

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
May 26, 2026**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lame, Mayor Hutnick

Absent: ---

Also, in attendance was Joseph Maddaloni, Attorney and Mike Marceau, CFO

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, NJS10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 5, 2026.”

Councilman Gandarinho made a motion to approve the consent agenda. Seconded by Councilwoman Cowdrick.

CONSENT AGENDA

1. Approval of regular meeting minutes from May 11, 2026.
2. Approval of the special meeting minutes from May 18, 2026.
3. Accept for filing letter dated May 14, 2026, to Mayor Hutnick and Council members from Melissa Rockwell, Tax Administrator, Sussex County Board of Taxation re; meeting to discuss a reassessment.
4. Accept for filing letter dated May 6, 2026, to Rob Lawler, Ogdensburg Water Department Re; Water quality Accountability annual certification form.
5. Accept for filing letter dated May 13, 2026, from Christina Marks, Office of the County Administrator re: Rev. 250 Celebration Display Setup information.
6. Wantage Township Resolution 91-2026.
7. Township of Fredon Resolution 2026-59.
8. Accept for filing Sparta Township Ordinance 26-07.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon (Abstain #1), Lame

Nays: None Absent: None Abstain None

LIAISON REPORTS

Councilman Ciasullo reported on the water department; one item missing off the list of items to do was Brooks Flat. Mr. Lawler put that item for number 1. Councilman Ciasullo explained looking at the possibility of whether or not it is worth Ogdensburg looking at a water utility company to take over our water; maybe just look into this as an option. Councilman Ciasullo explained he would get additional information and report back to the Council.

Councilman Gandarinho asked Councilman Ciasullo; did we ever find out who was stealing water from the town. We were supposed to get a company to come in.

Councilman Ciasullo explained we are missing water we don't know if someone is stealing it or not. That is one of the easier things we have to do. The company comes out using a machine and scans [where the water goes].

Councilman Gandarinho asked when do we start flushing out hydrants in the town.

Councilman Ciasullo explained over all the years it has never been a standard.

Mayor Hutnick commented it has been a couple of years. [Since we did hydrant flushing]

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There was a discussion on hydrant flushing, if a hydrant is out of service there is a ring on it, how many in town are out of service that the Borough doesn't know about it, every hydrant should be flushed for maintenance and to know if it works or not. This is something that really needs to be done. Maybe the fire department can do this on drill night, the residents should be told when there will be hydrant flushing, and flushing hydrants get the sediment out.

Councilman Gordon reported on DPW; there isn't much to report because there isn't too much getting done. Councilman Gordon explained grants for water he was checking into and explained repairs that need to be done on equipment at DPW. He applied for a grant to replace the backhoe but didn't hear anything to date. We are down to one turn mower, waiting for parts for another mower. This is because they have not been maintained. Councilman Gordon will donate time to fix the mowers.

Councilman DeMeo reported on the fire department. After the last meeting he spoke to the chief regarding the pallets at the pond. There are leftovers from the winter event; they have a meeting this Thursday and we will discuss when they can get up to the pond to clean them up. Councilman DeMeo commented he asked the Chief to have it cleaned up before the event on June 20th.

Councilman DeMeo asked what we are doing for the repairs on truck number 3.

Mr. Marceau comments it is budgeted for it is ok to go.

Councilwoman Cowdrick reported we did get one lifeguard application in; she is a returning guard. The chairs have been ordered, and she is waiting on the County to get back to her regarding getting the ok [to open]. Councilwoman Cowdrick believes the County is waiting to see if we have enough guards to open.

Councilwoman Lame reported on Ogdensburg Day; they are up and running with selling the T-shirts and shot glasses. The committee needs help with setting up the Friday night before. Councilwoman Lame explained we are also looking for volunteers to set up for the retirement party scheduled for June 12th.

Councilwoman Lame asked where are we with the resolution regarding the ambulances and the pavilion? We were going to exchange the repairs on the pavilion for the ambulances.

Mr. Maddaloni commented he has to circle back with Mr. McBriar on that; he had some issues [that he wanted to check into]. Mr. Maddaloni will follow up on that.

Councilman Gandarinho reported on the drug alliance; they had an event on May 15, about 45 kids showed up at the dance. It was a good turnout. The next meeting they will be talking about doing something for senior citizens.

Councilman Gandarinho reported on DPW, we have two guys in school training we are down to one guy this week.

OLD BUSINESS

Fuel Tanks by the Fire House – Councilman Gordon commented we need to get a plan from the engineer to see where they can go, what the tanks have to be on.

Councilman DeMeo commented didn't we ask the engineer for that a while ago.

Mr. Marceau explained Robin had emailed him.

NJDOT Grant application for Fiscal Year 2027 – Mayor Hutnick explained we were considering Arch and Wausau Streets for one grant and Kennedy phase 2. The first phase has already been approved.

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Main Street Traffic Study –

Councilman Ciasullo explained he sent an email to the County to try and get some type of timetable.

NEW BUSINESS

Tax Assessor position – Mayor Hutnick explained our tax assessor has resigned we have a candidate that applied that comes recommended. He asked Mike and Robin to work on the position because they have to work with this person with financial stuff.

Mr. Marceau commented we have the interview scheduled for tomorrow.

Richardsville Road – Councilman Gordon explained we had a pipe collapse; there are three pipes at the Plaskon intersections that all go into the drain where the ditch is. Two of the pipes are blocked off in the basins. Looking at the basins there must have been some miscommunication with WindRiver, they missed Richardsville Road so he had them come back in and clean the basins. Every basin on that street with the exception of two out of ten are completely shot the pipes are all collapsing. He doesn't know why they are blocked but it is a mess down there.

There was a discussion on Richardsville Road, the basins, how to possibly address this issue, and the road is blocked off,

Borough equipment – Councilman Gordon explained previous DPW is down to one mower. The mowers haven't been maintained; Councilman Gordon explained different repairs needed.

Councilman DeMeo commented we were paying someone a stipend to repair and fix the equipment.

Councilman Gordon continued to explain repairs he had done due to lack of knowledge on how to maintain equipment and areas in town not being maintained.

Street Sweeping – Councilman Gordon commented Hardyston says they will be here the week of June 8. He doesn't believe them because they didn't even tell us their machine broke down. When he spoke to Councilman Cicerale of Hardyston, he was not too happy about what has transpired. That being said, northeast sweepers and rentals out of Fairfield; a weeklong rental with delivery and pickup was \$4,500.00. Councilman Gordon said he would get back to them. Then they got back to him, and it is now \$3,900.00.

Councilman DeMeo explained quotes he received; it was \$2,500.00 a day and it would be two days. They come up, they run the machine and do the sweeping. The only thing it doesn't include is the dumping.

There was a discussion on street sweeping and the roads really need to be done.

IT professional services –

Mr. Marceau explained our IT company was the same as our accounting software; so, it was MSI. At some point MSI was purchased by Edmunds. Edmunds honored all the IT stuff; last year we went to convert tax and water to Edmund's tax, water and finance. But Edmunds is getting out of the IT business at the end of this year. So, we started speaking to one of the people who had been our contact there; she has moved onto another company, so we are in the process now of getting different RFP's and kind of seeing what we like and trying to find a new company. We will keep you posted. We have one proposal so far.

Mayor Hutnick commented it does make sense to keep the person who has done all the support for years. He would be fine going with wherever that person is.

Administrative offices Part time help –

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Mayor Hutnick explained we had budgeted for an administrative person; Mike and Robin will start the process for whatever it is they feel they need.

Mr. Marceau commented Robin wrote the ad; he isn't sure if it was posted yet.

Mayor Hutnick commented over the weekend we had two trees come down in town; one on Plant Street and one on Roosevelt. The one on Plant Street was cleaned up by a resident.

Councilman Gordon explained an issue with the trucks leaving and going to the quarry. Mark from the quarry offered to make up signs that say no trucks to quarry; for 517, route 23, Brooks Flat, Passaic, Kennedy and a sign for Sterling Hill. He said figure out what size signs and he will get those done. He talked to Chief Sanfilippo today there were 50 tickets written in 2025 for dump trucks going to the quarry. Right now, this year we are at 27, and that is only the ones they caught. So, it is pretty much a problem that it has always been.

Mr. Maddaloni explained the size of the signs goes by the traffic regulations.

There was a discussion on the trucks going to the quarry, the signs, placing the signs, trees on Roosevelt and trees that need to be taken down.

PUBLIC SESSION

Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to open the public session of the meeting. All were in favor.

No one from the public stepped forward.

There being no further business from the public, Councilman DeMeo moved, Councilman Gordon seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

Councilman DeMeo made a motion to go into executive session for advice of counsel, potential breach of contract, personal. Councilwoman Lane seconded motion to adopt the following resolution.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lane

Nays: None Absent: None Abstain None

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L., 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey, as follows;

At 7:52pm the Mayor and Council went into executive session.

At 8:58pm the Mayor and Council returned from executive session.

Councilman Ciasullo asked Mr. Maddaloni to look into height restrictions for the trucks. He believes some towns have height restrictions.

There was a discussion on the trucks, the tunnel and quarry.

PAYMENT OF VOUCHERS

Councilman DeMeo made a motion to review payment of vouchers and review departmental finance reports. Seconded by Councilman Ciasullo.

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Councilman Ciasullo asked Mr. Marceau; the one-line item for Statewide.

Mr. Marceau explained that it is for workers' comp. and liability insurance.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: None Abstain: None

CURRENT

DATE	CHECK #	PAID TO	AMOUNT
05/26/2026	6	36587 Action Data Services, Inc.	742.80
05/26/2026	6	36588 Amazon	345.05
05/26/2026	6	36589 Atlantic Communications	161.42
05/26/2026	6	36590 B and R Uniform	2,240.60
05/26/2026	6	36591 B&B Press Inc.	124.75
05/26/2026	6	36592 Bullseye Calibration of NJ	155.00
05/26/2026	6	36593 Civil Solutions (ARH Associates)	960.00
05/26/2026	6	36594 Cowdrick, David	18.75
05/26/2026	6	36595 Dover Brake & Clutch Co., Inc	650.61
05/26/2026	6	36596 Elizabethtown Gas	683.56
05/26/2026	6	36597 Elizabethtown Gas	152.39
05/26/2026	6	36598 Elizabethtown Gas	281.34
05/26/2026	6	36599 Elizabethtown Gas	200.42
05/26/2026	6	36600 Gordon, Stephen	289.08
05/26/2026	6	36601 GTBM/INFO COP	1,000.00
05/26/2026	6	36602 JCP&L	130.35
05/26/2026	6	36603 JCP&L	2,120.30
05/26/2026	6	36604 JCP&L	31.33
05/26/2026	6	36605 JCP&L	292.30
05/26/2026	6	36606 McNeil & Company	1,705.08
05/26/2026	6	36607 My Corporate Hosting Solutions, LLC	267.75
05/26/2026	6	36608 NJ League of Municipalities	45.00
05/26/2026	6	36609 Quadient Leasing USA, Inc.	538.38

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05/26/2026	6	36610	Schenck Price Smith & King LLP	8,728.17
05/26/2026	6	36611	Staples Business Advantage	138.93
05/26/2026	6	36612	Statewide Insurance Fund	36,774.00
05/26/2026	6	36613	Statewide Insurance Fund	0
05/26/2026	6	36614	Sussex County Chamber of Commerce	14,629.25
05/26/2026	6	36615	The Printing Center Inc	372.00
05/26/2026	6	36616	Tire King	1,093.36
05/26/2026	6	36617	Treasurer, State of NJ	100.00
05/26/2026	6	36618	USA Today Media Corp fka Gannett Media Corp	50.00
05/26/2026	6	36619	Weldon Asphalt	49.97
05/26/2026	6	36620	Wielkocz & Company, LLC	6,260.09
				600.00
				81,932.03

GRANT FUND

DATE	CHECK #	PAID TO	AMOUNT	
05/26/2026	6	36621	Amazon	84.95
05/26/2026	6	36622	Dominicks Franklin	109.53
05/26/2026	6	36623	Lake Management Sciences	3,645.50
05/26/2026	6	36624	Richard Gandarinho	340.87
05/26/2026	6	36625	Wind River Environmental, LLC	12,550.00
				0
				16,730.85

PAYROLL

DATE	CHECK #	PAID TO	AMOUNT	
05/26/2026	6	1362	AFLAC	733.95
				733.95

WATER OPERATING

DATE	CHECK #	PAID TO	AMOUNT	
05/26/2026	6	5539	Garden State Laboratories, Inc.	795.00
05/26/2026	6	5540	Staples Business Advantage	40.99
				835.99

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There being no further business, Councilman DeMeo moved, Councilwoman Lame seconded motion to adjourn the meeting.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: None Abstain None

Meeting adjourned at 9:03p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor