

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
January 26, 2026**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

**ROLL CALL:** Cowdrick, DeMeo, Gandarinho, Gordon, Lame, Mayor Hutnick

Absent: Ciasullo (arrived after roll call at 7:02pm)

Also, in attendance was Robert McBriar, Borough Attorney and Mike Marceau, CFO

**STATEMENT BY MAYOR:** “Notice requirements of P.L. 1975, Open Public Meeting Act, NJS10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 5, 2026.”

Councilman Ciasullo arrived 7:02pm.

Councilman DeMeo made a motion to approve the consent agenda. Seconded by Councilwoman Lame.

**CONSENT AGENDA**

1. Approval of regular meeting minutes from January 12, 2026.
2. Approval of Resolution 22-2026 authorizing change order no. 3 for Edison Road Phase II Improvement project increasing price from \$769.46 to \$1,820.48, which is an increase of 136.59% (\$1,051.02) from the original contract amount, and final payment to Dan Swayze & Son, Inc., and authorizing acceptance of the project and release of performance guarantee subject to receipt of requisite maintenance bond.
3. Approval of Resolution 23-2026 authorizing change order no. 2 for the Edison Road Phase II Improvement Project decreasing price from \$25,940.00 to \$22,220.00, which is a decrease of 14.34% (\$3,720.00) from the original contract amount, and final payment to Road Safety Systems LLC., and authorizing acceptance of the project and release of performance guarantee subject to receipt of requisite maintenance bond.
4. Approval of Resolution 24-2026 authorizing change order no. 2 for the Plant Street Phase II improvement project decreasing price from \$4,171.34 to \$2,493.00 which is a decrease of 40.24% (\$1,678.34) from the original contract amount, and final payment to Dan Swayze & Son, Inc., and authorizing acceptance of the project and release of performance guarantee subject to receipt of requisite maintenance bond.
5. Approval of Resolution 25-2026 authorizing change order no. 2 for Passaic Ave Phase II Improvement project increasing price from \$943.66 to \$1,592.13, which is an increase of 68.72% (\$648.47) from the original contract amount, and final payment to Dan Swayze & Son, Inc., and authorizing acceptance of the project and release of performance guarantee subject to receipt of requisite maintenance bond.
6. Approval of Resolution 26-2026 authorizing a discharge of mortgage for the Ogdensburg Home Improvement Program in the amount of \$11,400.00 located at 48 N. Clark Street, Ogdensburg, NJ Block 12, Lot 1.
7. Approval of Resolution 27-2026 to redeem a third-party tax sale certificate #2025-00004 to Rustic Ridge Holding LLC, 60 Deer Trail Lake Road, Stockholm, NJ 07460 in the amount of \$27,181.94 for 46 Edison Ave., Ogdensburg, NJ 07439, Block 9 Lot 6.
8. Approval of Resolution 28-2026 authorizing the professional service contract between the Borough of Ogdensburg and LEW Environmental Services for Environmental Consultant Services related to the management of lead testing of certain rental units.
9. Approval of Resolution 29-2026 authorizing and approving shared services agreement with the Sussex County Municipal Utilities Authority for Certified Recycling Professional Services including certification and submission of its 2025 recycling tonnage report to the New Jersey Department of Environmental Protection.

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10. Approval of Resolution 30-2026 authorizing the agreement between the Borough of Ogdensburg and PowerSchool for the Borough's notification system.
11. Approval of Raffle License application for a Tricky Tray from the Ogdensburg Fire Department to be held March 21, 2026, from 5:00pm to 10:00pm.
12. Approval of Raffle License application for an On Premise 50/50 from the Ogdensburg Fire Department to be held March 21, 2026, from 5:00pm to 10:00pm.
13. Accept for filing letter dated January 13, 2026, from the Department of Community Affairs, Division of Fire Safety Re: Fire Inspector Licensure Requirements and Municipal Responsibilities.
14. Accept for filing Sussex County Board of County Commissioners resolution reappointment of William Joseph as the official town crier for the County of Sussex for 2026.
15. Accept for filing Sussex County Board of County Commissioners resolution reappointment of Dr. William Truran, Sussex County Historian, for term expiring December 31, 2026.

**Upon Roll call Vote:**

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: None Abstain None

Resolution 22-2026

**WHEREAS**, the Borough of Ogdensburg ("Borough") and Dan Swayze & Son, Inc., having a business address of 51 Cragwood Rd., Suite 205, South Plainfield, NJ 07080, entered a contract for the performance of services required for the Edison Road Phase II Improvement Project, a New Jersey State Aid Project; and

**WHEREAS**, there was an increase in the contract price from \$769.46 to \$1,820.48, representing an increase of 136.59% (\$1,051.02) from the original contract amount based on adjustments to as-built quantities, fuel and asphalt price adjustments, and cross drain repair, as described on Change Order No. 3, a copy of which is attached hereto and incorporated herein by reference; and

**WHEREAS**, the aforesaid modifications necessitate a Change Order to the contract to reflect the actual amounts and price adjustments, which is permissible under the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and the Local Government Services regulations governing the same; and

**WHEREAS**, the Borough Engineer has approved the changes and recommends (1) authorizing the Change Order, (2) accepting the project, (3) releasing the performance guarantee, and (4) making final payment to Dan Swayze & Son, Inc., subject to Dan Swayze & Son, Inc., providing the Borough with the requisite maintenance bond; and

**WHEREAS**, final payment is further conditioned on Dan Swayze & Son, Inc., submitting to the Borough an "Affidavit of No Liens" confirming that all indebtedness associated with this project has been satisfied.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, and State of New Jersey as follows:

1. The contract between the Borough of Ogdensburg and Dan Swayze & Son, Inc., for the performance of services required for the Edison Road Phase II Improvement Project, a New Jersey State Aid Project, is hereby amended to reflect the \$1,051.02 price increase as described in Change Order No. 3, attached hereto.

2. Based upon the input and recommendation of the Borough Engineer, the Borough hereby acknowledges that the Edison Road Phase II Improvement Project has been satisfactorily completed and formally accepts same.

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3. The Borough hereby authorizes the appropriate municipal officials to pay the balance due on the final contract which it hereby accepts, as amended, subject to Dan Swayze & Son, Inc., providing the Borough with the requisite maintenance bond.

4. Final payment is further conditioned on Dan Swayze & Son, Inc., submitting to the Borough an "Affidavit of No Liens" confirming that all indebtedness associated with this project has been satisfied.

5. The Borough hereby directs that the Borough Clerk transmit certified copies of this Resolution to the Borough Finance Department, Borough Engineer, Dan Swayze & Son, Inc., and the State of New Jersey Department of Transportation Division of Local Aid and Economic Development.

Resolution 23-2026

**WHEREAS**, the Borough of Ogdensburg ("Borough") and Road Safety Systems, LLC., having a business address of 12 Park Drive, Shamong, NJ 08088, entered a contract for the performance of services required for the Edison Road Phase II Improvement Project, a New Jersey State Aid Project; and

**WHEREAS**, there was a decrease in the contract price from \$25,940.00 to \$22,220.00, representing a decrease of 14.34% (\$3,720.00) from the original contract amount based on adjustments to as-built quantities, and fuel and asphalt price adjustments, and as described in Change Order No. 2, a copy of which is attached hereto and incorporated herein by reference; and

**WHEREAS**, the aforesaid modifications necessitate a Change Order to reflect the actual amounts and price adjustments, which is permissible under the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and the Local Government Services regulations governing the same; and

**WHEREAS**, the Borough Engineer has approved the Change Order and recommends (1) authorizing the Change Order, (2) accepting the project, (3) releasing the performance guarantee, and (4) making final payment to Road Safety Systems LLC, subject to Road Safety Systems LLC, providing the Borough with the requisite maintenance bond; and

**WHEREAS**, final payment is further conditioned on Road Safety Systems LLC, submitting to the Borough an "Affidavit of No Liens" confirming that all indebtedness associated with this project has been satisfied.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, and State of New Jersey as follows:

1. The contract between the Borough of Ogdensburg and Road Safety Systems LLC, for the performance of services required for the Edison Road Phase II Improvement Project, a New Jersey State Aid Project, is hereby amended to reflect the \$3,720.00 price decrease as described in Change Order No. 2, attached hereto.

2. Based upon the input and recommendation of the Borough Engineer the Borough hereby acknowledges that the Edison Road Phase II Improvement Project has been satisfactorily completed and formally accepts same.

3. The Borough hereby authorizes the appropriate municipal officials to pay the balance due on the final contract which it hereby accepts, as amended, subject to Road Safety Systems LLC, providing the Borough with the requisite maintenance bond.

4. Final payment is further conditioned on Road Safety Systems LLC, submitting to the Borough an "Affidavit of No Liens" confirming that all indebtedness associated with this project has been satisfied.

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5. The Borough hereby directs that the Borough Clerk transmit certified copies of this Resolution to the Borough Finance Department, Borough Engineer, Road Safety Systems LLC, and the State of New Jersey Department of Transportation Division of Local Aid and Economic Development.

Resolution 24-2026

**WHEREAS**, the Borough of Ogdensburg (“Borough”) and Dan Swayze & Son, Inc., having a business address of 2351 Waldheim Ave., Scotch Plains, NJ 07076, entered a contract for the performance of services required for the Plant Street Phase II Improvement Project, a New Jersey State Aid Project; and

**WHEREAS**, there was a decrease in the contract price from \$4,171.34 to \$2,493.00, representing a decrease of 40.24% (\$1,678.34) from the original contract amount based on adjustments to as-built quantities, and fuel and asphalt price adjustments, and as described in Change Order No. 2, a copy of which is attached hereto and incorporated herein by reference; and

**WHEREAS**, the aforesaid modifications necessitate a Change Order to reflect the actual amounts and price adjustments, which order is permissible under the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and the Local Government Services regulations governing the same; and

**WHEREAS**, the Borough Engineer has approved the changes and recommends (1) authorizing the Change Order, (2) accepting the project, (3) releasing the performance guarantee, and (4) making final payment to Dan Swayze & Son, Inc., subject to Dan Swayze & Son, Inc., providing the Borough with the requisite maintenance bond; and

**WHEREAS**, final payment is further conditioned on Dan Swayze & Son, Inc., submitting to the Borough an “Affidavit of No Liens” confirming that all indebtedness associated with this project has been satisfied.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, and State of New Jersey as follows:

1. The contract between the Borough of Ogdensburg and Dan Swayze & Son, Inc., for the performance of services required for the Plant Street Phase II Improvement Project, a New Jersey State Aid Project, is hereby amended to reflect the \$1,678.34 price decrease as described in Change Order No. 2, attached hereto.

2. Based upon the input and recommendation of the Borough Engineer, the Borough hereby acknowledges that the Plant Street Phase II Improvement Project has been satisfactorily completed and formally accepts same.

3. The Borough hereby authorizes the appropriate municipal officials to pay the balance due on the final contract which it hereby accepts, as amended, subject to Dan Swayze & Son, Inc., providing the Borough with the requisite maintenance bond.

4. Final payment is further conditioned on Dan Swayze & Son, Inc., submitting to the Borough an “Affidavit of No Liens” confirming that all indebtedness associated with this project has been satisfied.

5. The Borough hereby directs that the Borough Clerk transmit certified copies of this Resolution to the Borough Finance Department, Borough Engineer, Dan Swayze & Son, Inc., and the State of New Jersey Department of Transportation Division of Local Aid and Economic Development.

Resolution 25-2026

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**WHEREAS**, the Borough of Ogdensburg (“Borough”) and Dan Swayze & Son, Inc., having a business address of 51 Cragwood Rd., Suite 205, South Plainfield, NJ 07080, entered a contract for the performance of services required for the Passaic Ave. Phase II Improvement Project, a New Jersey State Aid Project; and

**WHEREAS**, there was an increase in the contract price from \$943.66 to \$1,592.13, representing an increase of 68.72% (\$648.47) from the original contract amount based on adjustments to as-built quantities, fuel and asphalt price adjustments, and cross drain repair, as described on Change Order No. 2, a copy of which is attached hereto and incorporated herein by reference; and

**WHEREAS**, the aforesaid modifications necessitate a Change Order to reflect the actual amounts and price adjustments, which is permissible under the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and the Local Government Services regulations governing the same; and

**WHEREAS**, the Borough Engineer has approved the changes and recommends (1) authorizing the Change Order, (2) accepting the project, (3) releasing the performance guarantee, and (4) making final payment to Dan Swayze & Son, Inc., subject to Dan Swayze & Son, Inc., providing the Borough with the requisite maintenance bond; and

**WHEREAS**, final payment is further conditioned on Dan Swayze & Son, Inc., submitting to the Borough an “Affidavit of No Liens” confirming that all indebtedness associated with this project has been satisfied.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, and State of New Jersey as follows:

1. The contract between the Borough of Ogdensburg and Dan Swayze & Son, Inc., for the performance of services required for the Passaic Ave. Phase II Improvement Project, a New Jersey State Aid Project, is hereby amended to reflect the \$648.47 price increase as described in Change Order No. 3, attached hereto.

2. Based upon the input and recommendation of the Borough Engineer, the Borough hereby acknowledges that the Passaic Ave. Phase II Improvement Project has been satisfactorily completed and formally accepts same.

3. The Borough hereby authorizes the appropriate municipal officials to pay the balance due on the final contract which it hereby accepts, as amended, subject to Dan Swayze & Son, Inc., providing the Borough with the requisite maintenance bond.

4. Final payment is further conditioned on Dan Swayze & Son, Inc., submitting to the Borough an “Affidavit of No Liens” confirming that all indebtedness associated with this project has been satisfied.

5. The Borough hereby directs that the Borough Clerk transmit certified copies of this Resolution to the Borough Finance Department, Borough Engineer, Dan Swayze & Son, Inc., and the State of New Jersey Department of Transportation Division of Local Aid and Economic Development.

Resolution 26-2026

**WHEREAS**, the Borough of Ogdensburg (“Borough”) previously instituted a Home Improvement Program (“Program”) for the purpose of providing low cost home improvement financing to qualifying homeowners; and

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**WHEREAS**, as part of this Program, the Borough granted a loan in the principal amount of \$11,400.00 to be used to rehabilitate property located at 48 N. Clark Street, Ogdensburg, New Jersey, identified on the Official Tax Maps of the Borough as Block 12, Lot 1; and

**WHEREAS**, said loan was secured by a mortgage in favor of the Borough dated February 19<sup>th</sup>, 2009 which was recorded in the Sussex County Clerk's Office in Book 8563, at Page 663; and

**WHEREAS**, the loan in the principal amount of \$11,400.00 was paid in full evidenced by check number 8175 issued to the Borough and endorsed by Richard W. Hendershot.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Ogdensburg that the Mayor and Clerk are hereby authorized to execute a discharge of mortgage relative to the above-referenced property and take such further actions as are necessary to effectuate the purpose of this Resolution.

Resolution 27-2026

TO REDEEM THIRD PARTY TAX SALE CERTIFICATE# 2025-00004

BLOCK 9 LOT 6  
46 EDISON AVE.  
OGDENSBURG NJ 07439

WHEREAS, THE TAX COLLECTOR, MARIA MASCUCH HAS ADVISED THAT PAYMENT HAS BEEN RECEIVED IN THE AMOUNT OF \$ 27,181.94 ( LIEN \$10,181.94 PREMIUM \$17,000)  
TO REDEEM TAX SALE CERTIFICATE # 2025-00004

WHEREAS,

RUSTIC RIDGE HOLDING LLC  
60 DEER TRAIL LAKE ROAD  
STOCKHOLM NJ 07460

IS THE HOLDER OF TAX SALE CERTIFICATE # 2025-00004  
AND AS MUCH IS DUE PAYMENT IN THE AMOUNT OF \$ \$27,181.94\*\*  
TO REDEEM SAME. (LIEN \$10,181.94 PREMIUM \$17,000)

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY, THAT APPROVAL BE GRANTED TO ISSUE A CHECK IN THE AMOUNT OF \$ 27, 181.94

TO REDEEM TAX SALE CERTIFICATE # 2025-00004

MARIA MASCUCH  
TAX COLLECTOR  
JANUARY 16, 2026

Resolution 28-2026

staffing to support the management of lead testing of certain rental units in the Borough to comply with N.J.S.A. 52:27D-437.1 et seq. and N.J.A.C. 5:28A; and

**WHEREAS**, in furtherance thereof, the Borough requested a proposal from Lew Environmental Services, a New Jersey Department of Community Affairs Certified Lead Evaluation Contractor having a business address at 181 US Highway 46, Mine Hill, New Jersey 07803; and

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**WHEREAS**, LEW Environmental Services is qualified in training and experience to perform such services and has submitted a proposal, a copy of which is attached hereto and incorporated herein by reference, setting forth the terms and conditions of lead testing; and

**WHEREAS**, the Borough will not incur any fee from LEW Environmental Services because all fees are re-billable and payable by the property owner; and

**WHEREAS**, LEW Environmental Services has provided a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8 and completed the Political Contribution Disclosure Form; and

**WHEREAS**, Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. requires that a resolution authorizing the payment of such professional fees, without competitive bidding, be publicly advertised; and

**WHEREAS**, the Borough now desires to enter a professional services contract, a copy of which is attached hereto and incorporated herein by reference.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Ogdensburg, County of Sussex, and State of New Jersey that LEW Environmental Services is hereby awarded a professional service contract for environmental consultant services related to the management of lead testing of certain rental units in the form attached hereto.

**BE IT FURTHER RESOLVED**, by the Governing Body of the Borough of Ogdensburg, County of Sussex, and State of New Jersey as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute a professional service contract with LEW Environmental Services, 181 US Highway 46, Mine Hill, New Jersey 07803 for environmental consultant services related to the management of lead testing of certain rental units in the Borough as per N.J.S.A. 52:27D-437.1 et seq. and N.J.A.C. 5:28A; and as detailed in its submitted proposal number 2808 dated January 20, 2026, with the fixed rates of services which are the responsibility of the property owners.
2. This contract is awarded without competitive bidding as a “Professional Service” under the provisions of the N.J.S.A. 40A:11-5(1)(a)(i) because it is for services to be performed by a person authorized by law to practice a recognized profession.
3. A copy of this Resolution shall be provided to LEW Environmental Services, at 181 US Highway 46, Mine Hill, New Jersey 07803, for its information and guidance.
4. Final execution of any contract pursuant to this Resolution is subject to the review and approval of the Borough CFO and Borough Attorney.

**BE IT FURTHER RESOLVED**, in accordance with the requirements of N.J.S.A. 40A:11-5, the Borough Clerk is hereby directed to post a copy of this resolution on the bulletin board of the Borough Hall and publish a brief public notice stating the nature, duration, service and amount of the contracts herein awarded, and stating that said contract and this resolution are on file and available for public inspection in the office of the Municipal Clerk

Resolution 29-2026

**WHEREAS**, the Sussex County Municipal Utilities Authority (“SCMUA”) passed a resolution agreeing to share the services of its Certified Recycling Professional (“CRP”) with the Borough of Ogdensburg (“Borough”) including certification and submission of its 2024 Recycling Tonnage Report to the New Jersey Department of Environmental Protection (“NJDEP”); and

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**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq. (“Act”) provides that local units of government may enter a contract to provide or receive any service that either local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating units (N.J.S.A. 40A:65-4); and

**WHEREAS**, the Borough will prepare its 2025 Recycling Tonnage Report for SCMUA’s review, certification, and submission; and

**WHEREAS**, the Borough requested that SCMUA and its District Recycling Coordinator serve as the Borough’s Certified Recycling Professional for the purpose of certifying and submitting the required 2025 Recycling Tonnage Report to the NJDEP on behalf of the Borough by April 30, 2026; and

**WHEREAS**, SCMUA has staff qualified to certify the 2025 Recycling Tonnage Report prepared by the Borough and to electronically submit same to the NJDEP on its behalf pursuant to and in accordance with the terms and conditions set forth in the attached Shared Services Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, and State of New Jersey as follows:

1. The Mayor and Council are hereby authorized and directed to execute a Shared Services Agreement, a copy of which is attached hereto, with SCMUA for the provision of Certified Recycling Professional Services including certification and submission of the Borough of Ogdensburg’s 2025 Recycling Tonnage Report to NJDEP.
2. SCMUA staff and its professionals are authorized to take any and all actions necessary to implement this Resolution
3. This Resolution shall take effect immediately.

**MUNICIPAL FACILITIES AND RECREATION AREA APPLICATION**

Councilwoman Cowdrick made a motion to approve the Facility Use Application submitted by Tom Tiseo, Den Leader, Cub Scout Pack 90, for use of Heater’s Pond Beach area and field near the pavilion on April 24, 2026, to April 25, 2026, and to determine/waive the facility use fee.

Councilwoman Cowdrick explained there are two dates because they are looking to do an overnight camp out.

Seconded by Councilwoman Lame.

Councilman DeMeo asked the ordinance on the property says [you cannot be overnight] so do we have to make a special provision if they are going to be there overnight.

Mayor Hutnick commented we will create a temporary that just says we are allowing them to stay overnight.

Councilwoman Cowdrick asked about when the port a john’s will be at the pond.

There was a discussion on the port a john and getting them a little early.

Mayor Hutnick commented we will make the adjustments for the port a john.

Councilman Gordon asked about insurance.

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Ms. Hough explained once they are giving the date the Scouts will provide insurance.

Mr. Tiseo commented yes, you will get the COI as soon as he has the approved dates.

Ms. Hough asked if there was a motion and a second to waive the fee.

Councilman Gordon made a motion to waive the fee. Seconded by Councilwoman Cowdrick.

Ms. Hough asked Mr. Maddaloni, there is a motion and a second to approve the application that is on the table, do they have to amend their motions.

Mr. Maddaloni commented [referring to Councilwoman Cowdrick] if she made the original motion, she cannot second the motion to amend. Councilman Gordon made the motion to amend do we have a second on the motion to amend.

Councilman Ciasullo second the motion to amend.

**Upon Roll call Vote on the amendment:**

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: None Abstain None

**Upon Roll call Vote to approve the amended application:**

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: None Abstain None

Mr. Maddaloni commented, let the record reflect that the procedure was consistent with Roberts' Rules of Order.

**LIAISON REPORTS**

Councilman Ciasullo reported on water; there was an issue with one of the pumps, we were down to using one well, one pump. Everything is back up to normal. Rob took the pump out and brought it to someone to repair it; the cost was around two thousand dollars. It is repaired and working. Councilman Ciasullo explained the air bubbles are all back to normal as well. Councilman Ciasullo referred to the lead tank that Councilman Gordon had brought up; Rob had already started with getting some estimates together.

Mr. Marceau commented we are probably going to have to go out and bid.

Councilman Gordon reported on DPW, we were able to get fuel thanks to Mayor Hutnick. We are still waiting on salt. The only casualty was the wiper motor on the GMC.

Councilman DeMeo reported on the fire department; they had a call out that was cancelled after they got there. We will be going into executive tonight regarding the Chief [of police contract/agreement].

Councilwoman Cowdrick had nothing to report.

Councilwoman Lame reported there was a first meeting to start planning Ogdensburg Day. We are going to try and add more activities for the middle school age kids. So far, we are off to a good start for June 20<sup>th</sup>.

Councilman Gandarinho reported on DPW; one other thing regarding a possible snowstorm coming this weekend and maybe getting a contract to come in and move snow.

Mayor Hutnick commented to add to DPW he was keeping up with them through the night of the storm which he normally does. The guys worked over 30 hours, they did a great job for what was coming down, four guys on the road all of our equipment on the road. Hardly any breaks aside from when they were required to. They did a good job; they are going to prepare for next

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weekend. With regards to the school the supervisor went there and cleared the best of his ability. He didn't have any trucks available at the time that the school needed to be cleared because they were on road trying to keep our roads open. It was too much snow that came down to fast.

Councilman Gordon reminded everyone of Maggie's Law that passed in 2003.

Sgt. Sanfilippo report on the police department. There are cars still parking on the roads whether there is a two-foot storm coming or an overnight dusting.

Mayor Hutnick asked if we had a towing ordinance, who is the tow company. Sgt. Sanfilippo explained it switches.

Sgt. Sanfilippo asked to keep up with the notifications, it was better.

There was a discussion on the issue of cars being parked on the roads during a snowstorm.

**OLD BUSINESS**

Auction properties on Willis Ave. –

Councilman Ciasullo commented we are waiting for confirmation that the Borough engineer will be attending the February 9<sup>th</sup> meeting.

**NEW BUSINESS**

Parking Ordinance –

Councilman Gordon commented to address what we have all been talking about referring to the parking ordinance that is currently in place. This isn't working out. He looked into ordinance with the neighboring towns and the best solution he can come up with is we need to do an ordinance that goes from November 15 to April 15; no parking on any Borough street between the hours of 11:00pm and 6:00am and when roads are snow covered. We all have driveways.

Sgt. Sanfilippo commented his opinion on this is he doesn't like the idea, yes right now it is an inconvenience when it snows but it doesn't snow every single day. If you are going to enforce this ordinance now residents are going to be inconvenienced every single day for how long the period is; they will not be able to park on the road for how long the period is even when there isn't a snowstorm. He isn't in favor of this; that is his opinion. It is up to the Mayor and Council; whatever you adopt he will enforce.

There was a discussion on the parking tickets and repeat offenders.

Sgt. Sanfilippo explained he spoke to Bonnie, our Court Administrator, regarding the fines for repeat offenders. Typically for the parking tickets you are looking at \$50.00 a fine. There are general penalties under 1.5, a maximum penalty and minimum penalty if it is not specific to a statue listed what the fine is the general penalty is nothing less than \$100.00 and a maximum of \$2,000.00 for any statue that doesn't have a fine associated with it.

Councilman DeMeo explained the problem with multiple offense in court.

The discussion continued on the parking ordinance, are there signs on the street regarding no parking and adding addition signs in town.

Councilman Ciasullo commented he agrees with Sgt. Sanfilippo; it has been like this for a long time he doesn't agree with blocking out months of no parking on the street. You are punishing people who may need to park on the street when there is no snow.

There was a discussion on increasing the fine for tickets when parking on the road when it snows.

Litter Ordinance –

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Councilman Gordon asked Sgt. Sanfilippo currently the fine for littering is \$50.00 up to \$250.00?

Sgt. Sanfilippo commented he didn't see a number for that ordinance. Title 39 there is a littering if the police see it then it is under the Borough ordinance.

Councilman Gordon commented his thought is if we make this a \$1,000.00 fine for each offense it would be a deterrent.

Sgt. Sanfilippo commented he agrees with that; his issue it is very difficult to be in that exact spot. If we are sitting there the person isn't going to litter. We can put up signs at each end of town with the ordinance number and a \$1,000.00 fine.

Mayor Hutnick explained this also falls under property maintenance issue.

Councilman DeMeo commented increasing the fine is more of a deterrent.

Sgt. Sanfilippo commented if you do that and put the ordinance on the signage that is a good idea.

Mayor Hutnick commented let's get the ordinance put together.

Ms. Hough asked the ordinance the fine will be \$1,000.00?

Parks and Playground –

Councilwoman Cowdrick explained she has been getting different ideas for the park at the fire house to get some different ideas. She was looking into this company to get outdoor fitness stuff. She picked a few units that would be multi-functional and explained the equipment and the price. Something to consider with our grants.

Councilman DeMeo explained those costs are over the bid threshold.

Ms. Hough reminded the Council that the first grant was three phases; first phase to redo the tennis courts, second was a walking path and the third was the playground equipment. We did the tennis courts we didn't get the grant the second year but the third year we received a grant of around \$75,000 so the next thing is supposed to be the walking path. It would be good to have the walking path and exercise stations around the walking path.

There was a discussion on the walking path, exercise for seniors and for people of all ages.

Mayor Hutnick commented as the years pass with these grants, we have to have a plan in place we have our walking path now we want to add stations. If they see, we have a plan in place that helps with the grants.

**PUBLIC SESSION**

Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to open the public session of the meeting. All were in favor.

Jane Kruger, Ogdensburg Historical Society updated the Council on the events being planned for Ogdensburg Day scheduled for June 30, 2026, which will include fireworks and that will be the Borough's celebration day for the 250<sup>th</sup> anniversary of our Country. The furnace at the Historical Society will be cleaned on Friday. Ms. Kruger explained a quilt she is trying to get other historical societies involved with and she signed up for a traveling display for the end of the year. She is looking for a Senior of the Year committee to start working on that. This Historical Society building will be opening again in April.

Mayor Hutnick commented this year's senior of the year Mr. Mora has passed away; his name along with his wife is on the sign in front of the building.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
January 26, 2026**

There was a discussion on events for Ogdensburg Day.

Frank Sanfilippo, Ogdensburg spoke about the DPW doing a great job with this past snowstorm. Mr. Sanfilippo commented to let him know if the Borough needs extra coverage.

Alejandra Morante, explained a tax situation going on; their house is in Franklin with a little piece of land across the street that is in Ogdensburg. Ms. Morante explained why they are behind in the Ogdensburg taxes. She asked if there was a payment plan to pay for it.

Mr. Maddaloni explained we are working on this now; there is the lien on this it involves two municipalities. We are trying to figure out what needs to be done.

Ms. Morante commented they cannot pay their water bill because of the municipal tax lien.

There was a lengthy discussion involving Ms. Morante, Mr. Maddaloni, and the Council regarding this issue.

There being no further business from the public, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to close the public session of the meeting. All were in favor.

**EXECUTIVE SESSION**

Councilman DeMeo made a motion to go into executive session for Personal and Contract issues, Councilwoman Lame seconded motion to adopt the following resolution.

**Upon Roll call Vote:**

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: None Abstain None

Councilwoman Cowdrick and Councilman Gordon recused themselves from executive session. They both left the meeting at this time.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L., 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey, as follows;

Personal and Contract issues.

At 8:15pm the Mayor and Council went into executive session.

At 8:58pm the Mayor and Council returned from executive session.

**PAYMENT OF VOUCHERS**

Councilman DeMeo made a motion to review payment of vouchers and review departmental finance reports. Seconded by Councilman Gandarinho.

**Upon Roll call Vote:**

Yeas: Ciasullo, DeMeo, Gandarinho, Lame

Nays: None Absent: Cowdrick, Gordon None Abstain: None

**CURRENT**

DATE	CHECK #	PAID TO	AMOUN T
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**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
January 26, 2026**

01/16/202	6	36234	NJMVC	125.00
01/26/202	6	36235	145 Media	500.00
01/26/202	6	36236	Action Data Services, Inc.	192.74
01/26/202	6	36237	Amazon	124.02
01/26/202	6	36238	Aurora Electrical Supply	28.69
01/26/202	6	36239	Bergen County Law & Public Safety Institute	200.00
01/26/202	6	36240	Bloodgood Law Enforcement Training Group, LLC	1,170.00
01/26/202	6	36241	Bullseye Calibration of NJ	100.00
01/26/202	6	36242	Elizabethtown Gas	2,157.13
01/26/202	6	36243	Elizabethtown Gas	562.03
01/26/202	6	36244	Elizabethtown Gas	1,146.84
01/26/202	6	36245	Elizabethtown Gas	581.07
01/26/202	6	36246	Essex County Police Academy	150.00
01/26/202	6	36247	Geene, Christopher	430.00
01/26/202	6	36248	JCP&L	127.65
01/26/202	6	36249	JCP&L	3,239.95
01/26/202	6	36250	JCP&L	40.31
01/26/202	6	36251	JCP&L	313.48
01/26/202	6	36252	JCP&L	2,036.90
01/26/202	6	36253	Joseph Simone	230.00
01/26/202	6	36254	Kuiken Brothers	39.80
01/26/202	6	36255	Lumen Technologies Group	125.61
01/26/202	6	36256	Mascuch, Maria	800.00
01/26/202	6	36257	MicroSystems-NJ.com, LLC	2,704.61
01/26/202	6	36258	Morton Salt, Inc.	2,740.11
01/26/202	6	36259	Napa Auto Parts	41.18
01/26/202	6	36260	North Jersey Garage Doors, LLC	1,174.00
01/26/202	6	36261	Sanfilippo, Joseph	82.26
01/26/202	6	36262	Selective Insurance Company	13,137.00
01/26/202	6	36263	SHI International Corp.	0
				4,895.10

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
January 26, 2026**

01/26/202	6	36264	Staples Business Advantage	273.16
01/26/202	6	36265	Statewide Insurance Fund	36,774.00
01/26/202	6	36266	Statewide Insurance Fund	0
01/26/202	6	36267	Sussex County Community College	14,629.25
01/26/202	6	36268	Sussex County Police Chief's Association	1,000.00
01/26/202	6	36269	TCTASW	800.00
01/26/202	6	36270	TCTASW	40.00
01/26/202	6	36271	Turn Out Uniforms, Inc.	40.00
01/26/202	6	36272	Verizon Business	707.99
01/26/202	6	36273	Weldon Asphalt	114.46
01/26/202	6	36274	William Yates	1,185.31
				295.96
				<b>95,055.61</b>

Voided Checks issued in prior period

01/12/202	6	36225	Tax Collectors & Treasurers Association of NJ	125.00
				<b>125.00</b>

**RCA VERNON**

DATE	CHECK #	PAID TO	AMOUNT
01/26/202	6	FCR Construction LLC	20,000.00
			0
			<b>20,000.00</b>
			<b>0</b>

**GENERAL CAPITAL**

DATE	CHECK #	PAID TO	AMOUNT
01/26/202	6	Dan Swayze & Son, Inc	2,493.00
01/26/202	6	Draeger, Inc.	22,822.50
01/26/202	6	Road Safety Systems, LLC	0
01/26/202	6	Road Safety Systems, LLC	22,220.00
			0
			<b>47,535.50</b>
			<b>0</b>

**ADMIN TRUST**

DATE	CHECK #	PAID TO	AMOUNT
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**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

**January 26, 2026**

01/26/202		Rustic Ridge Holding,	27,181.9
6	2220	LLC	4
			<b>27,181.9</b>
			<b>4</b>

**PAYROLL**

<b>DATE</b>	<b>CHECK #</b>	<b>PAID TO</b>	<b>AMOUN T</b>
01/26/202			
6	1355	AFLAC	489.30
			<b>489.30</b>

**WATER OPERATING**

<b>DATE</b>	<b>CHECK #</b>	<b>PAID TO</b>	<b>AMOUN T</b>
01/26/202		Garden State Laboratories,	
6	5499	Inc.	1,595.00
01/26/202			
6	5500	NSI Neal Systems, Inc.	1,634.40
01/26/202			
6	5501	Reliable Restoration Logistics	2,000.00
01/26/202			
6	5502	Staples Business Advantage	9.88
01/26/202			
6	5503	USA Blue Book	284.78
01/26/202			
6	5504	USA Blue Book	1,044.94
01/26/202			
6	5505	USA Blue Book	3,491.20
			<b>10,060.2</b>
			<b>0</b>

There being no further business, Councilman DeMeo moved, Councilwoman Lame seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 8:59p.m.

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Robin Hough, Borough Clerk

\_\_\_\_\_  
George P. Hutnick, Mayor