

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
February 9, 2026**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Ciasullo, Cowdrick, Gandarinho, Gordon, Lame, Mayor Hutnick

Absent: DeMeo

Also, in attendance was Joseph Maddaloni, Borough Attorney and Mike Marceau, CFO

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 5, 2026.”

OATH OF OFFICE TO PATROLMAN NICHOLAS MCWILLIAMS BY CHIEF STEPHEN GORDON

At this time Chief Gordon administered the Oath of Office to Ptl. Nicholas McWilliams.

Chief Gordon commented as most of you know Nick grew up in town; it is nice to have someone that grew up here knows the Borough and people. We are glad to have him here!

PRESENTATION

At this time, Ret. Chief George Lott, representing Veterans of Foreign Wars Post 10152 presented a 250th America flag to the Borough and Historical Society in honor of the 250th Anniversary of America.

Chief Lott commented that first we would like to thank Mayor Hutnick and the Council for allowing us to make our presentation this evening; with me is our Post Commander Stephen L. Davis Jr. and Senior Post Trustee Thomas J. Hart Sr. This year marks the 250 years since the signing of the Declaration of Independence. On July 4, 2026, America will celebrate 250 years of independence. The fifty-six signers of that document were heroes and absolutely fearless. Over our 250 years of existence millions of men and women have raised their hands and sworn to uphold and defend the Constitution of the United States from all enemies foreign and domestic. During that time those men and women have worn the uniform and have served with distinction in our armed forces. We will always remember and honor those who have paid for our freedom with their lives. Many civilians also have paid that high price as well. As veterans, service to our Country and dedication to our values is what makes a veteran a veteran. In honor and remembrance of our 250th Anniversary the Lieutenant Robert A. Madden, Veterans of Foreign Wars Post 10152 would like to present to the Borough of Ogdensburg a flag which commemorates the 250 years of the greatest nation the world has ever seen. We ask the Mayor and Council President to accept this flag on behalf of the citizens of the Borough of Ogdensburg.

Chief Lott commented we would also like to present a 250th Anniversary Flag to the Ogdensburg Historical Society. President Jane Koeger and the Historical Society work very hard to memorialize the history of our community. President Koeger please extend to your organization our heart felt thanks and appreciation for what you continue to do on behalf of all the citizens in Ogdensburg.

PRESENTATION

The presentation by Mike Vreeland, Borough Engineer, on redevelopment will be rescheduled.

Councilman Gandarinho made a motion to approve the consent agenda. Seconded by Councilwoman Cowdrick.

CONSENT AGENDA

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
February 9, 2026**

1. Approval of regular meeting minutes from January 26, 2026.
2. Approval of Resolution 31-2026 authorizing compliance with the United States Equal Employment Opportunity commission's "Enforcement Guidance on the consideration of arrest and conviction of arrest and conviction records in employment decisions under Title VII of the Civil Rights Act of 1964".
3. Approval of Resolution 32-2026 hiring Frank Sanfilippo for Temporary Truck Driver Heavy.
4. Approval of Resolution 33-2026 authorizing an interlocal service agreement with the Township of Hardyston to provide street sweeping services.
5. Approval of Resolution 34-2026 authorizing the submission to the New Jersey Department of Community Affairs grant application to rehabilitate the Ogdensburg Municipal Park Area.
6. Accept for filing letter from the County of Sussex Clerk of the Board of Commissioner re: 2026 Board of County Commissioners Municipal Liaisons.
7. Accept for filing letter from NJDEP re: Dam Safety Inspection Report for Heater's Pond Dam.

At this time, the Mayor and Council signed the Group Affidavit Certification Pursuant to P.L. 2017 C. 183 of compliance with the US Equal Employment Opportunity Commission's.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, Gandarinho, Gordon, Lame

Nays: None Absent: DeMeo Abstain None

Resolution 31-2026

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Mayor and Council of the Borough of Ogdensburg, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Resolution 32-2026

WHEREAS, the Borough of Ogdensburg has an immediate need to hire temporary heavy truck drivers for snow plowing on an as needed basis (i.e., New Jersey Civil Service Title Code 04226 - Truck Driver Heavy); and

WHEREAS, the Borough desires to appoint Frank Sanfilippo as a temporary heavy truck driver for snow plowing effective February 9, 2026.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, and State of New Jersey that Frank Sanfilippo is hereby hired as a temporary heavy truck driver for snow plowing a period not to exceed six (6) months and with an hourly rate of fifty dollars (\$50.00) per hour.

BE IT FURTHER RESOLVED, the temporary appointment set forth herein is contingent and conditional upon Mr. Sanfilippo (1) providing proof that he holds a valid NJ Driver's License

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

February 9, 2026

with Commercial Driver’s License (“CDL”) endorsement and providing a copy of same to the Borough Clerk, (2) the Borough’s receipt of a negative criminal history background check and fingerprinting within one month of the hire date.

Resolution 33-2026

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the “Act”), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Borough of Ogdensburg and the Township of Hardyston desire to enter into an Interlocal Services agreement to provide for Street Sweeping Services; and

WHEREAS, the Borough of Ogdensburg and the Township of Hardyston have reached an agreement regarding the terms and conditions for the provision of such services, as memorialized in the attached Interlocal Services Agreement Street Sweeping; and

WHEREAS, the agreement provides for a fee in the amount of \$1,000 per day, and \$500 per half day, with a minimum of 4 hours and a maximum of 7 hours during any single calendar day; and

WHEREAS, it is in the best interest of both municipalities to enter into this Interlocal Services Agreement valid through the calendar year in which it is signed and terminates December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Ogdensburg, in the County of Sussex, and State of New Jersey that the Mayor and Borough Clerk are hereby authorized to execute the attached Interlocal Services Agreement with the Township of Hardyston for the provision of Street Sweeping Services as described therein.

BE IT FURTHER RESOLVED that the Borough Clerk shall transmit a certified copy of this resolution to the Clerk of the Township of Hardyston.

Resolution 34-2026 is on file in the clerk’s office.

EXECUTIVE SESSION MINUTES

Councilman Ciasullo made a motion to approve the executive session minutes from January 26, 2026. Seconded by Councilwoman Lame.

Upon Roll call Vote:

Yeas: Ciasullo, Gandarinho, Lame

Nays: None Absent: DeMeo Abstain Cowdrick, Gordon

INTRODUCTION ORDINANCE 01-2026

Councilman Ciasullo made a motion to introduce an ordinance 01-2026 entitled “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 3 OF THE CODE OF THE BOROUGH OF OGDENSBURG ENTITLED “POLICE REGULATIONS” SECTION 3-6 LITTERING”. Seconded by Councilwoman Lame.

Public hearing will be held February 23, 2026.

Mr. Maddaloni explained this was discussed at the last meeting to increase the penalty for littering. However, what you have before you is a revised ordinance. He created a new ordinance updating the existing littering ordinance. This does include a penalty provision that the Governing Body wanted included.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, Gandarinho, Gordon, Lame

Nays: None Absent: DeMeo Abstain None

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
February 9, 2026**

INTRODUCTION ORDINANCE 02-2026

Councilman Ciasullo made a motion to introduce an ordinance 02-2026 entitled "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 OF THE CODE OF THE BOROUGH OF OGDENSBURG ENTITLED "TRAFFIC" SECTION 7-10 TEMPORARY PARKING PROHIBITION FOR SNOW PLOWING AND REMOVAL. Seconded by Councilwoman Lame.

Councilman Ciasullo asked if this ordinance was rewritten as well.

Mr. Maddaloni commented no this is just adding the penalty.

Public hearing will be held February 23, 2026.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, Gandarinho, Gordon, Lame

Nays: None Absent: DeMeo Abstain None

MUNICIPAL FACILITIES AND RECREATION AREA APPLICATION

Councilwoman Cowdrick made a motion to approve the Facility Use Application submitted by the Ogdensburg Fire Department to use the Heaters Pond area on February 28, 2026, starting at 5:00pm for a Winterfest. Seconded by Councilman Ciasullo.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, Gandarinho, Gordon, Lame

Nays: None Absent: DeMeo Abstain None

LIAISON REPORTS

Councilman Ciasullo reported on water; we will probably be going out for bids on two projects. One is possibly to reline the tank. The second is going to be the pressure reducing valves. At some point we are going to have to sit with the engineer. Councilman Ciasullo explained he would like to get the estimate Rob has; he asked him for a rough spec sheet. He would like to get this figured out before budget.

Councilman Gordon reported on DPW; the GMC is back together and up and running as it should be. We are waiting on three loads of salt.

Mayor Hutnick commented that one came in today.

Councilman Gordon reported on buildings and grounds; we are still waiting on a call back from Mark Lindsey and Sons to address the heating issue in the building here.

Mayor Hutnick reported on the Fire Department; they had their Old Timers Dinner and award ceremony on Saturday evening. Mayor Hutnick commented on the Police Department with the hiring of our new officer.

Sgt. Sanfilippo commented, he is hired, the other officer is in the academy and he is doing good. It will be a full department.

Councilwoman Cowdrick had nothing to report for parks and recreation.

Councilwoman Lame reported on Ogdensburg Day; the committee has been meeting one of the things they are asking is if the port a john can be supplied by the Borough like last year. What about having the port a john at the pond for the boy scouts?

Councilman Gandarinho reported on Municipal drug alliance; they will be meeting this Wednesday at 7:00pm. Councilman Gandarinho commented to add on to DPW himself and Councilman Gordon are sending two guys to PEOSA 3050, excavation, trenching and soil

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

February 9, 2026

mechanics class on May 26 so we can be self sufficient in the town when it comes to water breaks instead of having to deal with an out of townner.

Mayor Hutnick explained a water issue today at the apartment complex on the corner of Rte. 517 and Willis Ave. that is a six-unit building. It was a landlord issue the pipes burst, the water meter inside the building went bad when everything burst. The water was shut off at the curb box at the road.

Councilman Ciasullo commented he didn't know Mike [Vreeland] wasn't coming; do we have a date.

Mayor Hutnick commented we are going to shoot for March.

Councilman Ciasullo asked is there someone else from the company that could come instead of waiting until March, April or May. At some point we have to have someone from the firm come [to a meeting].

Mayor Hutnick commented we will throw it out there if there is a backup.

Mayor Hutnick explained on the consent agenda we have another recreation grant we are applying for.

There was a brief discussion on the recreation grant.

OLD BUSINESS

Auction properties on Willis Ave. – no update.

Parks and Playground – no update

NEW BUSINESS

Quarry update –

Councilwoman Cowdrick commented she is still following up on the houses that have damage [from the Quarry]. One resident has substantial damage, and it is taking a lot longer for the reports to come back for them to handle it. She spoke to her on January 29, on the 30th she was due to reach out for an update. Councilwoman Cowdrick commented on 15 Arch Street, who had trees fall down from Braen property on their garage and car has been satisfied. Braen took care of everything, the garage is fixed, the trees are down and they are waiting on the check for the car.

Shoveling Sidewalks –

Sgt. Sanfilippo commented we have a Borough ordinance where residents and businesses are to clear the sidewalks. This last storm, the police department received a lot of complaints that the sidewalks were not shoveled; kids were now walking on 517. That is a major problem. Sgt. Sanfilippo commented on his suggestion would be in order to move this process along and have it cleaned up quickly is for DPW to clean up the sidewalks. He doesn't want to add more work for the DPW. It would be safer for the kids walking, he thinks this is something we really must do. Sgt. Sanfilippo commented on top of that we couldn't even find the name of the owner of one of the houses it was in an LLC. with no person listed.

Mayor Hutnick commented he thinks because we are so small and have so few sidewalks; a snow blower that is suitable for a sidewalk just walk up and down with it.

Councilman Gordon commented we would be one of the few towns that would be doing the sidewalks. Both snow blowers we own broke, one is fixed one is currently in the process of being fixed. If we are going to start doing sidewalks we need to appropriate about three thousand to buy a commercial machine and explained. He knows we higher heavy truck drivers we might have to look into temporary drivers/snow removal.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

February 9, 2026

There was a discussion on shoveling sidewalks, the safety of the kids are paramount, bill the property owners if the Borough has to clean the sidewalks, the Borough owns a piece of property on Main Street, putting together a letter to identify the people that have a sidewalk in front of their house reminder, adjust the \$50.00 fine it is too low, raise it to \$150.00 and who is to clean fire hydrants and where does the responsibility falls for snow removal around the fire hydrants.

PUBLIC SESSION

Councilman Gordon moved, Councilman Ciasullo seconded motion to open the public session of the meeting. All were in favor.

Jane Kroger, Ogdensburg Historical Society, spoke about having volunteers helping in their building; a question came up is what kind of insurance do we have on something like that. Some if their items are valuable. Do we leave volunteers or do we sit with them?

Mayor Hutnick commented you are going to have to watch them; we will look into the insurance.

Ms. Kroger thanked the Council for having the furnace cleaned and looked at; an issue was found, some of the units are on and some are off. We would like to have them come back to make sure all the radiators can work.

Mayor Hutnick commented we are working on the issue with this building we will mention the Historical Society building [to the contractor].

Ms. Kroger explained a county quilt for the 250th anniversary of America and possibly a small one for Ogdensburg. Ms. Kroger explained the first week of May the school is dedicating a room to Mr. Kiblidis and Earl Hornyak is the trustee working on that.

Craig Taylor, Ogdensburg made a suggestion to the Council; people that do not have curbing around their yard where the plows plow, they can buy identification mounds that go into the ground, so the plow driver doesn't plow up the lawn. Maybe put this in the newsletter for next year. Mr. Taylor commented the road department has done a nice job this year.

There being no further business from the public, Councilman Gordon moved, Councilman Ciasullo seconded motion to close the public session of the meeting. All were in favor.

Mr. Maddaloni asked if he could bring up the sidewalk ordinance again. The current ordinance has provision that deals with if they don't comply and read the section of the ordinance. Right now, the responsibility for enforcing this is on the police.

Mayor Hutnick asked for that to be readjusted.

Mr. Maddaloni commented he agrees; the point he wanted to make is you do have a pretty strong provisions in there to comply, if you want to remove the responsibility from the police department and put in in the DPW or whatever you want to do with it, but it is already in there.

Mayor Hutnick asked if you could change that to the Borough to make it generic, so it encompasses anybody to do it.

Mr. Maddaloni commented yes, it does reference for enforcement of the police department or tax collector or other appropriate official to sue for these costs and penalties. We can make it generic.

Mayor Hutnick commented make everything the Borough and specific that way the police can say the sidewalk isn't done, DPW can say we will take care of this, but we are billing and explained.

Mr. Maddaloni said he will mark this up and get it to you for the next meeting.

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
February 9, 2026**

EXECUTIVE SESSION

There was no executive session.

PAYMENT OF VOUCHERS

Councilman Ciasullo made a motion to review payment of vouchers and review departmental finance reports. Seconded by Councilman Gordon.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, Gandarinho, Gordon, Lame

Nays: None Absent: DeMeo Abstain: None

CURRENT

DATE	CHECK #	PAID TO	AMOUNT
02/09/2026	6	36275 Action Data Services, Inc.	294.18
02/09/2026	6	36276 Allied Oil	5,019.56
02/09/2026	6	36277 Amazon	200.69
02/09/2026	6	36278 Bassani Power Equipment, LLC	20.06
02/09/2026	6	36279 Blue Diamond Disposal, Inc.	21,738.22
02/09/2026	6	36280 Brightspeed	19.90
02/09/2026	6	36281 Brightspeed	59.83
02/09/2026	6	36282 Brightspeed	56.54
02/09/2026	6	36283 Brightspeed	51.40
02/09/2026	6	36284 BrightSpeed	821.15
02/09/2026	6	36285 Brightspeed	384.93
02/09/2026	6	36286 Brightspeed	260.19
02/09/2026	6	36287 Brightspeed	64.06
02/09/2026	6	36288 Brightspeed	55.06
02/09/2026	6	36289 Brightspeed	101.67
02/09/2026	6	36290 Complete Security Systems, Inc.	31.83
02/09/2026	6	36291 Dolan & Dolan Esqs.	1,178.62
02/09/2026	6	36292 Dover Brake & Clutch Co., Inc	1,661.50
02/09/2026	6	36293 FF1 Apparatus, LLC	3,776.65
02/09/2026	6	36294 Fred Yarosz Janitorial Services LLC	570.00
02/09/2026	6	36295 GB Comfort Services, LLC	325.00

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
February 9, 2026**

02/09/202	6	36296	Home Depot	361.66
02/09/202	6	36297	Horizon BC/BS of NJ	3,624.82
02/09/202	6	36298	JCP&L	2,543.62
02/09/202	6	36299	JCP&L	6,904.11
02/09/202	6	36300	JCP&L	27.37
02/09/202	6	36301	JCP&L	2,306.08
02/09/202	6	36302	KS State Bank	307.40
02/09/202	6	36303	LINA	243.00
02/09/202	6	36304	Lumen Technologies Group	125.61
02/09/202	6	36305	Michel Marceau	236.91
02/09/202	6	36306	Morton Salt, Inc.	7,053.07
02/09/202	6	36307	Napa Auto Parts	826.91
02/09/202	6	36308	Ogdensburg Board of Education	233,639.83
02/09/202	6	36309	Randolph Township	1,100.00
02/09/202	6	36310	Staples Business Advantage	668.49
02/09/202	6	36311	Sussex County Municipal Clerk's Association	150.00
02/09/202	6	36312	Sussex County Municipal Utility	42.95
02/09/202	6	36313	Sussex County Treasurer	914.89
02/09/202	6	36314	Sussex County Treasurer	75.23
02/09/202	6	36315	Sussex County Treasurer	4.47
02/09/202	6	36316	Sussex County Treasurer	299,797.25
02/09/202	6	36317	Sussex County Treasurer	24,403.94
02/09/202	6	36318	Sussex County Treasurer	1,139.92
02/09/202	6	36319	Township of Sparta	10,612.00
02/09/202	6	36320	Tri State Paper and Janitorial Supply	226.25
02/09/202	6	36321	USA Today Media Corp fka Gannett Media Corp	528.53
02/09/202	6	36322	Van Cleef Engineering Assoc. LLC	1,337.50
02/09/202	6	36323	Verizon Business	113.70
02/09/202	6	36324	Verizon Wireless	80.02
02/09/202	6	36325	Vernon Township	3,502.50

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
February 9, 2026**

02/09/202			102,169.1
6	36326	Wallkill Valley Regional H.S.	7
			741,758.2
			4

**DEVELOPERS
ESCROW**

DATE	CHECK #	PAID TO	AMOUNT
02/11/202			
6	2132	Dolan & Dolan Esqs.	30.71
			30.71

GENERAL CAPITAL

DATE	CHECK #	PAID TO	AMOUNT
02/09/202			
6	1248	Van Cleef Engineering Assoc. LLC	755.00
			755.00

DOG FUND

DATE	CHECK #	PAID TO	AMOUNT
02/09/202		NJ Dept of Health & Senior	
6	336	Service	79.20
			79.20

ADMIN TRUST

DATE	CHECK #	PAID TO	AMOUNT
02/09/202		Dover Brake & Clutch Co.,	
6	2221	Inc	421.91
			421.91

RCA VERNON

DATE	CHECK #	PAID TO	AMOUNT
02/04/202			
6	167	Sussex County Clerk	8.00
02/09/202		Community Action	
6	168	Services	3,400.00
			3,408.00

UNEMPLOYMENT TRUST

DATE	CHECK #	PAID TO	AMOUNT
02/09/202			
6	135	State of NJ Division of Employer Ac	2,652.38
			2,652.38

WATER OPERATING

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
February 9, 2026**

DATE	CHECK #	PAID TO	AMOUNT
02/09/2026	5506	Electronic Drives & Controls, Inc.	1,644.33
02/09/2026	5507	Hank Sanders Inc	1,548.85
02/09/2026	5508	Staples Business Advantage	19.75
			3,212.93

There being no further business, Councilman Ciasullo moved, Councilman Gordon seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:54p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor