

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 13, 2026**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Cowdrick, DeMeo, Gandarinho, Gordon, Lane, Mayor Hutnick

Absent: Ciasullo, (arrived at 7:03pm)

Also, in attendance was Robert McBriar, Borough Attorney and Mike Marceau, CFO

STATEMENT BY MAYOR: "Notice requirements of P.L. 1975, Open Public Meeting Act, NJS10:4-6 et seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 5, 2026."

Councilman DeMeo made a motion to approve the consent agenda. Seconded by Councilman Gandarinho.

CONSENT AGENDA

1. Approval of regular meeting minutes from September 28, 2026.
2. Approval of Resolution 86-2026 imposing a curfew in the Borough of Ogdensburg, County of Sussex and State of New Jersey for October 28, 29, 30 and 31, 2026.
3. Accept for filing Borough of Hamburg Ordinance 16-2026 prohibiting data centers.

Upon Roll call Vote:

Yeas: Cowdrick, DeMeo, Gandarinho, Gordon, Lane

Nays: None Absent: Ciasullo Abstain None

Mayor Hutnick commented please note Councilman Ciasullo has arrived.

Resolution 86-2026

WHEREAS, the Chief of Police recommends a curfew be imposed beginning at 10:00pm to 6:00am for October 28, 29, 30 and 31, 2026; and

WHEREAS, the curfew shall be for all individuals under the age of 18 unless accompanied by an adult; and

NOW THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Ogdensburg approve the curfew beginning at 10:00pm to 6:00am for October 28, 29, 30 and 31, 2026 for all individuals under the age of 18 unless accompanied by an adult.

EXECUTIVE SESSION MINUTES

Councilman DeMeo made a motion to approve the executive session minutes from September 28, 2026. Seconded by Councilman Gordon.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lane

Nays: None Absent: None Abstain None

RESOLUTION 87-2026

Councilman Gordon made a motion to adopt resolution 87-2026 approving a salary increase for the Borough of Ogdensburg Department of Public Works employee Jacob Brush. Seconded by Councilman Gandarinho.

Mr. McBriar asked if there was any desire to go into executive session to discuss this. There were no comments.

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Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: None Abstain None

Resolution 87-2026

WHEREAS, the Borough of Ogdensburg “Borough” employs Jacob Brush with a current title of Labor 1 for Ogdensburg Department of Public Works; and

WHEREAS, the Borough is in need of CDL drivers and Mr. Brush recently received his Class B Commercial Driver’s License (“CDL”); and

WHEREAS, on the recommendation of the Council Liaison to the Department of Public Works based on obtaining his CDL and recent performance of Mr. Brush to give him a salary increase of \$1.00 per hour; and

WHEREAS, Mr. Brush will operate a CDL truck when required to suit the needs and objectives of the Borough and Department of Public Works.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey that Jacob Brush salary be increase \$1.00 per hour; and

BE IT FURTHER RESOLVED, that the salary increase will begin upon Mr. Brush providing the Borough within seventy-two (72) hours following the passage of this resolution (1) a signed copy of the offer letter attached hereto as Exhibit A accepting the salary increase of \$1.00 per hour and (2) proof that he holds a valid NJ CDL.

RESOLUTION 88-2026

Councilman Gordon made a motion to adopt resolution 88-2026 hiring Kenneth Smith as a Temporary Seasonal Labor 1 to the Department of Public Works. Seconded by Councilman Gandarinho.

Councilman Ciasullo asked does he have a certain amount of time that he is allowed.

Mayor Hutnick explained this started the clock over; we had to change his title because last time he was assistant supervisor.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: None Abstain None

Resolution 88-2026

WHEREAS, the Borough of Ogdensburg “Borough” has a need to hire a temporary seasonal labor 1 to the Department of Public Works, and

WHEREAS, the job duties correspond with the Civil Service Job description of “Labor 1” title code 02248; and

WHEREAS, the effective work start date for this position is October 6, 2026; and

WHEREAS, the duration of this appointment is limited to an aggregate period of not more than six (6) months within a 12-month period; and

WHEREAS, the hourly rate for this position is thirty dollars (\$30.00) per hour for up to a maximum of twenty-five hours per week; and

WHEREAS, the CFO certifies funds are available.

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NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, and State of New Jersey that Kenneth Smith is hereby approved to be hired as a part-time temporary seasonal Labor 1 within the Borough Department of Public Works effective October 6, 2026, at the rate of thirty dollars (\$30.00) per hour for up to a maximum of twenty-five hours per week.

INTRODUCTION ORDINANCE 08-2026

Councilman DeMeo made a motion to introduce an ordinance 08-2026 entitled “AN ORDINANCE AMENDING THE SALARY OF THE CHIEF OF POLICE, TO ADD ROAD REPAIRER 1 AND LABOR 1 TITLES AND REMOVE LABOR 1 WITH CDL AND WITHOUT CDL TITLES TO THE ORDINANCE FIXING THE SALARIES OF THE OFFICES AND EMPLOYEES OF THE BOROUGH OF OGDENSBURG.” Seconded by Councilman Ciasullo.

Public hearing will be held on October 26, 2026.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: None Abstain None

INTRODUCTION ORDINANCE 09-2026

Councilman DeMeo made a motion to introduce an ordinance 09-2026 entitled “AN ORDINANCE AMENDING, REVISING, AND SUPPLEMENTING CHAPTER 4 “ANIMAL CONTROL”, SECTION 4-14.2 DELINQUENT FEES.” Seconded by Councilman Gandarinho.

Public hearing will be held on October 26, 2026.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: None Abstain None

LIAISON REPORTS

Councilman Ciasullo explained he will wait to do his report under old and new business.

Councilman Gordon reported on DPW; the guys have been out patching to try and get the remainder of potholes filled, the GMC truck is back from Dover Brake, he is waiting on quotes from Tire King for the backhoe, the guys are doing a good job. Everything is finally starting to get done; we are making good progress.

Councilman Gandarinho commented to add to DPW he spoke to Chris today too; he has to get in touch with the company that paved the roads on Lincoln and Kennedy, there are piles that were left behind on Kennedy and on Lincoln.

There was a brief discussion on the basin higher than the road on Lincoln and getting in touch with Tilcon.

Councilman Gandarinho reported there was a sink hole found on Wilson and that was fixed last week too.

Councilman Gordon commented Wind River had reported that pipe was deteriorating when they were here.

Councilman DeMeo reported on the Fire Department; they took home a couple more trophies at the parade. There was no update on the police department.

Councilwoman Cowdrick had nothing to report.

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Councilwoman Lane had nothing to report.

Councilman Gandarinho reported on the Municipal Drug Alliance; he is waiting Mr. Astor to schedule a meeting.

OLD BUSINESS

Employee handbook updates

There are no updates at this time. Mr. McBriar is working with Councilman Gordon on this.

Water Utility – S. Ciasullo, K. Gordon, M. Marceau

Councilman Ciasullo explained we are waiting on getting a rough estimate on the water assessment. Mr. Marceau explained he sent Mr. Vreeland the spec sheets; he will reach out to him in the morning.

New Phone System – Mayor Hutnick explained Chief Sanfilippo got him information for a new contact with Planet Networks; so, he will start a conversation for a new phone system.

Chief Sanfilippo commented that this contact is the owner.

NEW BUSINESS

Animal Control ordinance fee – Ms. Hough explained she forgot to take this off this agenda.

Capital funding – Mr. Marceau explained at this point we have all our quotes and everything we need for the ordinance. He spoke to Bond Counsel last week and we had a couple of questions. Mostly revolving around the backhoe. This is a shared piece of equipment between DPW and Water. Right now, in your water capital improvement plan you have two hundred and fifteen thousand six hundred and eighty dollars. If you want a substantial down payment out of there; maybe half of it and do the rest out of general capital. To pay it down is a good idea but he wouldn't take all of it because you make improvements in water in the future without a grant, you have to make a five percent down payment. If you want to take one hundred thousand out of there and then do the rest in notes and general capital; that is probably your best bet.

Mr. Marceau explained the time frame for introduction, adoption, and estoppel period of the ordinance. After the estoppel period is over you can place the orders.

There was a discussion on the backhoe, service agreement, going through Sourcewell, getting an agreement, doing a letter of intent to purchase, attachments that come with it and the next meeting the ordinance will be introduced.

Franklin Water Meter – Councilman Ciasullo explained an issue with Ogdensburg Water going to Franklin. Mr. McBriar sent a couple council members a summary of his email after reviewing the agreement between Ogdensburg and Franklin from 1987. He spoke to the Franklin administrator and Water Operator.

Mr. McBriar commented there was an agreement between Franklin, the Borough of Ogdensburg, and the development owner. In that agreement it clearly identifies the responsibilities among the parties and the Borough's real responsibility was just to provide portable water for up to 22 residential units that were part of that subdivision that was approved to be developed and constructed in the Borough of Franklin not within the confines of the Borough (Ogdensburg). The bulk of everything else really fell between the Borough of Franklin and the developer. One provision in there indicated that once the roads within the subdivision were dedicated and accepted to Franklin that the water main extension etc. shall become and remain the property of Franklin; to be maintained, serviced and approved in accordance with their standards.

Mr. McBriar commented following his review of the agreement, he doesn't see anything in there that indicated the Borough is responsible for acquiring, installing, maintaining, or servicing that meter that is located in Franklin. It is important to note back in 2018 the Borough of Franklin did

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pass a resolution which relaxed a water account for one of the residences in that development due to a faulty meter. Based on that resolution the meter leaked; the conclusion of Franklin who was the one that made that inspection and they investigated it. Again, he doesn't see anything in here that requires the Borough (Ogdensburg) to do those things. The only thing Ogdensburg had any meaningful input was when the initial meter was installed both the Borough of Ogdensburg and Franklin had to approve it. So, it seems to follow if that meter is in fact being replaced the Borough should be involved in that dialog, be aware and approve what is being installed. If there are errors, or anything like that; again, he thinks it is up to the Borough of Franklin to investigate those. It is really as simple as that. He doesn't see anything else in the agreement that changes that.

Councilman Ciasullo explained the overage of almost double the amount used in Franklin. Everything in that agreement Franklin is responsible for everything, but when this is done are they going to ask us for some compensation? Franklin has paid the bill to Ogdensburg; they haven't replaced the meter yet. He asked Franklin to wait until after this meeting, so everyone was clear on it.

Councilman Gordon explained in talking with Mr. Vandenbroek; it is the same water metering system we use. But theirs has been there since the development was built and they are already adjusting for one resident because their meter isn't working right. So how many more aren't working right? Basically, it is like you said we just supply the water.

Councilman Ciasullo suggested possibly updating the agreement, changing the meters and should we ask Franklin to calibrate the meter when it is replaced.

Councilman DeMeo commented we are creating our own problem here; the water is going through a meter, we have no way of knowing what is going on, on the other side of that meter. It is amazing what a little leak or a little change of water use can do. We have no way to figure that out. It is on them if someone on their side is complaining that their water bill is too high than it is on them. We supply the water where it goes once it gets into that part of the system is really between them (Franklin) and their homeowners.

Councilman DeMeo asked Mr. McBriar, Do we have any grounds to change the terms of the agreement?

Mr. McBriar commented an agreement can always be amended by rider; he doesn't know if the developer is still in the game or not. The agreement as drafted states that we provide the water and they pay the rates that are set forth in their ordinance. There is no provision in there for an error; he doesn't know if Franklin has a provision on that. The agreement is straight forward Ogdensburg provides water, and the Borough of Franklin pays for it.

Mayor Hutnick commented they own the meter, we provide the water, the water goes through if the meter is giving faulty readings, it is their meter, they own the meter.

There was a discussion on the minimum fee they are paying and fees.

Mr. McBriar commented the agreement is pretty clear cut; we provide the water they pay the rates established.

Councilman Ciasullo asked do we need specs on the meter or do we say ok fix it.

Mr. McBriar explained he doesn't know what level of inspection there was during the initial approval but someone with knowledge of meter models and performance may want some input on behalf of the Borough to give it a thumbs up or thumbs down.

Councilman Ciasullo commented they are good with hanging on for now; they are sending the specs over.

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Councilman Gandarinho asked who [originally] purchased the meter.

Mr. McBriar explained he believes the developer.

Councilman Gandarinho commented if all we are doing is supplying the water; if the meter belongs to them, they should be able to do what they want with that meter.

Mr. McBriar explained the agreement provided that the initial meters that were installed had to be approved by both the Borough of Ogdensburg and Borough of Franklin.

Mayor Hutnick commented we are the source; we provide the water to the box and the box to the house is the owner's problem. What happens in-between our water supply and your home that line breaks it is the homeowner's responsibility.

Councilman Ciasullo asked Mr. McBriar if there was anything we should really do.

Mr. McBriar commented other than having someone knowledgeable about those matters review the type of model they are proposing.

PUBLIC SESSION

Councilman DeMeo moved, Councilman Gordon seconded motion to open the public session of the meeting. All were in favor.

Don Voreck, landlord of 5 Kennedy, Ogdensburg. Mr. Voreck spoke about a tree with a lantern fly infestation that is on Borough owned property 76 Main Street. The tree is causing an issue with his tenants on his property and explained.

Mayor Hutnick commented he will have DPW look into this matter.

There was a discussion regarding lantern flies.

Judy Perentin, Ogdensburg Historical Society informed the Council the painting at the pond was a success and the museum was open over the weekend. Ms. Perentin explained an issue the Historical Society was having with the sink in the restroom.

There being no further business from the public, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

Councilman DeMeo made a motion to go into executive session for attorney client privilege, Councilwoman Lane seconded motion to adopt the following resolution.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L., 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey, as follows;

Attorney Client Privilege.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lane

Nays: None Absent: None Abstain: None

At 7:52pm the Mayor and Council went into executive session.

At 7:53pm the Mayor and Council returned from executive session.

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PAYMENT OF VOUCHERS

Councilman DeMeo made a motion to review payment of vouchers and review departmental finance reports. Seconded by Councilman Gandarinho.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Gordon, Lame

Nays: None Absent: None Abstain: None

CURRENT

DATE	CHECK #	PAID TO	AMOUNT
10/13/202			
6	36988	ARAE Network Solutions LLC	400.00
10/13/202			
6	36989	AT&T Mobility	135.86
10/13/202			
6	36990	Bassani Power Equipment, LLC	378.81
10/13/202			
6	36991	Blue Diamond Disposal, Inc.	22,214.64
10/13/202			
6	36992	Brightspeed	52.11
10/13/202			
6	36993	BrightSpeed	845.95
10/13/202			
6	36994	ESO Solutions, Inc	1,633.00
10/13/202			
6	36995	Home Depot	317.92
10/13/202			
6	36996	Horizon BC/BS of NJ	1,694.84
10/13/202			
6	36997	JCP&L	4,462.12
10/13/202			
6	36998	Kristopher Gordon	21.80
10/13/202			
6	36999	KS State Bank	307.40
10/13/202			
6	37000	LINA	243.00
10/13/202			
6	37001	Lumen Technologies Group	125.61
10/13/202			
6	37002	Michel Marceau	624.82
10/13/202			
6	37003	Napa Auto Parts	889.27
10/13/202			
6	37004	Noah's Ark Port-a-Jon	352.00
10/13/202			241,645.6
6	37005	Ogdensburg Board of Education	7
10/13/202			
6	37006	Smith, Christopher	42.00
10/13/202			
6	37007	Treasurer, State of NJ	100.00
10/13/202		USA Today Media Corp fka Gannett Media	
6	37008	Corp	198.11
10/13/202			
6	37009	Verizon Business	113.70

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10/13/202			
6	37010	Verizon Wireless	80.02
10/13/202			
6	37011	Vernon Township	3,502.50
10/13/202			100,850.0
6	37012	Wallkill Valley Regional H.S.	0
			381,231.15

WATER OPERATING

DATE	CHECK #	PAID TO	AMOUNT
10/13/202		Main Pool & Chemical Co.,	
6	5571	Inc.	1,545.50
10/13/202			
6	5572	One Call Concepts, Inc.	41.80
10/13/202			
6	5573	Reliable Restoration Logistics	2,000.00
10/13/202			
6	5574	Staples Business Advantage	21.40
10/13/202			
6	5575	State of New Jersey-PWT	109.43
10/13/202			
6	5576	Verizon Wireless	20.02
			3,738.15

DOG FUND

DATE	CHECK #	PAID TO	AMOUNT
10/13/202		NJ Dept of Health & Senior	
6	346	Service	4.80
10/13/202			
6	347	Walker, Dr. Lori	350.00
			354.80

PAYROLL

DATE	CHECK #	PAID TO	AMOUNT
10/13/202			
6	1379	AFLAC	704.43
			704.43

There being no further business, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:54p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor

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