled at the April 22, 2024, May 13, 2024 and May 28, 2024 meetings).** Seconded by Councilwoman Cowdrick.

Upon Roll call Vote:

Yeas: Alvarez, Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: None Abstain None

Mayor Hutnick commented he wants to make it clear the pond will be open for all other activities it is only closed for swimming.

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NJDOT grant applications – Mayor Hutnick

Mr. Marceau commented he talked to Mr. Vreeland last week; he would like two roads preferably tonight so he can fill out the application which is due the beginning of July.

Mayor Hutnick commented DPW sent him a vast list of roads. Mayor Hutnick read the list of roads and explained. Mayor Hutnick commented his opinion we should stick with heavy populated areas where the traffic is and effects the residents more.

There was a discussion on which roads to submit applications for, possible pick a longer road vs shorter road and possibly Glenbrook and Richardsville.

Mayor Hutnick commented we have to put a one and two by the road.

Councilman Ciasullo commented please don't put his [road] as one.

Councilwoman Cowdrick commented Richardsville one and Glenbrook two.

Mayor Hutnick asked if that works.

Lead line replacement – Councilman Ciasullo commented he spoke to Trenton to follow up before tonight's meeting and explain the report that were sent in. They still have us in violation for the reports. Councilman Ciasullo explained there is some different funding out there. He thinks July 10th the next report is due.

Ms. Hough explained the replacement plan is due July 31st, July 10th the service line and inventory progress report is due and August 20th there is a notification form that is due. We did supply 2023 reports in October of last year; the stuff we sent them most of it was blank.

Councilman Ciasullo commented yes, which at that time was fine; talking with her today she said the same thing. If there are no updates the only thing we have to update is basically dates. The only other thing to bring up is the August report is now been moved to November instead of August. They are going to send us updated forms and that is because the EPA got involved. We are going to have to do a certification of notification; we are going to have to notify all the residents that we don't have information from yet; we have to notify each one with a letter and we have to certify that we sent these letters. We are going to get new forms on everything. Councilman Ciasullo asked the person from Trenton if the letter had to be certified or regular mail. They were not sure of that. We have to notified each resident that didn't response with a letter and that has to be done by November. Councilman Ciasullo commented he will follow up and get together with Councilman Poyer and Councilwoman Ruitenber.

There was a brief discussion on the certification and possible funding/loans.

Councilman Ciasullo commented he was told there are no towns that have completed the survey. He also asked how many towns used their engineering firms to do this work that right now Robin and Councilmembers are doing. There are some but not many and explained.

Employee Raises – Mayor Hutnick commented didn't we do this already.

Mr. Marceau commented we discussed it last meeting. He thinks he will go through and maybe try to come up with some suggestions and then we will make a presentation to the Council.

Mayor Hutnick commented we already completed the budget for this year. We already completed the raise portion of it for this year correct.

Mr. Marceau commented you already did the two percent then built into the budget another potentially two percent potentially affective April 1 which amounted to approximately \$6,200.

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So, what we will do is look at that salary study and come up with some suggestions and make a presentation to Council. We can have that for the next meeting.

Mayor Hutnick commented so next meeting we are finalizing this so we can take it off the agenda.

Councilwoman Ruitenberg commented yes.

Clean up day by Scout Troop 1150 and Troop 90 – Mayor Hutnick

Ms. Hough commented this is scheduled for June 22; one troop will clean up the ballfield area the other will clean up by the pond.

NEW BUSINESS

Lead Line Replacement Plan –

Councilman Poyer explained he sent out notifications to stop at Borough Hall to complete the survey and asked Ms. Hough if anyone came in to pick up the survey. Ms. Hough explained not that she is aware of.

Councilman Poyer explained we have about 200 survey's in.

Councilwoman Ruitenberg commented we have 916 [water customers] total and we have approximately 200 completed. However, the majority of those are unknowns they don't know what they have so they are going to be questionable. We are in a better place then we have been but we still are not close to were we need to be.

There was a discussion on the survey, sending out letters and GIS mapping.

Water quotes –

Councilman Poyer commented two meetings ago Rob Lawler put a quote in front of him and he thought it was odd so he reached out to Rob to ask a few questions and he wasn't sure. He reached directly out to the person and he explained a few things. Councilman Poyer commented he got back in touch with Rob and he had told him the pump had died and the pump was no longer salvageable. Rob told him he gave this quote to Ogdensburg five times in the last ten years and it was never approved. So, he had Rob send him everything and he handed it off to the CFO. Councilman Poyer commented he asked Mike if the \$26,000 quote was combined because he would like to have this fixed as soon as possible.

Mayor Hutnick commented Rob submitted stuff and the end of last year again or the beginning of this year and we approved all the repairs.

Mr. Marceau commented it was last year and this was not on that list and explained the issue the Borough is going to run into regarding this quote would have to go out to bid vs going through a coop.

There was a discussion on this quote and other quotes that had been submitted. Mr. Marceau read from his notes the list of items and cost that were submitted.

Councilman DeMeo explained he received a call from Kean's office; we did not get approved for the five million dollars grant; apparently, they had 75 applications, each congressman is only allowed to submit 15 we did not make the cut. However, they did give him a list of other programs that are available.

Councilman DeMeo commented the police grant is due Wednesday.

PUBLIC SESSION

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Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to open the public session of the meeting. All were in favor.

Jane Kruger, Ogdensburg Historical Society, thanked everyone that attend the 40th Anniversary of the Historical Society. She presented to the town the program book and a Christmas ornament that was given out to all that attended. Ms. Kruger explained the hours the Historical Society is open. Ms. Kruger asked about work that needs to be done at the Historical Society.

There being no further business from the public, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

There was no executive session.

PAYMENT OF VOUCHERS

Councilman DeMeo made a motion to review payment of vouchers and review departmental finance reports. Seconded by Councilwoman Cowdrick.

Upon Roll call Vote:

Yeas: Alvarez, Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: None Abstain: None

CURRENT

DATE	CHECK #	PAID TO	AMOUNT
6/10/202	4	34644 Aurora Electrical Supply	80.93
6/10/202	4	34645 B and M Aquatics LLC	1,800.00
6/10/202	4	34646 Brightspeed	56.45
6/10/202	4	34647 Brightspeed	50.75
6/10/202	4	34648 Bullseye Calibration of NJ	145
6/10/202	4	34649 DeKorte, Kathleen	30.45
6/10/202	4	34650 Dolan & Dolan Esqs.	568.38
6/10/202	4	34651 Eco Logic Environmental Testing Inc	1,200.00
6/10/202	4	34652 Fred Yarosz Janitorial Services LLC	463
6/10/202	4	34653 Home Depot	89.37
6/10/202	4	34654 LINA	256.5
6/10/202	4	34655 Lumen Technologies Group	125.62
6/10/202	4	34656 Michel Marceau	134.9
6/10/202	4	34657 Montague Tool & Supply Co	364.69
6/10/202	4	34658 New Jersey Herald	72.04

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6/10/202	4	34659	NJ League of Municipalities	25
6/10/202	4	34660	Poster Compliance Center	139.9
6/10/202	4	34661	Smith, Ken	822.61
6/10/202	4	34662	Staples Business Advantage	98.58
6/10/202	4	34663	Varcadipane Jr, William J.	2,093.00
6/10/202	4	34664	Verizon Business	108.96
6/10/202	4	34665	Verizon Business	113.7
6/10/202	4	34666	Verizon Wireless	121.66

				8,961.49
				=====
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				8,961.49

WATER CAPITAL/SEWER FUND

DATE	CHEC K #	PAID TO	AMOUNT
6/10/202	4	1054	Montague Tool & Supply Co
			2,789.00

			2,789.00
			=====
			=
			2,789.00

GENERAL CAPITAL

DATE	CHEC K #	PAID TO	AMOUNT
6/10/202	4	1200	Riverview Paving Inc.
			37,354.50

			37,354.50
			=====
			=
			37,354.50

GRANT FUND

DATE	CHEC K #	PAID TO	AMOUNT
6/10/202	4	34667	Lake Management Sciences
			3,299.50

			3,299.50
			=====
			=
			3,299.50

DOG FUND

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DATE	CHEC K #	PAID TO	AMOUNT
6/10/202			
4	315	J.P. Cooke Company	118
6/10/202			
4	316	NJ Dept of Health & Senior Services	12

			130
			=====
			=
			130

WATER OPERATING

DATE	CHEC K #	PAID TO	AMOUNT
6/10/202			
4	5373	Agra Environmental Services	81
6/10/202			
4	5374	Hank Sanders Inc	2,380.00
6/10/202			
4	5375	Staples Business Advantage	10.38

			2,471.38
			=====
			=
			2,471.38

There being no further business, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 8:00p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor