

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
January 12, 2026**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

**ROLL CALL:** Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lane, Mayor Hutnick

Absent:

Also, in attendance was Joseph Maddaloni, Borough Attorney and Mike Marceau, CFO

**STATEMENT BY MAYOR:** “Notice requirements of P.L. 1975, Open Public Meeting Act, N.J.S.A.10:4-6 et seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 5, 2026.”

Councilman DeMeo made a motion to approve the consent agenda. Seconded by Councilwoman Lane.

**CONSENT AGENDA**

1. Approval of regular meeting minutes from December 8, 2025.
2. Approval of the reorganization meeting minutes from January 2, 2026
3. Approval of Resolution 20-2026 Governor’s Council on Substance Use Disorder Alliance to prevent Substance Use Disorder Fiscal Grant Cycle July 2027 – June 2031.
4. Approval of Resolution 21-2026 appointing a prosecutor and public defender to the Borough of Ogdensburg Municipal Court in the County of Sussex and State of New Jersey.
5. Accept for filing letter received December 16, 2025, to Mayor Hutnick from Melanie Boyer, Government and Public Relations, New York, Susquehanna and Western Railway Corporation Re: Notification of New Jersey Department of Transportation Rail Freight Assistant Program Award, Installation of Ties, Ballast and Surfacing.
6. Accept for filing the Township of Hardyston Ordinance No. 2025-10

**Upon Roll call Vote:**

Yeas: Ciasullo (Abstain #2), Cowdrick, DeMeo, Gandarinho, Gordon (Abstain # 1), Lane

Nays: None Absent: None Abstain None

Resolution 20-2026

On file in the clerk’s office.

Resolution 21-2026

**WHEREAS**, on July 1, 2022, the Borough of Ogdensburg (“Ogdensburg”) and the Township of Sparta (“Sparta”) (collectively the “Parties”) entered an interlocal services agreement for the consolidation of their municipal courts pursuant to N.J.S.A. 2B:12-1(c) (“Agreement”) without establishing a joint municipal court; and

**WHEREAS**, Section IV(B) of the Agreement provides that one Prosecutor shall prosecute for both Parties, and shall be appointed by Sparta after consultation with Ogdensburg; and

**WHEREAS**, Section IV(C) of the Agreement provides that one Public Defender shall provide public defense services for both Parties, and shall be appointed by Sparta after consultation with Ogdensburg; and

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**WHEREAS**, Sparta has expressed its intent to Timothy J. Profeta, Esq. as Prosecutor and Orlando R. Rodriguez, Esq. as Public Defender for the Sparta Municipal Court for 2026; and

**WHEREAS**, in accordance with the Agreement, Ogdensburg seeks to acknowledge and approve the appointments made by Sparta for the positions of Prosecutor and Public Defender for the Ogdensburg Municipal Court for 2026; and

**WHEREAS**, the salaries, benefits, and fees for these positions are fully covered under the annual payment that Ogdensburg pays to Sparta for Sparta's operation of the Ogdensburg Municipal Court in Sparta's facilities.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Ogdensburg in the County of Sussex and State of New Jersey that Timothy J. Profeta, Esq. and Orlando R. Rodriguez, Esq. are hereby appointed as Prosecutor and Public Defender, respectively, for the Borough of Ogdensburg Municipal Court for 2026 subject to each completing and filing with the Clerk all items included in the Borough of Ogdensburg Checklist for Professional Services.

**EXECUTIVE SESSION MINUTES**

Councilman DeMeo made a motion to approve the executive session minutes from December 8, 2025. Seconded by Councilwoman Lame.

**Upon Roll call Vote:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lame

Nays: None Absent: None Abstain: Cowdrick, Gordon

**RESOLUTION 19-2026**

Councilwoman Gandarinho made a motion to approve resolution 19-2026 authorizing the appointment of Borough Police Officer to the Police Department pursuant to the certified list promulgated by the New Jersey Civil Service Commission. Seconded by Councilman DeMeo.

Councilman Gordon asked if he should abstain due to his brother?

Mr. Maddaloni explained this kind of action, is, ok?

Resolution 19-2026

**WHEREAS**, the Borough of Ogdensburg ("Borough") is a New Jersey Civil Service jurisdiction subject to the New Jersey Civil Service Act, N.J.S.A. 11A:1-1 etseq. (the "Act"); and

**WHEREAS**, the Borough desires to appoint one (1) additional police officer to the Borough Police Department; and

**WHEREAS**, the New Jersey Civil Service Commission promulgated a list of eligible candidates ("Certified List") who have qualified by competitive examination for appointment to the position of Police Officer; and

**WHEREAS**, after reviewing applications received by the Borough from eligible candidates, the Borough Chief of Police recommends that a conditional offer of employment be made to Nicholas McWilliams, appearing first on the Certification List, effective February 1, 2026; and

**WHEREAS**, the appointment of Mr. Nicholas McWilliams to the position of Police Officer with the Borough is consistent with the requirements of Section 10.1.1 (Establishment of Classes) for the appointment of employees to the Borough.

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**NOW, THEREFORE, BE IT RESOVLED** by the Borough Council of the Borough of Ogdensburg, County of Sussex and State of New Jersey that Mr. Nicholas McWilliams is hereby appointed as Police Officer in the Police Department of the Borough of Ogdensburg, effective February 1, 2026, subject to satisfactory completion of all other tests and examinations authorized or otherwise required by law or by the Borough, and subject to final approval by the New Jersey Civil Service Commission.

**BE IT FURTHER RESOLVED** that Mr. Nicholas McWilliams will be paid \$54,716.45 per year in accordance with Step 2 of the Collective Bargaining Agreement and all the benefits associated with Step 2; and

**BE IT FURTHER RESOLVED** that the Borough's Chief Financial Officer has certified that funding is available to hire the above-named candidate.

**Upon Roll call Vote:**

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lame

Nays: None   Absent: None   Abstain None

**LIAISON REPORTS**

Councilman Ciasullo reported on the water department. The only thing coming up is the chlorine pumps which he believes are coming in this week. Once we get them in, he will decide if it is something he can handle as he did in the past or if we need a contractor. Next meeting we should have more information.

Mayor Hutnick commented to add onto that; we had a value break on Friday night which was handled quickly between DPW and the contractor.

Councilman Gordon commented we moved the curb box up closer to the house. Councilman Gordon asked do we have any word on the booster station yet?

Councilman Ciasullo explained he thought that was corrected once we had the valves done.

Councilman Gordon explained the wall itself is leaking. The video he sent us there was a leak at the base of the wall.

Councilman Ciasullo explained that is something we are going to have to get our engineer to look at. He thought this had something to do with the pressure reducing valves that are getting rebuilt.

Councilman Gordon commented the tank itself is actually leaking; he does believe the USDA offers grants for rural water maybe we can look into it.

Councilman Ciasullo commented he will talk to Rob [Lawler]; this is something we are going to have to jump on.

Councilman Gordon reported on DPW. As far as DPW goes the guys are in the process of trimming back roadside trees and brush out of the roadways. We are waiting on the hydraulic pump for the sander. They are going to start with catch basin maintenance. All the trucks are up to where they need to be.

Councilman DeMeo reported on safety. There was a fire call out the other night it was an alarm activation. With the police department, residents make sure you get your cars off the streets if it is going to snow. The police department is issuing tickets. If cars are on the street, it keeps DPW from plowing the streets and sanding.

Councilwoman Cowdrick reported on parks and recreation. There is nothing much right now. She is getting information on possible additions to our parks.

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Mayor Hutnick explained the parks grants we have received, Governor Cody had helped the Borough with getting those grants. On Saturday Governor Cody passed away. On behalf of the Borough, he wanted to thank him for the help he gave the Borough.

Councilwoman Lane reported the Ogdensburg Day meetings are starting; this coming Wednesday will be our first meeting.

Councilwoman Gandarinho reported on DPW. We are fully staffed right now; we need to start getting these guys trained. The incident we had Friday night should have been dealt with in house. We need to look into that process.

Mayor Hutnick commented we will have to look into the training courses, where we sent the last group to.

There was a discussion on training classes for DPW.

**OLD BUSINESS**

Auction properties on Willis Ave.

Councilman Ciasullo commented he thinks everyone got a copy of the email subject line ambulance squad property. Several emails had gone out; basically, what we had talked about here was looking into different options. We asked the engineer to see what they suggest. Basically, this last email is about the cost and their thoughts. He looked into some things we had done previously with the engineer; we did some in executive sessions so that can't be discussed and that was done awhile back. We have to figure out what steps we want to take.

Councilman DeMeo commented he looked at this [email], and he didn't get a chance to email Mike [Vreeland] about this. It doesn't seem like Mike is aware that we just finished having the State in doing the study, all the designation and the overlay. Because he is talking about a study, a designation, a redevelopment plan and overlay isn't that what the State just did for us.

Mr. Marceau commented no they didn't.

Ms. Hough commented they were working on a strategic plan.

Councilman DeMeo asked but when we were talking about trying to develop the lot on Main Street or that property [referring to the lot behind Borough Hall] and the property behind Main Street [referring to a paper road] he was told repeatedly we had to wait for the State to finish the overlay and see what they came down with as far as recommendation for either economic development or an area in need of redevelopment.

Ms. Hough referenced the properties behind Borough Hall and on Main Street and explained there was a study from 2010, and Bob Tessie was picking up from that study. He sent a letter to our planner that the conditions still exist. After that everything just stopped.

Councilman DeMeo commented he would like someone from Van Cleff to come and address how they came up with those costs. Councilman DeMeo commented he isn't quite sure they are on the same page as to what he is requesting.

Councilman DeMeo commented he would like to know what is going on with the property next door with summons and daily fines which would change the character if we wound up in possession of that property.

Mayor Hutnick commented he wasn't able to get any information on that to date. That would be great if we could take over that property and add that to this one.

Councilman DeMeo commented we need to know our position with this.

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Councilman Ciasullo commented there is no way we can just take over that property there is a process.

There was a discussion about this property. [Please note the property that is being discussed is a lot with a house on it by the Willis Ave. properties.]

Councilman Ciasullo commented for the minutes we better be clear that everything we just said is pertaining to that other property.

Councilman Ciasullo commented if the Council would like to see engineering here; why don't we get that rolling, pick a date so this can be set up.

There was a suggestion that this might be a question for the attorney.

Councilman DeMeo commented he had suggested we go out for an RFP, the engineer came back and said it is going to be an X amount of dollars. So, he wants to understand the process for an RFP for a developer to come in and look at that property. He wants to know exactly what the process is and how they came up with \$25,000.

Mr. Maddaloni commented as he understands it the email is saying to you the \$25,000 includes the whole process, including designating the property as an area in need of redevelopment. That requires special votes, special designation and there are costs associated with it. That isn't the end all, then you have to go for the RFP and what not. Mr. Maddaloni commented he doesn't know how he got \$25,000.

Mr. Marceau commented he thinks the confusion is the property is already zoned residential. He thinks what Councilman DeMeo is concerned about is say we put this property out for auction. Is there any process or right of the Borough in that auction process where we can have people submit proposals as part of the evaluation or is it just the highest bidder?

Mr. Maddaloni explained that is two different things. It is one thing to purchase the property outright and whoever buys it can develop it as the purchaser sees fit in the parameters of the zoning ordinance. Alternatively, if you think that there is a better use for it and that you can put out RFP's and someone could come in and develop it for that use is what he thought Councilman DeMeo [suggested].

Councilman DeMeo commented yes because we had Mr. Fierro here telling us that property as it stands is only going to bring in seventh-five hundred dollars per year [in taxes] sold as is. If he does a quick calculation that the Borough gets forty-five percent of that, that is approximately thirty-five hundred a year for taxes on that property.

Mr. Maddaloni commented he thinks the most important information before you figure out what the process is; what does a professional land use planner think you can do with that property. You may be restricted by where it sits, what is on it. There is a well on there, there is an easement going through it. You are going to be restricted just by what is there. So assuming you designate that as an area in need of redevelopment he doesn't know what you could effectively put there.

Councilman DeMeo commented he thinks we need those answers before we go to auction.

Mr. Maddaloni commented he agrees; the point is that it will drive you in one direction or the other. If you learn there isn't a higher or better use for this it makes sense to put out the money to get there.

Councilman DeMeo commented that is why he needs someone from the engineering firm to come and sit and talk to us.

There was a discussion on how to proceed from this point.

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**NEW BUSINESS**

DPW Progress – This was covered in the liaison reports by Councilman Gordon.

**PUBLIC SESSION**

Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to open the public session of the meeting. All were in favor.

No one from the public had any comments.

There being no further business from the public, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to close the public session of the meeting. All were in favor.

**EXECUTIVE SESSION**

There was no executive session.

**PAYMENT OF VOUCHERS**

Councilman DeMeo made a motion to review payment of vouchers and review departmental finance reports. Seconded by Councilman Gordon.

**Upon Roll call Vote:**

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: None Abstain: None

**CURRENT**

DATE	CHECK #	PAID TO	AMOUNT
01/12/202			
6	36157	Action Data Services, Inc.	490.50
01/12/202			
6	36158	Airgas USA	196.56
01/12/202			
6	36159	Allied Oil	1,867.68
01/12/202			
6	36160	Amazon	649.94
01/12/202			
6	36161	Amazon	146.56
01/12/202			
6	36162	Anthony Colon	583.20
01/12/202			
6	36163	B and R Uniform	305.00
01/12/202			
6	36164	Blue Diamond Disposal, Inc.	22,024.84
01/12/202			
6	36165	Brightspeed	19.90
01/12/202			
6	36166	Brightspeed	59.70
01/12/202			
6	36167	Brightspeed	56.00
01/12/202			
6	36168	Brightspeed	51.45
01/12/202			
6	36169	BrightSpeed	819.50
01/12/202			
6	36170	Brightspeed	383.39

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01/12/202			
6	36171	Brightspeed	260.99
01/12/202			
6	36172	Brightspeed	64.10
01/12/202			
6	36173	Brightspeed	55.10
01/12/202			
6	36174	Brightspeed	101.41
01/12/202			
6	36175	Bullseye Calibration of NJ	150.00
01/12/202			
6	36176	Complete Security Systems, Inc.	31.83
01/12/202			
6	36177	Danforth's	2,500.24
01/12/202			
6	36178	Dave's Towne Service	803.29
01/12/202			
6	36179	Edmonds GovTech, Inc.	9,160.99
01/12/202			
6	36180	Elizabethtown Gas	431.10
01/12/202			
6	36181	Elizabethtown Gas	254.86
01/12/202			
6	36182	Elizabethtown Gas	1,056.89
01/12/202			
6	36183	Elizabethtown Gas	309.29
01/12/202			
6	36184	Emergency Equipment Sales & Service LLC	999.24
01/12/202			
6	36185	ESO Solutions, Inc	1,633.00
01/12/202			
6	36186	Fire Fighter One LLC	1,300.00
01/12/202			
6	36187	gWorks	4,207.00
01/12/202			
6	36188	Hamburg Plumbing Supply Co	122.79
01/12/202			
6	36189	Home Depot	399.00
01/12/202			
6	36190	Horizon BC/BS of NJ	7,249.64
01/12/202			
6	36191	JCP&L	312.78
01/12/202			
6	36192	JCP&L	1,821.57
01/12/202			
6	36193	JCP&L	2,543.62
01/12/202			
6	36194	JCP&L	128.75
01/12/202			
6	36195	JCP&L	2,045.34
01/12/202			
6	36196	JCP&L	42.01
01/12/202			
6	36197	JCP&L	3,214.28
01/12/202			
6	36198	JCP&L	27.37
01/12/202			
6	36199	Joseph Dean	1,269.86
01/12/202			
6	36200	Joseph Simone	531.07

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01/12/2026			
6	36201	KS State Bank	307.40
01/12/2026			
6	36202	Lafayette Auto Parts	47.88
01/12/2026			
6	36203	Lexipol, LLC	8,147.36
01/12/2026			
6	36204	LINA	459.00
01/12/2026			
6	36205	Lumen Technologies Group	125.61
01/12/2026			
6	36206	Lumen Technologies Group	125.61
01/12/2026			
6	36207	Michel Marceau	153.84
01/12/2026			
6	36208	Montague Tool & Supply Co	516.99
01/12/2026			
6	36209	Morris County Public Safety	50.00
01/12/2026			
6	36210	Morton Salt, Inc.	2,681.02
01/12/2026			
6	36211	Napa Auto Parts	159.00
01/12/2026			
6	36212	Napa Auto Parts	300.73
01/12/2026			
6	36213	New Jersey Herald	188.19
01/12/2026			
6	36214	NJ League of Municipalities	115.00
01/12/2026			
6	36215	NJCM	400.00
01/12/2026			233,639.9
6	36216	Ogdensburg Board of Education	3
01/12/2026			
6	36217	Ogdensburg Fire Department	1,000.00
01/12/2026			
6	36218	Peter Guarracino	199.00
01/12/2026			
6	36219	Sanfilippo, Joseph	287.30
01/12/2026			
6	36220	Schenck Price Smith & King LLP	6,174.24
01/12/2026			
6	36221	Slater, Eric	45.73
01/12/2026			
6	36222	Smith Tractor & Equipment, Inc.	3,027.83
01/12/2026			
6	36223	Stand Out Sports and Apparel	96.00
01/12/2026			
6	36224	Staples Business Advantage	172.74
01/12/2026			
6	36225	Tax Collectors & Treasurers Association of NJ	125.00
01/12/2026			
6	36226	The Institute for Forensic Psycholo	550.00
01/12/2026			
6	36227	Treasurer, State of NJ	75.00
01/12/2026			
6	36228	Van Cleef Engineering Assoc. LLC	655.00
01/12/2026			
6	36229	Verizon Business	118.54
01/12/2026			
6	36230	Verizon Business	113.70



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01/12/202			
6	36231	Verizon Wireless	160.08
01/12/202			104,970.1
6	36232	Wallkill Valley Regional H.S.	5
			<b>435,869.5</b>
			<b>0</b>

01/12/202			
6	36225	Tax Collectors & Treasurers Association of NJ	-125.00
			<b>435,744.5</b>
<b>TOTAL:</b>			<b>0</b>

**UNEMPLOYMENT TRUST**

DATE	CHECK #	PAID TO	AMOUNT
01/12/202			
6	134	State of NJ Division of Employer Ac	2,441.95
			<b>2,441.95</b>

**ADMIN TRUST**

DATE	CHECK #	PAID TO	AMOUNT
01/12/202			
6	2218	Morton Salt, Inc.	9,643.88
01/12/202		North Church Gravel,	
6	2219	Inc.	903.78
			<b>10,547.6</b>
			<b>6</b>

**PAYROLL**

DATE	CHECK #	PAID TO	AMOUNT
01/12/202			
6	1354	AFLAC	626.74
			<b>626.74</b>

**GRANT FUND**

DATE	CHECK #	PAID TO	AMOUNT
01/12/202		US Postal	
6	36233	Service	432.03
			<b>432.03</b>

**WATER OPERATING**

DATE	CHECK #	PAID TO	AMOUNT
01/12/202		Chlorinator & Instrument	
6	5488	Services	575.95
01/12/202			
6	5489	Edmonds GovTech, Inc.	2,189.78
01/12/202			
6	5490	Genserve, LLC	396.17

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01/12/202			
6	5491	Hank Sanders Inc	3,451.50
01/12/202			
6	5492	North Church Gravel, Inc.	2,600.21
01/12/202			
6	5493	One Call Concepts, Inc.	19.00
01/12/202			
6	5494	ProcessFlo, Inc.	4,470.00
01/12/202			
6	5495	Staples Business Advantage	279.50
01/12/202			
6	5496	State of New Jersey-PWT	99.75
01/12/202			
6	5497	USA Blue Book	1,455.06
01/12/202			
6	5498	USA Blue Book	954.49
			<b>16,491.4</b>
			<b>1</b>

There being no further business, Councilman Gordon moved, Councilman DeMeo seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:30p.m.

\_\_\_\_\_  
Robin Hough, Borough Clerk

\_\_\_\_\_  
George P. Hutnick, Mayor