

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 15, 2025**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Cowdrick, Gandarinho, Lame, Ruitenberg, Mayor Hutnick

Absent: Ciasullo, DeMeo (arrived 7:04pm)

Also, in attendance was Joseph Maddaloni, Borough Attorney and Mike Marceau, CFO

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 3, 2025.”

PRESENTATION

The Senior of the year presentation was postponed until the Mayor and Council meeting to be held on October 27, 2025.

PRESENTATION

At this time, the mayor presented Scout Pack 90 with a Proclamation for participating and volunteering to clean up the Heater’s Pond area.

Mayor Hutnick read the Proclamation to Pack 90 and leaders.

Tom Tisea, Pack 90 Leader, presented the mayor with pictures framed from the event. Mr. Tisea commented we did have the fishing derby before the clean-up event. It was a great event we had a great time. He has been in town for three years and in Sussex County for twenty years; it was a very proud moment. It was a hard pond to clean up because there wasn’t a lot of trash. Mr. Tisea thanked the Mayor and Council.

Councilman Gandarinho made a motion to approve the consent agenda. Seconded by Councilman DeMeo.

CONSENT AGENDA

1. Approval of regular meeting minutes from September 22, 2025.
2. Approval of Resolution 87-2025 authorizing the sale of surplus property owned by the Borough of Ogdensburg no longer needed for public use through “Municibid.com” pursuant to and in accordance with NJ State approve contract.
3. Approval of Resolution 88-2025 imposing a curfew in the Borough of Ogdensburg for October 28, 29, 30 and 31, 2025.
4. Approval of Resolution 89-2025 recommending to the NJ Department of Transportation the contract for Lincoln Ave. Resurfacing to Tilcon, New York, Inc. Morris County Cooperative Pricing Council Vendors whose bid amount was \$132,291.75.
5. Approval of Resolution 90-2025 authorizing an approval of the tax exemption pursuant to N.J.S.A. 54:4-3.30 ETSEQ for Anthony Clearwater and to refund Anthony Clearwater, 66 Brooks Flat Road, Ogdensburg Block 30 Lot 1.01 an overpayment for August and a portion of September in the amount of \$2,052.74.
6. Approval of a raffle application submitted by PTO Ogdensburg for an off premise 50/50 raffle to be held on December 20, 2025, at 100 Main Street, Ogdensburg at 10:00am.
7. Approval of New Jersey State Firefighter’s Association application for membership for Siisi Quainoo.
8. Accept for filing Sussex County Table of Equalized Valuations for 2025.
9. Accept for filing letter received October 9, 2025, from NJ Department of Agriculture Re: Municipal Regulation of Beekeeping Activities is Prohibited.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 15, 2025**

Councilwoman Ruitenbergh asked why the ambulance were not on the bid for auction. [referring to the resolution for Municibid].

Ms. Hough explained someone has to take pictures so they can be posted.

Mayor Hutnick thanked Councilwoman Ruitenbergh for pointing that out.

Upon Roll call Vote:

Yeas: Cowdrick, DeMeo, Gandarinho, Lame, Ruitenbergh

Nays: None Absent: Ciasullo Abstain None

Resolution 87-2025

WHEREAS, the Borough of Ogdensburg (“Borough”) has determined that the municipal property described on “Schedule A” (“Property”), attached hereto and incorporated herein, is no longer needed for public use; and

WHEREAS, the Borough desires to sell the Property via online public auction using the electronic procurement platform hosted, operated, and maintained by Municibid, an online auction service provider having a URL address of <https://municibid.com/>; and

WHEREAS, the sale of the surplus property shall be conducted pursuant to and in accordance with current New Jersey State Contracts for Online Auction Services, N.J.S.A. 40A:11-36, and the guidance set forth in the Division of Local Government Services’ Local Finance Notice 2019-15; and

WHEREAS, the Borough makes no representations regarding the condition or suitability of the Property and said Property is being auctioned and sold “as is” without warranties, either expressed or implied.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, of the Borough of Ogdensburg, County of Sussex, State of New Jersey that:

1. The Property described on “Schedule A” is hereby declared surplus property no longer needed for public use.
2. The Borough is authorized to sell said Property via online public auction using the electronic procurement platform hosted, operated, and maintained by Municibid having a URL address of <https://municibid.com/>
3. The sale shall be conducted pursuant to and in accordance with current New Jersey State Contracts for Online Auction Services, N.J.S.A. 40A:11-36, and the guidance set forth in the Division of Local Government Services’ Local Finance Notice 2019-15.
4. The Borough makes no representations regarding the condition or suitability of the Property and said Property is being auctioned and sold “as is” without warranties, either expressed or implied, and on the condition that the successful bidders execute a Hold Harmless and Indemnification Agreement in connection with their acceptance and use of the Property.
5. The Borough reserves the right to accept or reject any bid submitted.
6. The Mayor and Borough Clerk are hereby authorized to execute any and all documents necessary to transfer the Property to the successful bidder.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 15, 2025**

Resolution 88-2025

WHEREAS, the Chief of Police recommends a curfew be imposed beginning at 9:00PM for October 28, 29, 30 and 31, 2025; and

WHEREAS, the curfew shall be for all individuals under the age of 18 unless accompanied by an adult; and

NOW THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Ogdensburg approve the curfew beginning at 9:00PM for October 28, 29, 30 and 31, 2025 for all individuals under the age of 18 unless accompanied by an adult.

Resolution 89-2025

On file in the clerk's office

Resolution 90-2025

WHEREAS, on August 1, 2025, the Veterans Administration assigned a 100% Disable Veteran rating to Anthony L Clearwater who took title and physically resides at Block 30 Lot 1.01 - 99 Brooks Flat Road , Ogdensburg, New Jersey and

WHEREAS, the Borough Council approved the determination effective day August 1, 2025 on which Mr. Clearwater fully exempt from paying property taxes, thus the Tax Collector entered it onto the tax records for the year 2025 effective August 1, 2025 and

WHEREAS, the amount adjusted is \$3079.13 for the fourth quarter of 2025. And overpayment for August and September portion shall be refunded to Mr. Clearwater in the amount of \$2052.74

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, and State of New Jersey that Regina Flammer the Tax Collector be authorized to refund the August and September portion of the Third Quarter and write off the fourth quarter of 2025 from the tax records.

BE IT FURTHERE RESOLVED that a certified copy of the resolution be forward to the Tax Collector, the Chief Financial Officer and Township Auditors for their records.

EXECUTIVE SESSION MINUTES

Councilwoman Ruitenbergh made a motion to adopt the executive session minutes from September 22, 2025. Seconded by Councilman DeMeo.

Upon Roll call Vote:

Yeas: Cowdrick [for the session she was present for, abstain for the session she recused herself for], DeMeo, Gandarinho, Lane, Ruitenbergh

Nays: None Absent: Ciasullo Abstain None

INTRODUCTION OF ORDINANCE 14-2025

Councilman Gandarinho made a motion to introduce an ordinance 14-2025 entitled "AN ORDINANCE APPROPRIATING THE SUME OF \$25,000 CURRENTLY LOCATED WITHIN GENERAL CAPTIAL – CAPTIAL IMPROVEMENT FUND." Seconded by Councilman DeMeo.

Public hear will be held on October 27, 2025.

Upon Roll call Vote:

Yeas: Cowdrick, DeMeo, Gandarinho, Lane, Ruitenbergh

Nays: None Absent: Ciasullo Abstain None

ADOPTION OF ORDINANCE 10-2025

Councilman DeMeo made a motion to adopt ordinance 10-2025 "AN ORDINANCE OF THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 30 OF THE BOROUGH CODE

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 15, 2025**

ENTITLED “LAND DEVELOPMENT” AMENDING CHAPTER 30 SECTIONS 802, 803, 804 AND 805.” Seconded by Councilwoman Lane.

Prior to final roll call Mayor Hutnick opened the meeting to the public for any comments regarding Ordinance 10-2025.

Judy Perentin, Ogdensburg asked what the ordinance was about.

Ms. Hough explained the ordinance.

Mayor Hutnick closed the meeting to the public for any comments regarding Ordinance 10-2025.

Upon Roll call Vote:

Yeas: Cowdrick, DeMeo, Gandarinho, Lane, Ruitenberg

Nays: None Absent: Ciasullo Abstain None

ADOPTION OF ORDINANCE 13-2025

Councilman Gandarinho made a motion to adopt ordinance 13-2025 “AN ORDINANCE APPROPRIATING THE SUM OF \$5,150 CURRENTLY LOCATED WITHIN GENERAL CAPITAL – CAPITAL IMPROVEMENT FUND.” Seconded by Councilman DeMeo.

Prior to final roll call Mayor Hutnick opened the meeting to the public for any comments regarding Ordinance 13-2025.

No one from the public had any comments.

Mayor Hutnick closed the meeting to the public for any comments regarding Ordinance 13-2025.

Upon Roll call Vote:

Yeas: Cowdrick, DeMeo, Gandarinho, Lane, Ruitenberg

Nays: None Absent: Ciasullo Abstain None

RESOLUTION 86-2025

Councilman DeMeo made a motion to adopt resolution 86-2025 appointing Maria Mascuch to the full-time position of Tax Collector, Water Collector, Deputy Municipal Clerk and Deputy Municipal Registrar of Vital Statistics. Seconded by Councilwoman Cowdrick.

Upon Roll call Vote:

Yeas: Cowdrick, DeMeo, Gandarinho, Lane, Ruitenberg

Nays: None Absent: Ciasullo Abstain None

Resolution 86-2025

WHEREAS, the Borough of Ogdensburg “Borough” hired Maria Mascuch on December 19, 2022 as the full-time Deputy Municipal Clerk, Deputy Municipal Registrar of Vital Statistics, Secretary Board/Commission and Clerk 1; and

WHEREAS, the current tax collector is retiring as of November 1, 2025, therefore the Borough is in need of a Certified Tax Collector; and

WHEREAS, the Borough posted an ad for this position with a due date of October 2, 2025 and received one resume; and

WHEREAS, Maria Mascuch holds the license as a Certified Tax Collector and applied for this position; and

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 15, 2025**

WHEREAS, the annual salary for this position shall be \$65,000 to begin on November 1, 2025; and

WHEREAS, the CFO has certified that funds are available for this full-time position.

NOW THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Ogdensburg, County of Sussex and State of New Jersey that Maria Mascuch is hereby appointed full-time Tax Collector, Water Collector, Deputy Municipal Clerk and Deputy Municipal Registrar of Vital Statistics with an annual salary of \$65,000 to begin on November 1, 2025.

RESOLUTION 92-2025

Councilman DeMeo made a motion to adopt resolution 92-2025 appointing Candace Sutton as Secretary of the Board of Health and Clerk 1. Seconded by Councilwoman Cowdrick.

Councilwoman Ruitenbergh commented she knows we were discussing increasing her hours instead of hiring a new part time person. But in addition to that we are also increasing the salary.

Mr. Marceau commented that was part of the original proposal.

Ms. Hough commented she was making less than the lifeguards.

Councilwoman Ruitenbergh commented her concern right now is the impact on the budget. There is a lot going on right now.

Mr. Marceau commented it is all in the proposal from September 6.

Upon Roll call Vote:

Yeas: Cowdrick, DeMeo, Gandarinho, Lame

Nays: Ruitenbergh Absent: Ciasullo Abstain None

Resolution 92-2025

WHEREAS, the Borough of Ogdensburg “Borough” hired Candace Sutton on June 28, 2022 as a part time Clerk 1; and

WHEREAS, there is a need for additional hours in the administrative offices for the Secretary of Board of Health position which includes dog and cat licensing, food handlers licensing, maintain septic records and issue soil log permits; and

WHEREAS, Candace Sutton has expressed interest in this additional position as Secretary of the Borough of Health and still work as Clerk 1 in finance under the Chief Financial Officer; and

WHEREAS, Mrs. Sutton hours would be increased to 28 hours per week at \$20.00 per hour beginning November 1, 2025; and

WHEREAS, the CFO has certified that funds are available for this position.

NOW THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Ogdensburg, County of Sussex and State of New Jersey that Candace Sutton is hereby appointed to the Secretary of the Board of Health and Clerk 1 with an hourly rate of \$20.00 to begin on November 1, 2025.

RESOLUTION 91-2025

Councilman DeMeo made a motion to adopt resolution 91-2025 authorizing a provisional appointment of Kenneth Smith to the position of part time assistant supervisor of the Borough of Ogdensburg Department of Public Works pending official action of the New Jersey Civil Service Commission and Governing Body. Seconded by Councilman Gandarinho.

Mayor Hutnick commented this is for 24 hours, three days per week, 8 hours a day.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 15, 2025**

Councilwoman Ruitenbergh asked why aren't we doing this as a temporary assignment and we were advertising for full time position, and this is a part time position.

Mayor Hutnick explained because we were able to get a person here for an immediate need that has the skills and qualification to manage our DPW. He doesn't require any training; at the same time, we were also able to bring on another labor person to still fit in our numbers which was in the spread sheets that went out. It solves the problem of management at the DPW, and it solves the problem of adding another person since we still only have two people down there.

Councilwoman Ruitenbergh commented there are three people down there.

Mayor Hutnick replied there are only two people down there.

Councilwoman Ruitenbergh asked did somebody leave.

Mayor Hutnick commented someone is still out on workers comp.

Councilwoman Ruitenbergh commented that is still three people that we have.

Mayor Hutnick explained we have two employees physically working down there right now. The other person is not capable of doing the job 100% and don't have an update so we need another person.

Councilwoman Lame asked what happened with shared services?

Mayor Hutnick explained shared service did not follow through with everything; this is temporary. This doesn't mean we stop doing everything, it means we bought time to enable us to get the DPW back on track in time for winter. We also have now another plow driver to drive our dump truck. We also have another plow driver that is skilled enough to teach the others anything they may or may not know. We are getting someone with knowledge and someone that can run the department.

Councilman Ruitenbergh commented she isn't sure why we are doing it provisionally.

Mayor Hutnick asked would you like to change the name from provisional to something else.

Councilman Ruitenbergh commented it isn't a regular assignment it is a temporary and why we're talking about a list.

Mayor Hutnick asked did you read all the resumes that came in?

Councilman Ruitenbergh commented yes and didn't see his.

Mayor Hutnick commented he is making a decision to move forward with this with the Council's position for an immediate need right now; it is not working down there, it is not functional, things are not getting done and winter is rapidly approaching. His job is to make sure everything keeps moving forward and that is what he is doing. You can vote no if you don't like that. That is your prerogative. If the Council doesn't approve, we will find out momentarily. If they do at least we have a DPW to function to move forward.

Upon Roll call Vote Resolution 91-2025:

Yeas: Cowdrick, DeMeo, Gandarinho, Lame

Nays: Ruitenbergh Absent: Ciasullo Abstain None

WHEREAS, the Borough of Ogdensburg ("Borough") is in need of an Assistant Supervisor for the Borough Department of Public Works ("DPW"); and

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 15, 2025**

WHEREAS, the position of “Assistant Supervisor, Public Works” is described as Title Code 06651 under the Local Title List promulgated by the New Jersey Civil Service Commission (“NJCSC”) and is considered a competitive appointment; and

WHEREAS, as of October 10, 2025, there was no complete list of eligibles available from NJCSC for this job title; and

WHEREAS, a provisional appointment to this position will trigger an open competitive job announcement by NJCSC requiring the appointee to file for and take an examination with NJCSC in accordance with its regulations; and

WHEREAS, after the closing date for the submission of applications for this job title, NJCSC will notify the Borough of candidates eligible for appointment from its Eligible List; and

WHEREAS, until official action is taken by NJCSC, the Borough desires to provisionally appoint Ken Smith to the position of Assistant Supervisor of the Borough DPW beginning November 3, 2025; and

WHEREAS, the Borough has determined that Kenneth Smith meets the minimum qualifications for the job title and the failure to make this provisional appointment will seriously impair the work required to be performed by the Borough; and

WHEREAS, the Mr. Smith will be part time three days per week at \$30.00 per hour; and

WHEREAS, this appointment shall not exceed 12 months; and

WHEREAS, this appointment is subject to the Borough’s receipt of a negative criminal history background check.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, and State of New Jersey that Kenneth Smith be provisionally appointed part time Assistant Supervisor, Department of Public Works effective November 3, 2025, at an hourly rate of \$30.00 subject to the terms and conditions set forth herein and pending official action of the New Jersey Civil Service Commission and Governing Body.

ADDENDUM

RESOLUTION 93-2025

Councilman DeMeo made a motion to adopt resolution 93-2025 appointing Joseph Steele to the full-time position of Laborer 1 in the Department of Public Works. Seconded by Councilman Gandarinho.

Councilwoman Lane asked where is the money coming from? When we tried to get money from DPW to work with the contract we were working on we were told there was no money. The Chief’s contract.

Mr. Marceau explained this is coming from DPW.

Councilwoman Lane commented we asked for funds from DPW or anywhere to help the Chief’s contract.

Councilwoman Ruitenberg commented it’s somebody that has been without a contract for five years.

Mr. Maddaloni commented this is for executive session. You have the right to inquire but let’s not tie it to anything that is being discussed in executive session.

Councilwoman Lane asked where is the money coming from.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 15, 2025**

Mr. Marceau commented the originally funded funds for our assistant superintendent to become superintendent.

Councilwoman Ruitenber asked where are the funds coming from for the prior appointment?

Mr. Marceau replied the same.

Councilwoman Ruitenber asked for the other labor we hired that was also additional.

Mr. Marceau replied the same.

Councilwoman Ruitenber asked we have all that money squared away.

Mr. Marceau explained it is only a few thousand dollars.

Councilwoman Ruitenber commented it does affect the budget moving forward.

Councilwoman Lane asked what happens when the one employee comes back?

Mayor Hutnick explained he hasn't received anything. He thought he was solving a problem at DPW that was causing the town a severe issue, with weather coming in, the lack of supervision, and the lack of work getting done. That was the point of bringing on someone that was highly skilled in the administrative position and bringing in another worker so we had another able body to do things so we can move forward.

Councilwoman Ruitenber asked is there anyone refusing work now?

Councilman DeMeo commented we should back off this; it is boarder line performance.

Mr. Maddaloni agreed.

Mayor Hutnick commented again you have the right to vote in any direction you wish. His job is to try and keep the town moving.

Upon Roll call Vote Resolution 93-2025:

Yeas: Cowdrick, DeMeo, Gandarinho

Nays: Lane, Ruitenber Absent: Ciasullo Abstain None

Resolution 93-2025

WHEREAS, the Borough of Ogdensburg has an immediate need to hire an individual to work full-time in the Department of Public Works as a Labor 1 under the supervision of the Department of Public Works Supervisor; and

WHEREAS, the job duties correspond with the Civil Service Job description and title code of "Labor"; and

WHEREAS, the annual salary for this position shall be \$42,432; and

WHEREAS, the CFO has certified that funds are available for this full-time position; and

WHEREAS, after receiving and reviewing applications from prospective candidates, the Borough now desires to appoint Joseph Steele to this position effective November 3, 2025, subject to receipt of negative criminal history background check and fingerprinting within one (1) month of the effective date of hire.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex and State of New Jersey that Joseph Steele is hereby appointed to

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

October 15, 2025

the full-time position of Labor 1 in the Department of Public Works at an annual salary of \$42,432.00 effective November 3, 2025.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the appointment set forth herein shall be contingent and conditional upon Mr. Steele providing the Borough with proof of a negative criminal history background check and fingerprinting within one (1) month of the effective date of hire.

LIASON REPORTS

Councilwoman Ruitenbergh had no report.

Councilman Demeo reported on the fire department. He spoke to the chief he asked to follow up to see if there is any provision yet for getting the third engine fixed and explained.

Mayor Hutnick commented the fire department will be replacing the apron in front of the garage bay doors starting Monday weather permitting. They will be moving the fire truck from the fire department down to the DPW garage and storing them within the garage. The fire department has been provided access to that garage in case of an emergency. The vehicles cannot be stored outside.

Councilman Gandarinho asked where the funds were coming from.

Mayor Hutnick explained they own the building and arranged to come up with the money.

Councilwoman Ruitenbergh commented the Sterling Mine has given them the funds to repair that.

Councilwoman Cowdrick reported on the pond, we are just monitoring the water treatment company. They will pick up next season.

Councilwoman Lame reported we are still working on the security system and explained trouble at the fire house because of the thick walls and trying to get the reception through.

There was a brief discussion on this issue and an issue with getting the service.

Councilman Gandarinho reported on Municipal Alliance. We were scheduled to have our flag football this Sunday, October 19, we didn't have enough kids that joined we only had 25 that registered to do the flag football so we are moving this to November 22 at the Ogdensburg School field and we are opening it up to more kids. The event will be called turkey ball flag football.

Councilman Gandarinho reported on DPW; we all know we have two guys down there; they are doing their best. They are trying to pave before winter.

Councilwoman Cowdrick commented on the Haunted Mine event coming up on October 24 and 25. We do have police, fire and Franklin First Aid are all confirmed to help us out. Franklin has offered to do first aid training to anyone that needs it in the Borough.

Sgt. Sanfilippo reported on the police department. We had resumes come in and we anticipate a list coming out. He is working on some backgrounds. They have to be hired before 5th or 10th of December for January. We are moving on that.

Sgt. Sanfilippo explained after speaking with the truck division at the meeting with Braen, he decided to conduct a traffic study in conjunction with the Franklin Police Department Sgt. Vanderploeg is with their traffic division. We were able to set up what is called a black cat radar traffic counter and explained this will capture length of vehicles we will call them classes. You can't differentiate between pickup trucks with landscape trailers, pickup trucks with recreational vehicles, Amazon delivery trucks, UPS delivery trucks, FEDX, dump trucks and two cars coming in opposite directions. Keep in mind some trucks are allowed to come into town for

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 15, 2025**

local delivery. Sgt. Sanfilippo referred to the report dated from October 2, 2025, 7:30am to October 10, 2025, 9:45am and explained the results.

OLD BUSINESS

Kenney Ave. –

Councilwoman Ruitenberg explained in your folders Mr. Maddaloni has prepared an ordinance to review/discuss in regard to trucks and penalties.

Mr. Maddaloni commented the second-tier penalties the seven hundred dollars for prison term not to exceed 30 days that should be 60 days. Other than that the ordinance reflects the increase penalties that we talked about at the last meeting. If the Governing Body approves this form of ordinance then we send it to the assignment judge to be approved along with his analysis that it is not inconsistent with State law. Once we get the approval back from the assignment judge then we can go ahead and introduce and adopt the ordinance. Then we have to submit this to the department of transportation for approval as well. The first step is to approve this form of ordinance.

Ms. Hough asked do we need a motion to approve.

Mr. Maddaloni explained no they can just ask questions and authorize us to submit it to the judge.

There was a discussion on the ordinance. There were no issues.

SHBA/Options – Mr. Marceau explained we are still waiting on our prescription experience rating.

Water Rates – Mr. Marceau commented he doesn't now if anyone had a chance to look at the spread sheet; if you have any questions, concerns or comments let him know.

Mayor Hutnick commented we should make a decision and have it prepared by October 27th.

Personnel Hiring – This was already discussed.

Quarry update – Councilwoman Cowdrick commented on September 30 we had a meeting with Braen Quarry; overall they set up stations to have residents come and learn how the quarry works, truck traffic and so on. That went well; the residents that had issues all showed up. Hopefully they got some answers. Councilwoman Cowdrick explained representatives from Braen will be going to our residents that have damage and do their assessment themselves to find out if any blasting is in fact damaging people's properties or not. Once they do that; the residents can move forward with Braen.

Councilwoman Cowdrick explained she is also working with Braen regarding dead trees on their property from the tunnel to Arch Street.

Junk Yard Permit – No update

Fuel Tanks – Mayor Hutnick explained the fuel tanks were cleared and passed. They [DEP] never took the tags off the tanks so when the trucks came to fill the tanks they were still tagged don't fill. The tags are off we have authorization to do that.

NEW BUSINESS

Best Practices Discussion –

Mr. Marceau explained the best practices work sheet to the Mayor and Council. The score the Borough has, you need to get a score of 32 or greater for them to not withhold any State aid. We have a score of 38.5; so we are fine.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 15, 2025**

There was a discussion on the questions on the best practices work sheets provided in the Council packets.

PUBLIC SESSION

Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to open the public session of the meeting. All were in favor.

Maria Mascuch, Borough Employee. Mrs. Mascuch thanked the Mayor and Council for appointing her the Borough of Ogdensburg, Tax Collector. It is very much appreciated. Mrs. Mascuch commented she would also like to thank Mike Marceau and Robin Hough for also believing in her and assisting in that decision. Thank you, she will do her best.

Cristian Zamphir, Ogdensburg. Mr. Zamphir spoke about observations, he gave some new documents to Councilwoman Cowdrick regarding the Quarry and their representative Mark and Bill who he used to talk with. You have to be very strong, they destroyed the road [Kennedy Ave.] and they knew it was an issue. Mr. Zamphir commented he is looking to the future and explained having a contact group regarding the Quarry. Mr. Zamphir thanked Councilwoman Cowdrick and Mayor Hutnick for what they did so far.

Judy Perentin, Ogdensburg Historical Society spoke about their event paint at the pond. It was a good event. The museum was open this past weekend. Ms. Perentin explained upcoming events. Ms. Perentin explained a situation with the building furnace. In the past Mr. Kiblidis and Mr. Franek took care of cleaning the furnace. We need maintenance on their furnace.

Mayor Hutnick explained it is our building we will maintain it.

Mrs. Perentin explained other items that need to be taken care of with the Historical Society Building. Mayor Hutnick asked her to put a list together.

There being no further business from the public, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

Councilwoman Ruitenberg made a motion to go into executive session for personnel and negotiations, Councilman DeMeo seconded motion to adopt the following resolution.

Upon Roll call Vote:

Yeas: Cowdrick, DeMeo, Gandarinho, Lame, Ruitenberg

Nays: None Absent: Ciasullo Abstain None

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L., 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey, as follows;

Personnel and negotiations

At 8:08pm the Mayor and Council went into executive session.

At 8:54pm the Mayor and Council returned from executive session.

PAYMENT OF VOUCHERS

Councilman DeMeo made a motion to review payment of vouchers and review departmental finance reports. Seconded by Councilman Gandarinho.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 15, 2025**

Upon Roll call Vote:

Yeas: DeMeo, Gandarinho, Lame, Ruitenberg

Nays: None Absent: Ciasullo, Cowdrick None Abstain: None

CURRENT

DATE	CHECK #	PAID TO	AMOUNT
10/15/2025			
5	35970	Action Data Services, Inc.	476.61
10/15/2025			
5	35971	Amazon	33.97
10/15/2025			
5	35972	Anthony and Katelin Clearwater	2,052.74
10/15/2025			
5	35973	Blue Diamond Disposal, Inc.	21,909.59
10/15/2025			
5	35974	Brightspeed	19.90
10/15/2025			
5	35975	Brightspeed	59.64
10/15/2025			
5	35976	Brightspeed	55.83
10/15/2025			
5	35977	Brightspeed	51.26
10/15/2025			
5	35978	BrightSpeed	818.54
10/15/2025			
5	35979	Brightspeed	384.89
10/15/2025			
5	35980	Brightspeed	260.81
10/15/2025			
5	35981	Brightspeed	63.93
10/15/2025			
5	35982	Brightspeed	54.88
10/15/2025			
5	35983	Brightspeed	101.29
10/15/2025			
5	35984	Complete Security Systems, Inc.	31.83
10/15/2025			
5	35985	County of Sussex	77.00
10/15/2025			
5	35986	Cowdrick, David	320.69
10/15/2025			
5	35987	Edmonds GovTech, Inc.	372.00
10/15/2025			
5	35988	Elizabethtown Gas	43.62
10/15/2025			
5	35989	Fred Yarosz Janitorial Services LLC	463.00
10/15/2025			
5	35990	Gordon, Stephen	281.00
10/15/2025			
5	35991	Home Depot	114.59
10/15/2025			
5	35992	Horizon BC/BS of NJ	2,951.47
10/15/2025			
5	35993	IIA - Fire Department Testing	4,382.35
10/15/2025			
5	35994	JCP&L	4,399.20

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 15, 2025**

10/15/202	5	35995	JCP&L	3,668.09
10/15/202	5	35996	JCP&L	2,567.33
10/15/202	5	35997	JCP&L	31.68
10/15/202	5	35998	JCP&L	62.89
10/15/202	5	35999	JCP&L	422.99
10/15/202	5	36000	JCP&L	2,188.82
10/15/202	5	36001	KS State Bank	307.40
10/15/202	5	36002	LINA	229.50
10/15/202	5	36003	Lumen Technologies Group	125.61
10/15/202	5	36004	LYNN LAME	111.93
10/15/202	5	36005	Michel Marceau	803.84
10/15/202	5	36006	New Jersey Herald	280.35
10/15/202	5	36007	Nielsen Ford, Inc.	339.18
10/15/202	5	36008	NJ League of Municipalities	160.00
10/15/202	5	36009	Noah's Ark Port-a-Jon	352.00
10/15/202	5	36010	Ogdensburg Board of Education	233,639.83
10/15/202	5	36011	Robin Hough	35.00
10/15/202	5	36012	Sanfilippo, Joseph	26.71
10/15/202	5	36013	Schenck Price Smith & King LLP	7,477.52
10/15/202	5	36014	State Toxicology Laboratory	45.00
10/15/202	5	36015	Treasurer, State of NJ	150.00
10/15/202	5	36016	Triarii Metalworks LLC	500.00
10/15/202	5	36017	Van Cleef Engineering Assoc. LLC	3,147.00
10/15/202	5	36018	Verizon Business	102.05
10/15/202	5	36019	Verizon Wireless	128.01
10/15/202	5	36020	Vernon Township	3,440.00
10/15/202	5	36021	Wallkill Valley Regional H.S.	102,169.17
10/15/202	5	36022	Weldon Asphalt	515.74
10/15/202	5	36023	Wielkotsz & Company, LLC	15,875.00
10/15/202	5	36024	Witmer Public Safety Group, Inc.	549.00

419,232.27

DATE	CHECK #	PAID TO	AMOUNT
10/15/2025	1352	AFLAC	844.44
			844.44

DATE	CHECK #	PAID TO	AMOUNT
10/15/2025	1240	Van Cleef Engineering Assoc. LLC	2,455.00
			2,455.00

DATE	CHECK #	PAID TO	AMOUNT
10/15/2025	5477	Garden State Laboratories, Inc.	180.00
10/15/2025	5478	Hank Sanders Inc	2,391.50
10/15/2025	5479	Main Pool & Chemical Co., Inc.	878.40
10/15/2025	5480	One Call Concepts, Inc.	46.20
10/15/2025	5481	Reliable Restoration Logistics	2,000.00
10/15/2025	5482	State of New Jersey-PWT	120.78
			5,616.88

DATE	CHECK #	PAID TO	AMOUNT
10/01/2025	35969	Girls on the Run New Jersey North	60.00
			60.00

Meeting adjourned at 8:56p.m.

George P. Hutnick, Mayor