

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
April 27, 2026**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Ciasullo, DeMeo, Gandarinho, Gordon, Lame, Mayor Hutnick

Absent: Cowdrick

Also, in attendance were Ryan Wendels, Attorney (via phone) and Mike Marceau, CFO

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 5, 2026.”

Mayor Hutnick commented before we do the consent agenda, we are removing number 3 to receive more guidance from Local Government Services.

Councilman DeMeo made a motion to approve the consent agenda. Seconded by Councilwoman Lame.

CONSENT AGENDA

1. Approval of regular meeting minutes from April 13, 2026.
2. Approval of Resolution 52-2026 authorizing change order no. 1 for Ogdensburg Storm Drain Repair Project increasing price from \$99,991.70 to \$111,977.98 which is an increase of 11.99% (\$11,986.28) from the original contract amount, and final payment to Riverview Paving Inc. and authorizing acceptance of the project and release of performance guarantee subject to receipt of requisite maintenance bond.
3. Approval of Resolution 53-2026 authorizing the agreement between the Borough of Ogdensburg and Above and Beyond Contracting LLC. to repair the pavilion at Heater’s Pond in lieu of payment take ownership of the two retired Borough owned ambulances.
This item was removed from the consent agenda.
4. Approval of raffle license application submitted by PTO Ogdensburg for a tricky tray to be held on June 6, 2026, from 5:00pm to 10:00pm at 30 Main Street, Ogdensburg, NJ.
5. Approval of raffle license application submitted by PTO Ogdensburg for an on premise 50/50 to be held on June 6, 2026, from 5:00pm to 10:00pm at 30 Main Street, Ogdensburg NJ.
6. Approval of raffle license application submitted by PTO Ogdensburg for an off-premise merchandise raffle to be held on June 20, 2026, at 4:00pm.
7. Accept for filing letter dated April 17, 2026, from NJDOT Re accepting grants for Fiscal Year 2027.
8. Accept for filing final equalization table for the County of Sussex for the year 2026.
9. Accept for filing email notice from Sparta Township Ordinance 26-09 and 26-10.
10. Accept for filing legal notice from Kerry Brown, Sparta Township Land Use Administrator.

Upon Roll call Vote:

Yeas: Ciasullo, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: Cowdrick Abstain None

Resolution 52-2026

WHEREAS, the Borough of Ogdensburg (“Borough”) and Riverview Paving Inc., having a business address of 859 Willow Grove Street, Hackettstown, NJ 07840, entered a contract for the performance of services required for the Ogdensburg Storm Drain Repair Project, a New Jersey State Aid Project; and

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WHEREAS, there was an increase in the contract price from \$99,991.70 to \$111,977.98, representing an increase of 11.99% (\$11,986.28) from the original contract amount based on adjustments to as-built quantities, fuel and asphalt price adjustments, and cross drain repair, as described on Change Order No. 1, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, the aforesaid modifications necessitate a Change Order to the contract to reflect the actual amounts and price adjustments, which is permissible under the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and the Local Government Services regulations governing the same; and

WHEREAS, the Borough Engineer has approved the changes and recommends (1) authorizing the Change Order (1), (2) accepting the project, (3) releasing the performance guarantee, and (4) making final payment to Riverview Paving Inc., subject to Riverview Paving, Inc., providing the Borough with the requisite maintenance bond; and

WHEREAS, final payment is further conditioned on Riverview Paving, Inc., submitting to the Borough an “Affidavit of No Liens” confirming that all indebtedness associated with this project has been satisfied.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, and State of New Jersey as follows:

1. The contract between the Borough of Ogdensburg and Riverview Paving Inc., for the performance of services required for the Ogdensburg Storm Drain Repair Project, a New Jersey State Aid Project, is hereby amended to reflect the \$11,986.28 price increase as described in Change Order No. 1, attached hereto.

2. Based upon the input and recommendation of the Borough Engineer, the Borough hereby acknowledges that the Ogdensburg Storm Drain Repair Project has been satisfactorily completed and formally accepts same.

3. The Borough hereby authorizes the appropriate municipal officials to pay the balance due on the final contract which it hereby accepts, as amended, subject to Riverview Paving Inc., providing the Borough with the requisite maintenance bond.

4. Final payment is further conditioned on Riverview Paving, Inc., submitting to the Borough an “Affidavit of No Liens” confirming that all indebtedness associated with this project has been satisfied.

5. The Borough hereby directs that the Borough Clerk transmit certified copies of this Resolution to the Borough Finance Department, Borough Engineer, Riverview Paving Inc., and the State of New Jersey Department of Transportation Division of Local Aid and Economic Development.

EXECUTIVE SESSION MINUTES

Councilman DeMeo made a motion to approve the executive session minutes from April 13, 2026. Seconded by Councilwoman Lame.

Upon Roll call Vote:

Yeas: Ciasullo, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: Cowdrick Abstain None

ORDINANCE 03-2026

Councilman Ciasullo made a motion to table the adoption of ordinance 03-2026 ““CALENDAR YEAR 2026 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)” until May 11, 2026.

Seconded by Councilman Gordon.

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Due to new publication requirements the public hearing for Ordinance 03-2026 will be held on May 11, 2026.

Upon Roll call Vote:

Yeas: Ciasullo, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: Cowdrick Abstain None

MUNICIPAL FACILITIES AND RECREATION AREA APPLICATION

Councilman Gordon made a motion to approve the Facility Use Application submitted by Jane Krueger, Ogdensburg Historical Society to use the Ogdensburg Memorial Field for Ogdensburg Day to be held on June 20, 2026, from 9:00am to 6:00pm and to waive the fee. The days being requested are June 19, 20 and 21 for set up, day of the event and clean up. Seconded by Councilman DeMeo.

Councilwoman Lame explained Kaboom has the field for June 19th, the Ogdensburg Day Committee met this past week, she brought it up to the committee, they contacted Dave Astor to see if they could use that field. He said absolutely as long as they have the insurance. We reached out via email to Kaboom to see if they would be willing to move and he said it was no problem.

Mayor Hutnick asked if it was a game or practice.

Councilwoman Lame commented it was practice.

Ms. Hough asked, so is it approved for all three days?

The Council agreed.

Upon Roll call Vote:

Yeas: Ciasullo, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: Cowdrick Abstain None

LIAISON REPORTS

Councilman Ciasullo reported on water; he received the email from Rob Lawler, which was a punch list of Capitol Items, as priority of which should be first/second. The main thing we have to jump on right away is the leak; he made a comment that the town could end up getting fines if we don't get this system's leak detection done. So, that should be the first thing we need to get down.

Mr. Marceau explained that depending on the cost we might have to go out to bid.

Councilman DeMeo explained information he looked up regarding USDA Water Grants. He doesn't know enough about the water system to fill them out. Can we put together a committee just to put the grant application together.

There was a discussion on putting together a committee. The committee will be Councilman DeMeo, Councilman Ciasullo and Councilman Gordon.

Councilman Gordon reported Windriver has completed all the basins; we came in well under budget. We have a handful of basins that need to be rebuilt, a pipe on Edison that needs to be replaced and a pipe on Wilson and Madison that needs to be replaced.

Councilman Gordon reported he met with three fencing companies the last one was today. He will get them together so everyone has a copy and what will it cost for DPW and Borough Hall? Wilco is coming tomorrow to do the work on the Municipal Building for repairs on the furnace.

Councilman Gordon reported he met with Mr. Silverthorne and the engineers from Sussex County by the Bridge Street Bridge. [The Borough] needs a contingency plan with the OEM

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Director in case anything happens to that Bridge, so the residents aren't stranded. Ken Smith is leaving soon so we need to come up with some accountability for the DPW and explained.

Mayor Hutnick explained part of the problem with the bridge is that it is inspected every two years by the State; Bridge Street is due again in 2027 it has passed all of its inspections despite the fact when you look underneath the bridge it looks like is all falling apart. The Bridge is now on their radar that Kris has brought in the County. A temporary bridge in the County is good 25 to 50 years. As he was saying if the Bridge collapses for any reason, the people are stuck. We have to put together a contingency plan.

There was a brief discussion on shared service with neighboring towns.

Councilman Gandarinho reported on DPW. DPW will continue paving this week, they did some today and tomorrow. Friday is mowing day. Ken's last day is Wednesday. We need to have someone responsible for down there.

Mayor Hutnick explained that it would be me, that is what the book says. The commissioners/committee members can give everything to me, and he will have to delegate the work.

Mayor Hutnick commented we will need an ad for an assistant supervisor position. We will need to get that posted.

Councilman Gandarinho explained we interviewed someone on Friday who is willing to take a part time job if we are willing to give it to him.

There was a brief discussion on hiring a DPW assistant supervisor.

Mayor Hutnick asked for a motion to place an ad for an assistant supervisor.

Councilman DeMeo made a motion to put an ad in for an assistant supervisor. Seconded by Councilman Gandarinho.

Ms. Hough asked what is the salary because you have to put the salary in the ad.

Mayor Hutnick commented whatever is in the ordinance.

Upon Roll call Vote:

Yeas: Ciasullo, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: Cowdrick Abstain None

Councilman DeMeo reported nothing new with the Fire Department. The police department we will be talking about later.

Councilwoman Lame reported on Ogdensburg Day. We are meeting once a week now we filled the spots for all the vendors; we are still trying to get donations. We haven't heard from Braen they said they were going to donate.

Councilwoman Lame asked about all the glasses and garbage at the tennis courts who is responsible.

Mayor Hutnick commented DPW takes care of cleaning that area.

There was a brief discussion on cameras by the tennis courts.

OLD BUSINESS

Townwide Garage Sale – The townwide garage sale is May 2.

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Statewide Safety Grant –

Ms. Hough asked if there was any word on the door?

Councilman Gordon commented he has an estimate from B & B Construction for the door, insulation, all the hardware and to fix the pillars. Councilman Gandarinho has one to for the door and all the hardware.

Councilman Gandarinho commented we just have to decide which way we are going.

Councilman Gordon commented given the state of how much DPW has to do it is either we have somebody put it in or find somebody with knowledge to volunteer.

Mayor Hutnick commented let's have it installed and not give them [DPW] anymore work to do.

Mayor Hutnick asked Mr. Marceau if we need a third quote?

Mr. Marceau commented you have to decide where you want to get the money from; the grant isn't going to cover all of it. Basically, you have to either put all the grant money towards door if you are still going to buy the other safety gear you will have less money towards the door. It will be up to the Council to prioritize.

Mayor Hutnick asked Councilman Gordon how much was the door?

Ms. Hough commented she thinks it was \$4,800.

Councilman Gordon commented but that was for the door, installation, all the hardware and wrapping the bottom of the pillars where the aluminum is becoming non existing.

Ms. Hough commented the police requested breaching tools so they can get in when there is an emergency. One for each car which was one thousand dollars for three.

Mayor Hutnick explained do a breakdown for the estimate on the door remove the pillars and see what the price comes down to.

Councilman Gordon explained Councilman Gandarinho estimate was about \$1,800 for the door and the hardware.

Councilman Gandarinho commented he would just have to find someone to install the door.

Mayor Hutnick asked how much was the grant?

Ms. Hough commented about two thousand dollars?

There was a discussion on the actual costs and what to do moving forward. Mr. Marceau explained we need a solid number.

Councilman Gandarinho explained the estimate was for the door along was \$1,975.94 plus an extra three hundred dollars if we are going to go with a keypad. Then the cost to install the door.

Fuel Tanks by the Fire House –

Mayor Hutnick asked the Clerk to email the engineer to find out the process of moving forward with the replacement of the fuel tanks.

NEW BUSINESS

NJDOT Grant application for Fiscal Year 2027 –

Mayor Hutnick explained it is time to pick two roads to apply for NJDOT grants. Ken Smith recommended we do Brooks Flat after we fix the water main there.

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There was a discussion on which roads in the Borough to apply for NJDOT grants for fiscal year 2027 which has to be submitted by July 1, 2026. Council members will bring back their suggested roads to discuss at the next meeting.

Police Officers retirement party –

Councilwoman Lame explained she and Robin have been working together to do this as cost effective as possible and what had been done so far. A lot of people are donating stuff, nothing fancy just a get together to thank the officers for their service.

Councilman Gordon asked about putting a light in the tunnel for safety reasons.

There was a discussion on JCP & L, this was previously requested and to contact them again.

PUBLIC SESSION

Councilwoman Lame moved, Councilman DeMeo seconded motion to open the public session of the meeting. All were in favor.

Jane Krueger, Ogdensburg Historical Society, spoke about Ogdensburg day, the police department needs to let them know if they want a booth. The 250th committee for the Council is working on a quilt and showed the Council a picture. The Historical Society is open on the last Sunday of each month during the summer and on Ogdensburg Day the Historical Society will be selling T-shirts and pint glasses.

There being no further business from the public, Councilman DeMeo moved, Councilman Gandarinho seconded motion to close the public session of the meeting. All were in favor.

Ryan Windels, Attorney, left the meeting at this time.

EXECUTIVE SESSION

Councilman DeMeo made a motion to go into executive session for personal and contract negotiations, Councilman Gandarinho seconded motion to adopt the following resolution.

Upon Roll call Vote:

Yeas: Ciasullo, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: Cowdrick Abstain: None

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L., 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey, as follows;

Personal and Contract Negotiations.

At 7:51pm the Mayor and Council went into executive session.

At 8:40pm the Mayor and Council returned from executive session.

PAYMENT OF VOUCHERS

Councilman Ciasullo made a motion to review payment of vouchers and review departmental finance reports. Seconded by Councilman DeMeo.

Upon Roll call Vote:

Yeas: Ciasullo, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: Cowdrick Abstain: None

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CURRENT

| DATE | CHECK # | PAID TO | AMOUNT |
|-------------|----------------|-----------------------------|---------------|
| 04/27/2026 | 6 36513 | Action Data Services, Inc. | 1,547.36 |
| 04/27/2026 | 6 36514 | Allied Oil | 1,519.40 |
| 04/27/2026 | 6 36515 | Amazon | 181.71 |
| 04/27/2026 | 6 36516 | Blue Diamond Disposal, Inc. | 1,000.00 |
| 04/27/2026 | 6 36517 | Brightspeed | 20.71 |
| 04/27/2026 | 6 36518 | Brightspeed | 60.80 |
| 04/27/2026 | 6 36519 | Brightspeed | 351.13 |
| 04/27/2026 | 6 36520 | Brightspeed | 265.38 |
| 04/27/2026 | 6 36521 | Brightspeed | 65.41 |
| 04/27/2026 | 6 36522 | Brightspeed | 56.05 |
| 04/27/2026 | 6 36523 | Brightspeed | 103.61 |
| 04/27/2026 | 6 36524 | Bullseye Calibration of NJ | 152.05 |
| 04/27/2026 | 6 36525 | Buywise Transmission | 767.00 |
| 04/27/2026 | 6 36526 | County of Sussex | 15.63 |
| 04/27/2026 | 6 36527 | Elizabethtown Gas | 1,005.97 |
| 04/27/2026 | 6 36528 | Elizabethtown Gas | 256.40 |
| 04/27/2026 | 6 36529 | Elizabethtown Gas | 470.60 |
| 04/27/2026 | 6 36530 | Elizabethtown Gas | 375.29 |
| 04/27/2026 | 6 36531 | JCP&L | 2,549.92 |
| 04/27/2026 | 6 36532 | JCP&L | 130.35 |
| 04/27/2026 | 6 36533 | JCP&L | 35.99 |
| 04/27/2026 | 6 36534 | JCP&L | 267.00 |
| 04/27/2026 | 6 36535 | Lumen Technologies Group | 125.61 |
| 04/27/2026 | 6 36536 | Napa Auto Parts | 316.81 |
| 04/27/2026 | 6 36537 | New Jersey Herald #8001 | 266.57 |
| 04/27/2026 | 6 36538 | Nielsen Ford, Inc. | 4,041.09 |
| 04/27/2026 | 6 36539 | Noah's Ark Port-a-Jon | 352.00 |

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|-----------|---|-------|----------------------------------|------------------|
| 04/27/202 | 6 | 36540 | Poster Compliance Center | 171.90 |
| 04/27/202 | 6 | 36541 | Quadient Leasing USA, Inc. | 236.40 |
| 04/27/202 | 6 | 36542 | Sanfilippo, Joseph | 369.92 |
| 04/27/202 | 6 | 36543 | Staples Business Advantage | 351.57 |
| 04/27/202 | 6 | 36544 | Sussex County Community College | 150.00 |
| 04/27/202 | 6 | 36545 | Township of Sparta | 10,612.00 |
| 04/27/202 | 6 | 36546 | Van Cleef Engineering Assoc. LLC | 4,105.00 |
| 04/27/202 | 6 | 36547 | Verizon Business | 126.43 |
| | | | | 32,423.00 |
| | | | | 6 |

PAYROLL

| DATE | CHECK # | PAID TO | AMOUNT | |
|-----------|---------|---------|---------------|--------|
| 04/27/202 | 6 | 1360 | AFLAC | 489.30 |
| | | | 489.30 | |

UNEMPLOYMENT COMP TRUST

| DATE | CHECK # | PAID TO | AMOUNT | |
|-----------|---------|---------|-------------------------------------|--------|
| 04/27/202 | 6 | 138 | State of NJ Division of Employer Ac | 377.98 |
| | | | 377.98 | |

GENERAL CAPITAL

| DATE | CHECK # | PAID TO | AMOUNT | |
|-----------|---------|---------|----------------------------------|----------|
| 04/27/202 | 6 | 1254 | Van Cleef Engineering Assoc. LLC | 4,688.00 |
| | | | 4,688.00 | |

GRANT FUND

| DATE | CHECK # | PAID TO | AMOUNT | |
|-----------|---------|---------|----------------------------------|----------|
| 04/27/202 | 6 | 36548 | Van Cleef Engineering Assoc. LLC | 2,000.00 |
| | | | 2,000.00 | |

WATER OPERATING

| DATE | CHECK # | PAID TO | AMOUNT | |
|-----------|---------|---------|-----------------------|--------|
| 04/27/202 | 6 | 5532 | Braen Aggregates, LLC | 381.36 |

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|-----------|------|-----------------------|---------------|
| 04/27/202 | | | |
| 6 | 5533 | Hank Sanders Inc | 140.00 |
| 04/27/202 | | Quadient Leasing USA, | |
| 6 | 5534 | Inc. | 157.60 |
| 04/27/202 | | | |
| 6 | 5535 | Verizon Wireless | 20.02 |
| | | | 698.98 |

There being no further business, Councilman Gandarinho moved, Councilman DeMeo seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 8:41p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor