

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
May 12, 2025**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

**ROLL CALL:** Ciasullo, DeMeo, Gandarinho, Lame, Ruitenberg, Mayor Hutnick

Absent: Cowdrick

Also, in attendance was Robert McBriar, Borough Attorney, Joseph Vuich, Planner and Mike Marceau, CFO

**STATEMENT BY MAYOR:** “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 3, 2025.”

Councilman DeMeo made a motion to approve the consent agenda Seconded by Councilwoman Lame.

**CONSENT AGENDA**

1. Approval of regular meeting minutes from April 28, 2025.
2. Approval of Resolution 50-2025 approving the Place to Place, Extension of Premises for liquor license 1916-33-002-006 Atlantic Manor located at 83 Main Street, Ogdensburg, NJ.
3. Approval of Resolution 52-2025 adopting the 2025 Sussex County Hazard Mitigation Plan.
4. Approval of Resolution 54-2025 approving providing the service weapon to retired Sgt. Stephen Davis in recognition of his dedicated service to the Borough of Ogdensburg.
5. Approval of Resolution 55-2025 approving providing the service weapon to retired Ptl. James Lame in recognition of his dedicated service to the Borough of Ogdensburg.
6. Approval of raffle application from the Ogdensburg Fire Department, for an on premise 50-50 raffle to be held on June 14, 2025 from 12:00pm to 4:30pm.
7. Accept for filing letter dated April 25, 2025 from NJ Department of Transportation Re application being accepted for the fiscal year 2026 State Aid Programs.

**Upon Roll call Vote:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lame, Ruitenberg

Nays: None Absent: Cowdrick Abstain None

**Resolution 50-2025**

**WHEREAS**, an application has been filed for a place-to-place transfer (extension of premises) of Plenary Retail Consumption license 1916-33-002-006, for purposes of expanding the premises under license wherein the sale, service and storage of alcoholic beverages are authorized;

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid and the license has been properly renewed for the current license term;

**NOW, THEREFORE BE IT RESOLVED** that the Borough of Ogdensburg Governing body does hereby approve, effective May 12, 2025, the expansion of the aforesaid Plenary Retail Consumption licensed premises located at Atlantic Manor, 83 Main Street, Ogdensburg, New Jersey, 07439 to place under license the area delineated in the application form and the sketch of the licensed premises attached thereto.

**Resolution 52-2025**

**WHEREAS**; the Borough of Ogdensburg “Borough” recognizes the threat that natural hazards pose to people and property within the Borough; and

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
May 12, 2025**

**WHEREAS;** the Borough of Ogdensburg has prepared a multi-hazard mitigation plan, hereby known as the 2025 Sussex County Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

**WHEREAS;** the 2025 Sussex County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Ogdensburg from the impacts of future hazards and disasters; and

**WHEREAS;** adoption by the Mayor and Council demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2025 Sussex County Hazard Mitigation Plan.

**NOW THEREFORE, BE IT REOSLOVED;** by the Mayor and Council of the Borough of Ogdensburg, County of Sussex and State of New Jersey adopts the 2025 Sussex County Hazard Mitigation Plan. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in five years.

**Resolution 54-2025**

**WHEREAS,** the Borough of Ogdensburg is authorized under N.J.A.C. 13:54-1.3(c)(2) to turnover and gift the service weapon of an officer to said officer upon his retirement, subject to certain restrictions and conditions including all applicable state and/or federal permits; and,

**WHEREAS,** The Borough of Ogdensburg, in appreciation of the dedicated and honorable service provided by retired Police Sergeant Stephen Davis during his tenure, wishes to gift Sgt. Davis the service weapon he carried while protecting and serving the Borough with distinction; and,

**WHEREAS,** this is subject to retired Sergeant Stephen Davis submitting proof that he has been approved for and has received all applicable state and/or federal permits to possess the service weapon, a .45 caliber Sig Sauer P220, bearing serial number 37B033623; and is further subject to Sgt. Davis signing the attached “Acceptance of Service Weapon” form agreeing to indemnify and hold the Borough harmless and agreeing to accept all liability and responsibility for the same;

**NOW THEREFORE BE IT RESOLVED,** that the Borough of Ogdensburg Mayor and Council turnover and gift to retired Police Sergeant Stephen Davis the service weapon he carried while protecting and serving the Borough; and,

**BE IT FURTHER RESOLVED,** the Borough of Ogdensburg, appreciates the dedicated and honorable service provided by retired Police Sergeant Stephen Davis.

**Resolution 55-2025**

**WHEREAS,** the Borough of Ogdensburg is authorized under N.J.A.C. 13:54-1.3(c)(2) to turnover and gift the service weapon of an officer to said officer upon his retirement, subject to certain restrictions and conditions including all applicable state and/or federal permits; and,

**WHEREAS,** The Borough of Ogdensburg, in appreciation of the dedicated and honorable service provided by retired Police Patrolman James Lane during his tenure, wishes to gift Ptl. Lane the service weapon he carried while protecting and serving the Borough with distinction; and,

**WHEREAS,** this is subject to retired Patrolman James Lane submitting proof that he has been approved for and has received all applicable state and/or federal permits to possess the service weapon, a .45 caliber Sig Sauer P220, bearing serial number 37B033492; and is further subject to Ptl. Lane signing the attached “Acceptance of Service Weapon” form agreeing to indemnify

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

**May 12, 2025**

and hold the Borough harmless and agreeing to accept all liability and responsibility for the same;

**NOW THEREFORE BE IT RESOLVED**, that the Borough of Ogdensburg Mayor and Council turnover and gift to retired Police Patrolman James Lane the service weapon he carried while protecting and serving the Borough; and,

**BE IT FURTHER RESOLVED**, the Borough of Ogdensburg, appreciates the dedicated and honorable service provided by retired Police Patrolman James Lane.

**EXECUTIVE SESSION MINUTES**

Councilman Ciasullo made a motion to approve the executive session minutes from April 14, 2025. (This was tabled at the April 28, 2025 meeting.) Seconded by Councilman DeMeo

**Upon Roll call Vote:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lane, Ruitenberg

Nays: None Absent: Cowdrick Abstain None

Councilman Ciasullo made a motion to approve the executive session minutes from April 28, 2025. Seconded by Councilman DeMeo.

**Upon Roll call Vote:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lane, Ruitenberg

Nays: None Absent: Cowdrick Abstain None

**RESOLUTION 53-2025**

A motion is in order to adopt resolution 53-2025 amending limited non-exclusive access, drainage & utility easement for the benefit of block 2, lots 7&8 (Landlocked Parcels).

Mr. McBriar commented before we get to resolution 53-2025 he would like to give a status update. As you all know this council previously granted an easement for an area for the purchaser of a auction parcel; that applicant has since applied to the Land Use Board for approval to construct a single-family home on that site. One of the conditions was to merge that lot with the lot next to it. The requestor had asked given the unique topography of the area leading up to that property if the original easement could be amended. The original one was 20 feet wide the request is to widen that to approximately 50 feet. You all have sheet 5 of 7 from the applicant engineer which depicts the easement area to that property. If you recall there are two prior easements of record that have easements off Edison Road pass the water tank area in proceeding straight forward. The applicant will go around where the water tank is and proceed to the property that he purchased.

Mr. McBriar commented he has prepared a draft easement in doing so he has spoken at length to the engineer's office; there are a few things that we still need from the applicant and JCP& L to finalize this. However, this evening he wants to keep the ball rolling in a productive manner, so one of things he asks the Council is to table the actual legal document but he would like to get to review the trajectory of that easement and if you are ok with it the engineer's office and himself will reach out to the contacts at JCP&L so we can identify where particular pole locations might be placed. It is important that we do that now because for instance one of those pole locations is situated outside the easement that is depicted in front of you we would have to go back through this process again. No one wants to do that. So, to expediate this if the Governing Body would preliminary approve the trajectory or that easement area as depicted on that plan we can go back to JCP&L and say look there is no opposition to the trajectory as depicted on this plan; identify where your pole locations are going to be. If there are within the easement area great; if not then the applicant will have to bump out or accommodate those poles or the ariel lines.

Mr. McBriar commented with that having been said he thinks his first question; is there any questions or opposition regarding the trajectory of the easement area as it comes from Edison Road wraps around the water tank and proceeds to the lots owned by the applicant. Mr. McBriar

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

**May 12, 2025**

commented a reminder there was a site visit some members of the Council met at the site with the Borough Engineer and the applicant; they walked the subject area so that was informative and helpful. That was done for the initial easement and again for this request.

Mr. McBriar asked for a motion to preliminary approve the trajectory of the easement area.

Councilman Ciasullo made a motion to preliminary approve the trajectory of the easement as depicted on sheet five of seven submitted by the applicant. Seconded by Councilman Gandarinho.

Councilman Ciasullo explained he walked the property with the Mayor, Councilman Gandarinho and Mike Vreeland, Borough engineer and the applicant.

Mayor Hutnick commented from the conversation we had it seemed straight forward just because of the layout.

Councilman Ciasullo commented they asked about any decisions regarding the poles; we were told for him to get to that point we had to at least get to what we are doing tonight.

Mr. McBriar commented the formal legal easement was a nine- or ten-page document with other things separate yet related to this. For instance, the prior easement agreement prohibited paving the area. It is his understanding that the applicant may not be doing it right now; may want that option. We try to think forward and ahead to allow for efficiency and explained. First get JCP&L to commit to pin pointing certain locations on sheet 5. There are also to other easements that come off that; those two easements that are recorded for that section prohibits paving. So, we have to be sensitive to that and possibly reach out to them. The alternative you can approve paving to begin at that junction where the applicant's easement would veer off.

Joe Vuich, Van Cleef Engineering explained the easement area.

There was a discussion on the paving of the easement.

Mr. McBriar commented to table the resolution and to move this forward; there is a motion and second before you to preliminary approve the trajectory of easement area as depicted on sheet five of seven of the applicant's easement plan.

Mr. McBriar commented the vote tonight does not prohibit us from changing things; we are holding off on the actual easement agreement because we need this information in order to support that later.

Mayor Hutnick commented we are doing this so JCP&L will answer the questions.

Mr. McBriar commented Joe's office and himself will reach out to them [JCP&L] to have something on the plan.

**Upon Roll call Vote:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lame, Ruitenberg

Nays: None Absent: Cowdrick Abstain None

Mr. McBriar asked is there any discussion or consensus regarding paving that area where it starts, where it ends, you have three options. One to prohibit it, or you allow partial paving from where it branches off from the other two easements that would be just one person in control of maintaining that particular easement. Or permit paving all of it in which case there is more homework, we have to communicate with the easement holders and we would have to amend those recorded easements as well.

Mayor Hutnick commented based on being up there; a couple of heavy rains, snow and plowing, it is going to turn all of that to a mud bath and could possibly cause that to wash down.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
May 12, 2025**

Mr. McBriar commented that is an excellent point; maybe through weather patterns and erosion that changes the actual trajectory.

Mr. Vuich explain is someone is driving over that every year eventually we are going to have a roadway that has encroachments outside of the intended easement area and explained the unique section to this applicant.

Councilman Gandarinho commented going up there after it had rained and you see that water running off; what happens if you have to constantly maintain. That is why we talked about paving; he thinks it is a great idea, to pave his area.

Mr. McBriar commented we can keep it open ended; if you want to pave it fine; if you don't fine.

Councilman DeMeo commented for right now whatever the applicant's easement is; you know if the other easement owners want to pave we are going to get a phone call or letter from them at that point that they were to pave as well. Until we hear from them he would just go with this easement.

Councilwoman Ruitenbergh commented if they wanted to they would have done something by now.

Mr. McBriar commented we haven't heard from any of the other easement holders. This isn't a motion item it is more telling him what to include this language in the easement agreement. We can reach out to JCP&L and get feedback on that and have the formalized agreement for you at the next meeting. We will provide the option for the applicant to pave at the branch that comes off of the existing easement or roadway.

Councilman Demeo made a motion to table resolution 53-2025. Seconded by Councilwoman Ruitenbergh.

**Upon Roll call Vote:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lame, Ruitenbergh

Nays: None Absent: Cowdrick Abstain None

**ADOPTION ORDINANCE 03-2025**

Councilman Ciasullo made a motion to adopt ordinance 03-2025 "AN ORDINANCE APPROPRIATING THE SUM OF \$14,000 CURRENTLY LOCATED WITHIN WATER CAPITAL – CAPITAL IMPROVEMENT FUND." Seconded by DeMeo.

**Prior to final roll call Mayor Hutnick opened the meeting to the public for any comments regarding ordinance 03-2025.**

No one from the public had any comments.

Councilman Ciasullo made a motion to close the meeting to the public for any comments regarding ordinance 03-2025. Seconded by Councilman DeMeo. All were in favor.

**Upon Roll call Vote adoption of ordinance 03-2025:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lame, Ruitenbergh

Nays: None Absent: Cowdrick Abstain None

**INTRODUCTION ORDINANCE 04-2025**

Councilwoman Ruitenbergh made a motion to introduce an ordinance 04-2025 entitled "CALENDAR YEAR 2025 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK". Seconded by Councilman DeMeo.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
May 12, 2025**

**Public Hearing will be held May 27, 2025.**

Mr. Marceau explained you already introduced and adopted this ordinance during the budget review process. The State requested we make a change to it; \$190.09 so we are going to reintroduce and readopt the ordinance.

**Upon Roll call Vote:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lane, Rutenberg

Nays: None Absent: Cowdrick Abstain None

**BOARD OF HEALTH APPOINTMENT**

Councilman DeMeo made a motion to confirm the following appoint to the Board of Health;

Dianne Serafin unexpired three-year term 12-31-2025

Seconded by Councilwoman Lane.

**Upon Roll call Vote:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lane, Rutenberg

Nays: None Absent: Cowdrick Abstain None

**PUBLIC HEARING ON THE INTRODUCED 2025 CY MUNICIPAL BUDGET**

Mayor Hutnick opened the meeting to the public for any comments on the introduced 2025 CY Municipal Budget.

No one from the public had any comments.

Councilman DeMeo made a motion to close to the public for any comments on the introduced 2025 CY budget. Seconded by Councilwoman Rutenberg.

**Upon Roll call Vote:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lane, Rutenberg

Nays: None Absent: Cowdrick Abstain None

**RESOLUTION 51 – 2025**

Councilman DeMeo made a motion to adopt the CY Municipal Budget resolution 51-2025.

Seconded by Councilman Ciasullo.

**Upon Roll call Vote:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lane, Rutenberg

Nays: None Absent: Cowdrick Abstain None

**PUBLIC HEARING MUNICIPAL CROSS ACCEPTANCE RESPONSE**

Councilman DeMeo read at this time there will be a public hearing regarding the Borough of Ogdensburg Municipal Cross Acceptance response. Seconded by Councilwoman Lane. All in favor to open the public hearing.

Joe Vuich, Planner explained the State is in the process of updating the State-wide Master Plan so the State plan in this process there is a review that goes down to the local level then back up to the County then State. It provides an opportunity of all Municipalities and Counties to review the plan and the consistency with the State high level fly over plan. The process is intended to make sure there is an opportunity for an input from Municipalities to state; there is consistency of what the States Plan is intending to address what we do at a local level.

Mr. Vuich explained the [cross acceptance] response form for the local level, what the questions entailed and explained the responses provided which will be sent to the County then up to the State.

Kathy Stevens, Ogdensburg asked if there was any part of the plan we didn't agree with.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

**May 12, 2025**

Mr. Vuich explained there is a lot of land use consistency with what the State is doing and already in our Master Plan and other planning documents. What we would all like to see in the community and in others is a follow through from the State for resources. It was more of a reminder.

Councilman DeMeo made a motion to close the public hearing for the Municipal Cross Acceptance Response. Seconded by Councilwoman Ruitenberg. All were in favor.

**ACCEPTING OGDENSBURG MUNICIPAL CROSS ACCEPTANCE RESPONSE**

Councilman DeMeo made a motion to accept the Municipal Cross Acceptance Response and forward to the County of Sussex the Borough's negotiating entity. Seconded by Councilman Gandarinho.

**Upon Roll call Vote:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lame, Ruitenberg

Nays: None Absent: Cowdrick Abstain None

**MUNICIPAL FACILITIES AND RECREATION AREA APPLICATION**

Councilman DeMeo made a motion to approve the Facility Use Application submitted by Michelle Nardini, ORA representative for the use of Heaters Pond and to determine the seasonal fee. (This was tabled at the April 28, 2025 meeting.) Seconded by Councilman Ciasullo.

Councilman DeMeo explained he reached out to risk management on this, because this is a different program then they have been running. Risk management has a number of concerns. One they want to review the insurance coverage because they want to make sure we are not only named as an additional insured but because it is swimming lessons instead of a swim team there are some additional issues with that regarding certification. They want make sure there is a noncontributory endorsement because we are not required to contribute if there is an issue. There should also be a sexual abuse coverage because we have minors involved, waivers and release form ORA is going to use because of the issues occurring with water sports. They also want to know who the coaches and instructors are going to be because any coaches or instructors have to be certified and have the necessary qualifications. They pointed out if we were to approve this without knowing who the coaches are and that they have the proper certifications we might open ourselves up to liability. They want to know the ORA safety protocols and emergency response plans are in case of there is an injury or emergency. They suggested to send this over to the Borough Attorney.

Councilman DeMeo suggested to table this again and let ORA provide all this information to risk management.

Councilman DeMeo made a motion to table the application.

Ms. Hough asked Councilman DeMeo are you changing your motion to table this.

Councilman DeMeo replied I am.

Ms. Hough asked Councilman Ciasullo if he was changing his motion to table it.

Councilman Ciasullo commented yes, for discussion before we vote.

There was a lengthy discussion on the application and risk management concerns, lifeguards, the ORA response was it would be open to the general public, heater pond is for residents only, the Borough is funding everything, it is for town residents, the Borough offers swim lessons by the lifeguards, who are the coaches, what is required by other ORA programs and to go through the ORA President with this information.

**Upon Roll call Vote:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lame, Ruitenberg

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

**May 12, 2025**

Nays: None   Absent: Cowdrick   Abstain None

**LIASON REPORTS**

Councilman Ciasullo reported on the valves being replaced and what we are waiting on. Councilman Ciasullo reported on the lead line inventory; finally, after several years we have what we need done in time. Everything is changing we don't exactly know what it is changing to we are waiting on the State and what the next step and forms would be. Robin, Caren and Kenny did a lot of work to get us where we are at [with the forms].

Councilwoman Ruitenberg had nothing to report.

Councilman DeMeo reported on the fire department; last month they had 13 calls, a wire fire in town, three open burns, two alarm activations and a tech issue. They did mutual aid for Sparta, they had two activated alarms, two brush fires, a vehicle extraction, and a medivac landing zone they helped with. They also went for training and explained the training. Councilman DeMeo reported on the grants being applied for.

Chief Gordon reported all the surplus property was listed on Municibid everything sold very well and explained. Everything is going well in the academy; they have about another two weeks. They are all set; their vests are here so as soon as we get the PTC certificates they will be out training on the road. Sgt. Sanfilippo has been working with him every day to start winding down for him and winding up for him for the end of the year to have a smooth transition.

Councilwoman Lane reported she spoke with Jake from DPW he doesn't have any time to do the front slate on the porch; he doesn't know when he will be able to get to it. He needs more help. Councilwoman Lane reported she spoke to Jane from the Historical Society; they have their internet now.

Councilman Gandarinho reported he spoke with Jake on DPW the other day, he is short handed the grass needs to be cut and the pond needs to be cleaned up.

Mayor Hutnick asked to make sure the pond is ready for Memorial Day.

**OLD BUSINESS**

Notification System – Councilwoman Ruitenberg commented we had four more people that have registered on line to receive alerts.

Councilwoman Lane commented she set up for tomorrow to send out a blast, asking them to have their neighbors and friends from town to sign up.

Auction Borough Properties Progress – This will be discussed in executive session.

Heater Pond – no update

Seasonal DPW help – Mayor Hutnick commented this will fall under executive session.

**NEW BUSINESS**

NJ DOT grants – Mayor Hutnick explained we have to choose new roads to apply for the NJDOT grants so we can get more money to have our roads repaired.

Councilman Gandarinho commented he spoke to Jake; he is recommending Kennedy Ave. and Corkhill to be the next two [to apply for the grants].

There was a discussion on the roads and which ones to apply for grants, get a recommendation from the police department and if you could apply for oil and stone. Mayor Hutnick suggested for everyone to ride around, think about it for the next meeting.

Sgt. Sanfilippo explained how the issue is with flooding on Kennedy when it rains.



**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
May 12, 2025**

Chief Gordon explained Kennedy is one of the alternate roads if there is a road closure between 23 and 517. We can't use Corkhill because of the tunnel.

Lifeguard Interviews – Mayor Hutnick reported the interviews will be this week.

New Police Laptops –

Sgt. Sanfilippo explained when he started this process of looking at lab tops and explained the dates he received quotes that were only good for 45 days [each quote]. He received a call April 28 from the representative he said he better order now because the tariffs are going to crush you guys. It is around \$15,000 for all the lab tops and the mounts, we have to do this now.

Mayor Hutnick commented in 2024 we had a discussion about it, beginning of the budget in 2025 we talked about it and pushed it off. We never finalized it; everyone was verbally in agreeance but in never went in formally.

Councilwoman Ruitenberg asked what do we need to do to finalize this?

Mr. Marceau explained he would right a capital ordinance if you are interested. Identifying

Mayor Hutnick asked Mr. Marceau to get that all prepared.

Guidelines for videotaping meetings/more access to public for Council meeting –

Councilman Ciasullo spoke about having some guidelines for videotaping meetings, better access to meetings for the public. One time we had an incident and we weren't sure about videotaping. Multiple towns are implementing guidelines on videotaping.

Councilman Ciasullo explained something came up about the door that is closed for executive session and used for sealing out the conversations. When he picked up his packet he played a podcast on his phone he stepped out and closed the door. He thinks to feel comfortable we should replace that door with a real door that actually seals; it was just as loud out there as it is in hear.

Councilman Ciasullo suggested to have a link to where the public would watch the meetings, making the audio easier.

There was a discussion on the guidelines, zoom would require a dedicated person at the meetings, the door being replaced, public participation, record and post it later and live stream with no interaction.

**PUBLIC SESSION**

Councilman DeMeo moved, Councilman Ciasullo seconded motion to open the public session of the meeting. All were in favor.

Judy Perentin, Historical Society, Ogdensburg. Ms. Perentin explained a meeting with their trustees and archeologists at the mine. There are Indian Artifacts that were found over in Marianne Estates. Ms. Perentin spoke about getting a security system. The Historical Society is looking to do a paint at the pond again on May 24<sup>th</sup>. Ogdensburg day plans are moving along fine.

Donna Heavenly, Ogdensburg spoke about the graffiti at the pond.

Kathy Stevens, Ogdensburg spoke about having DPW put on their list to pick up the pieces of curbing hit by the plow this winter.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

**May 12, 2025**

Kris Gordon, Ogdensburg spoke about concerns with the Bridge on Bridge Street. He doesn't know if anyone has addressed this but the Bridge Street Bridge is coming up on its 25 Anniversary. That was a temporary bridge that was installed by the County almost 25 years ago. One of the houses on Bridge Street was bought by the County and abolished with the intent of putting in a bridge in from bridge street across the Saw Mill Creek.

Donna Heavenly, Ogdensburg explained how that Bridge is torn up.

Ken Poyer, Ogdensburg, asked if some trash receptacles could be placed on Main Street between Bathing Beauties and Atlantic Manor and explained the trash he finds in that area.

Shannon Poyer, Ogdensburg asked about how to form a beautification committee to help with flower beds around town to clean the town up. Ms. Poyer also mentioned items being put out that shouldn't be by the clothing bin at the fire house.

Kathy Stevens, Ogdensburg asked when the next news letter was going out.

There being no further business from the public, Councilman DeMeo moved, Councilman Ciasullo seconded motion to close the public session of the meeting. All were in favor.

**EXECUTIVE SESSION**

Councilman DeMeo made a motion to go into executive session for personnel and legal, Councilman Ciasullo seconded motion to adopt the following resolution.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L., 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey, as follows;

**Personnel and Legal**

At 8:25pm the Mayor and Council went into executive session.

At 9:38pm the Mayor and Council returned from executive session.

Mr. Marceau commented he would like to discuss seasonal help for DPW and placing an ad.

Mayor Hutnick asked how many can we afford.

Mr. Marceau commented one.

There was a discussion how many hours per week, hourly rate and last one we hired eighteen dollars per hour.

Mr. Marceau explained in the ordinance it says from minimum wage up to twenty-five dollars an hour. Currently minimum wage is \$15.49.

Mayor Hutnick commented do we want to see if we can get anyone for \$18.00 per hour.

The Council agreed, the ad will be posted on the website, Facebook page and board at the firehouse.

Mr. Marceau commented the Chief mentioned the auction. Mr. Marceau commented he wanted everyone to know the work the Chief put in with the auction. When you see him give him a pat. Everything went; we had 367 bids on 13 items, 28 questions of which he could answer maybe two of them the Chief answered the rest. Mr. Marceau gave the Chief his login and he did a

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
May 12, 2025**

phenomenal job answering all kinds of technical questions as far as mechanical stuff. Sgt. Sanfilippo did a great job taking pictures and getting the descriptions of everything. The two of them put in a lot of work. There were two Dodge Chargers, the old Tahoe, the DPW truck and a bunch of miscellaneous stuff.

**PAYMENT OF VOUCHERS**

Councilman DeMeo made a motion to review payment of vouchers and review departmental finance reports. Seconded by Councilwoman Lame.

**Upon Roll call Vote:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lame, Ruitenberg

Nays: None Absent: Cowdrick Abstain: None

**CURRENT**

DATE	CHECK #	PAID TO	AMOUNT	VOID
05/12/202				
5	35537	145 Media	500.00	
05/12/202				
5	35538	Action Data Services, Inc.	982.50	
05/12/202				
5	35539	AMANJ	450.00	
05/12/202				
5	35540	Amazon	1,026.33	
05/12/202				
5	35541	Anthony Colon	154.00	
05/12/202				
5	35542	Bassani Power Equipment, LLC	232.96	
05/12/202				
5	35543	Blue Diamond Disposal, Inc.	21,907.39	
05/12/202				
5	35544	Brightspeed	19.90	
05/12/202				
5	35545	Brightspeed	59.61	
05/12/202				
5	35546	Brightspeed	113.96	
05/12/202				
5	35547	Brightspeed	102.62	
05/12/202				
5	35548	BrightSpeed	819.43	
05/12/202				
5	35549	Brightspeed	388.23	
05/12/202				
5	35550	Brightspeed	253.72	
05/12/202				
5	35551	Brightspeed	63.96	
05/12/202				
5	35552	Brightspeed	54.96	
05/12/202				
5	35553	Brightspeed	101.23	
05/12/202				
5	35554	Bruno Associates, Inc.	2,000.00	
05/12/202				
5	35555	Bullseye Calibration of NJ	150.00	
05/12/202				
5	35556	Complete Security Systems, Inc.	31.83	
05/12/202				
5	35557	County of Passaic Police Academy	175.00	

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
May 12, 2025**

05/12/202				
5	35558	Edmonds GovTech, Inc.	1,000.00	
05/12/202				
5	35559	Fred Yarosz Janitorial Services LLC	463.00	
05/12/202				
5	35560	Genserve, LLC	263.37	
05/12/202				
5	35561	Home Depot	626.44	
05/12/202				
5	35562	Horizon BC/BS of NJ	2,951.47	
05/12/202				
5	35563	Jacob Kinney	60.00	
05/12/202				
5	35564	JCP&L	10,364.15	
05/12/202				
5	35565	JCP&L	5,018.28	
05/12/202				
5	35566	Joseph Dean	154.00	
05/12/202				
5	35567	KS State Bank	307.40	
05/12/202				
5	35568	LINA	270.00	
05/12/202				
5	35569	Michel Marceau	134.90	
05/12/202				
5	35570	My Corporate Hosting Solutions, LLC	329.25	
05/12/202				
5	35571	Napa Auto Parts	34.14	
05/12/202			229,058.5	
5	35572	Ogdensburg Board of Education	0	
05/12/202				
5	35573	Statewide Insurance Fund	34,018.50	
05/12/202				
5	35574	Statewide Insurance Fund	13,533.00	
05/12/202		Sussex County Municipal Clerk's		
5	35575	Association	20.00	
05/12/202				
5	35576	Sussex County Municipal Utility	113.55	
05/12/202				
5	35577	Township of Sparta, Police Dept.	15,501.25	
05/12/202				
5	35578	Turn Out Uniforms, Inc.	670.96	
05/12/202				
5	35579	V.E. Ralph & Son, Inc.	96.59	
05/12/202				
5	35580	Verizon Business	113.70	
05/12/202				
5	35581	Verizon Wireless	121.61	
05/12/202				
5	35582	Wallkill Valley Regional H.S.	94,847.67	
			<b>439,719.3</b>	
			<b>6</b>	
04/30/202				(VOID
5	35536	NJMVC	60.00	)

**GENERAL CAPITAL**

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
May 12, 2025**

DATE	CHECK #	PAID TO	AMOUNT
05/12/2025	1231	Nielsen Ford of Morristown	53,582.35
			<b>53,582.35</b>

**DEVELOPER'S  
ESCROW**

DATE	CHECK #	PAID TO	AMOUNT
05/12/2025	2124	John Mulcahey	138.55
			<b>138.55</b>

**DOG FUND**

DATE	CHECK #	PAID TO	AMOUNT
05/12/2025	327	NJ Dept of Health & Senior Service	10.80
			<b>10.80</b>

**ADMIN  
TRUST**

DATE	CHECK #	PAID TO	AMOUNT
05/12/2025	2211	Amazon	36.96
			<b>36.96</b>

**PAYROLL**

DATE	CHECK #	PAID TO	AMOUNT
05/12/2025	1345	AFLAC	844.44
			<b>844.44</b>

**GRANT FUND**

DATE	CHECK #	PAID TO	AMOUNT
05/12/2025	35583	Sussex County Municipal Utility	300.00
			<b>300.00</b>

**RCA VERNON**

DATE	CHECK #	PAID TO	AMOUNT
05/12/2025	165	Sussex County Clerk	8.00
			<b>8.00</b>

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
May 12, 2025  
WATER OPERATING**

DATE	CHECK #	PAID TO	AMOUN T
05/12/202			
5	5444	Genserve, LLC	212.00
05/12/202		One Call Concepts,	
5	5445	Inc.	55.70
			<b>267.70</b>

There being no further business, Councilman DeMeo moved, Councilwoman Lane seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 9:46p.m.

\_\_\_\_\_  
Robin Hough, Borough Clerk

\_\_\_\_\_  
George P. Hutnick, Mayor